

PCC Extension

Lifelong Learning

WINTER
2026

Jan 3 –
Feb 12

**Refresh,
Recharge,
Rejuvenate!**

pcclearn.org

Courses & Programs
In-Person & Online
Registration is Easy!



PASADENA
CITY COLLEGE

Winter 2026



8



11

WATERCOLOR • GUITAR • PHOTOGRAPHY



9

PCC Extension

Website: pcclearn.org

Email: info@pcclearn.org



[pccextension](https://www.facebook.com/pccextension)



[@ExtensionatPCC](https://twitter.com/ExtensionatPCC)

Creativity

Candle Making

Soap Making

Bath Products

**Cold Process Soap
From Scratch**

Turn Your Story Into a Book

Sijo Poetry Writing Workshop

**Nine Steps to Self-Publishing
Your Book**

Active

Tappercize

Bachata Dance

Salsa Dance

Hip Hop & Funk Dance

Belly Dance

Qigong Regulation Exercise

Kundalini Yoga

Self-Defense

Lifestyle

Step Up and Stand Out

Introduction to Chess

**Acting Class -
Monologue Session**

Improv for Beginners

Mindfulness and Meditation

Eat Well, Age Well

Law of Attraction

Unlock Your Travel Dreams

Dating App Crash Course

Spring Session Available January 2026

PCC Extension

WINTER 2026

January 4 to February 12

ENRICHMENT

Travel.....	2
Lifestyle	4
Languages.....	7
Art.....	8
Photography	9
Crafts	10
Music	11
Dance	12
Exercise.....	14
Writing	15



MONEY MATTERS

Investing	17
Retirement.....	18



WORKFORCE DEVELOPMENT

Occupations.....	19
Technology	21



ONLINE SKILL BUILDING

UGotClass	23
ProTrain.....	24
ed2go.....	25



INFORMATION

Registration	26
Policies	27
Maps	28
Index.....	29

LEGEND

NEW

New for Winter 2026



Certificate Program

Locations: **PCC** - Pasadena City College
AHS - Arcadia High School

TRAVEL

California and Beyond!



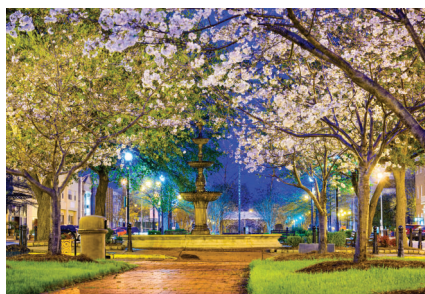
Single-Day and Multi-Day Tours

Our single and multi-day tours are offered in partnership with **Good Times Travel**, a trusted Southern California travel provider since 1993.

Detailed information regarding all of our tours, including descriptions, itineraries, pricing, and registration procedures, is available on our website. Please follow the links below.

Multi-Day Tours

For tour details, go to: pcclearn.org/tours



Georgia On My Mind

March 21-26, 2026



Washington D.C. Blossoms

April 21-28, 2026



Birth of America - Celebrating 250 Years!

March 30-April 4, 2026

Day Trips

For more trips and details, go to: pcclearn.org/daytrips



Those Were The Days Starring William Florian

Wednesday, January 7, 2026



Intuit Dome & Doughnuts

Friday, February 27, 2026



L.A. - Then & Now with Local Guide

Saturday, March 28, 2026

International Tours

Our international tours are offered in partnership with **Collette**, a world-renowned guided tour operator for more than a century!

Detailed information regarding all of our tours, including descriptions, itineraries, pricing, and registration procedures, is available on our website. Please follow the link below.

See the World!



International Travel

For tour details, go to: pcclearn.org/global



Cultural Treasures of Japan

May 24-June 6, 2026



The Balkans - From Coastal Croatia to Legendary Greece

July 23-August 7, 2026



Exploring Iberia: Southern Spain to Coastal Portugal

September 27-October 9, 2026



African Safari: Kenya and Tanzania

January 27-February 10, 2027



Patagonia: Edge of the World

March 7-21, 2027



Discover Croatia, Slovenia and the Adriatic Coast

June 5-16, 2027

Contact PCC Extension to begin the reservation process.



Dating App Crash Course

Instructor: Mona Eadington

This is a course for anyone who is inexperienced with how to use dating apps - or who is simply overwhelmed by the prospect. Using fun and easy in-class discussions and exercises, led by a supportive, non-judgmental dating expert, you soon will be "swiping" with confidence! Join us to learn how to start; write an effective, appealing profile; select photos to use (and photos you should never use); filter potential matches; start a conversation; and transition from online messaging to actual dates. Discussion will include best practices, dating app etiquette, and how to keep yourself safe and sane during the process. This course also is great for those who already are using apps, but who are not getting the results they want. *Students must bring a smartphone, tablet, or laptop to class.*

2063X **PCC - Room R115** **\$65**
Jan 31-Feb 7 2 Sat 10am-12pm



Step Up and Stand Out Public Speaking Workshop

Instructor: Yvette Rodriguez

Even professional speakers are nervous before speaking. Join us and discover how to build the self-confidence needed to speak in public with ease, in both personal and professional settings. Learn how speaking in public can be fun and satisfying for both you and your audience. This course will demonstrate how to build confidence while engaging an audience, big or small, with ease and grace. Whether speaking to family members, a group of peers, or management/corporate teams, students will learn to overcome shyness when speaking in public!

2281X **PCC - Room R109** **\$65**
Jan 3-Jan 10 2 Sat 10am-12pm

Law of Attraction

Make Your Life What You Want It to Be

Instructor: Frances O'Brien

Do you have the desire to attract positive things such as more money, a better romance, improved health, career success, and family harmony? We all do, however, often these desires feel just out of our reach. The good news is that there are easy, enjoyable, and effective ways to attract the things we desire. Join us, have fun, and learn the secrets to manifesting your dreams!

2267X **PCC - Room R123** **\$55**
Jan 17 1 Sat 2pm-4pm



Baby Boomers: Unlock Your Travel Dreams

Instructor: Leslie Crumley

Baby Boomers, are you ready to transform your travel aspirations into reality? Learn to craft your travel vision, harmonize your finances, and maximize your travel dollars. Discover innovative ways to stretch your budget and turn everyday spending into travel opportunities. Uncover the secrets that will change the way you travel. Explore:

- Crafting Your Travel Blueprint
- Aligning Your Finances with Wanderlust
- Maximizing Your Travel Dollars

Imagine embarking upon your dream vacation without financial stress, armed with the knowledge of how to make every dollar count. Are you prepared to discover the secrets that could revolutionize the way you travel? This workshop is your first step towards that reality. \$18 materials fee payable in class.

2222X **PCC - Room R117** **\$55**
Jan 24 1 Sat 10am-12pm

Also see **Live, Work or Retire Abroad - Affordably!** - page 18.



Eat Well, Age Well

Simple Habits for More Energy and Better Health

Instructor: Megan Tancredi

In this interactive two-day workshop, students will learn how to support their energy, metabolism, brain, bones, and overall well-being through simple nutrition and lifestyle shifts. Led by a registered dietitian, this course combines science-backed strategies with practical tools you can actually use - no fads or overwhelm. Learn what to eat (and when), how to protect muscle and bone, and why habits like sleep, movement, and stress management matter more than ever. Participants will walk away with realistic, sustainable habits to feel better now and stay strong for the years ahead.

2223X PCC - Room R123 \$59
Jan 17-Jan 24 2 Sat 10am-11:30am

Aromatherapy: The Healing Power of Scent

In partnership with ed2go

Aromatherapy is a complementary and alternative therapy that uses essential oils to promote both physical and psychological health. It is often used in conjunction with massage, meditation, and other therapies to achieve healing. Aromatherapy has gained in popularity in recent years, and clinical aromatherapy (the use of specific essential oils for the prevention and treatment of health conditions) is being incorporated into treatment plans by naturopathic physicians, medical doctors, registered nurses, licensed massage therapists, and licensed acupuncturists as well as other health care providers. The outcome of this course is for the learner to describe the historical use of fragrance and aromatherapy for healing, the methods of essential oil extraction and application, the clinical effects of essential oils using a body systems approach, the research about using aromatherapy for specific conditions, contraindications regarding the use of aromatherapy, and the key elements of some of the most common essential oil monographs.

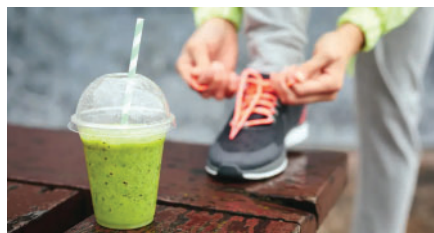
ONLINE COURSE \$49
Self-paced, start anytime
ed2go.com/pcclearn to register.

Introduction to Natural Health and Healing

In partnership with ed2go

Through a discussion of the various stages of health and illness, you will discover that true health means wholeness of the mind, body, and spirit. Topics include naturopathy, which seeks ways for the body to heal itself; proper breathing techniques to enhance health; and the value of hydrotherapy, diet, biorhythms, and fasting. Also discussed will be the role of vitamins, minerals, antioxidants, free radicals, as well as the basic requirements that constitute a healthy diet. We also review herbal healing, aromatherapy, body therapies, massage techniques, osteopathy, chiropractic, Tai Chi, reflexology, yoga, Feng Shui, therapeutic touch, and natural remedies for common emergencies. Course starts monthly.

ONLINE COURSE \$138
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

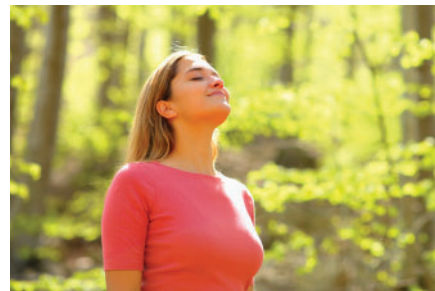


Lose Weight and Keep It Off

In partnership with ed2go

Do you want to lose weight? Do you want to keep it off? In this enjoyable course, discover how to establish a healthy approach to weight loss and weight maintenance, and how to set and achieve weight-loss and weight-maintenance goals. Discussion begins with the role of food in weight loss and weight maintenance, however, the discussion is about far more than calories. Understand food structure, portion size, preparation methods, meal composition and meal timing, and how to eat out without jeopardizing weight loss or disappointing taste buds. Also discussed are the basics of planning and preparing meals at home, as well as tips and tricks for navigating the social elements of eating. Course starts monthly.

ONLINE COURSE \$140
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Mindfulness and Meditation

Get Relief Practicing Mindful Exercises

Instructor: Margaret Pappas

Being chronically stressed out and constantly feeling overwhelmed can take a toll on both mental and physical health. Mindfulness is the practice of being present in the moment without judgment. It involves paying attention to thoughts, feelings, and bodily sensations without getting caught up in their repetitive loop. No one is mindful 100% of the time. We all need help and a little encouragement to be present and to meet any moment with gentle care and the wisdom that already is within us. In this workshop students discover their current level of mindfulness, followed by formal and informal techniques and exercises to become more mindful. Practice and dedication are crucial to becoming more mindful, enabling you to gain benefits from living in the present moment. By incorporating these mindfulness practices into your daily routine, you will experience reduced stress, improved relationships, and enjoy greater overall well-being. Come have some fun and *Get Relief!* \$10 materials fee payable in class.

2013X PCC - Room R307 \$65
Jan 10 1 Sat 9:30am-1:30pm

Certificate in Healthy Aging

In partnership with ed2go

As the population in the United States ages, there are many opportunities to learn how to work with seniors in multiple settings in a way that supports quality care and quality of life. This certificate is designed for individuals who are working in the health care field, those who are interested in the topic, those who are working with the aging population, or anyone who wishes to prepare for careers in aging services or gerontology. Topics include nutrition and healthy aging, the healthy aging brain, physical activity and healthy aging, the role of intimacy and sexuality on healthy aging, keys to longevity in the centenarian population, and important behavioral and mental health issues in the aging adult. Course starts monthly.

ONLINE COURSE \$88
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Improv for Beginners

Instructor: Karen Baughn

Improv is not just for comedians! It is an easy tool anyone can use to unlock creativity, increase spontaneity, and joyfully connect with those around you. Whether you want to make new friends, become a better listener, sharpen your social awareness, or just laugh, join us and enjoy games that will get you moving. Come ready to play and surprise yourself! **Class is designed for adults.**

4216X **PCC - Room R121** **\$79**
Jan 10-Jan 24 3 Sat 10am-12pm



Acting Class - Monologue Session

Instructor: Danielle Keaton

By the end of this session, you will be able to understand how to breakdown a monologue, create a character, and share it vulnerably with an audience. Treat this as being cast in a play or movie with the last class being the performance. **Advanced registration is required** - instructor will need time to prepare scene work for each student. If you have your own material in mind, that works too. \$5 materials fee, for scene material and video of performance, payable in class.

6006X **PCC - Room R102** **\$95**
Jan 6-Feb 3 5 Tue 6pm-8pm



Introduction to Chess

Instructor: John Wright

Chess looks difficult – but is it? If you ever have wanted to learn and understand the game of chess, this is your opportunity! Designed for those with little or no chess playing experience ready to learn the fundamental rules of the game, how the pieces move, and basic strategy. A brief history of the game also will be given as well as information about the many opportunities to play chess such as at free online sites or at local chess clubs where you may participate in events approved by the United States Chess Federation. **Game on! Checkmate!**

Required Textbook:

Let's Play Chess: A Step by Step Guide for New Players, by Bruce Pandolfini (ISBN: 978-1888690521) available online and at bookstores.

2220X **PCC - Room R111** **\$95**
Jan 4-Feb 8 6 Sun 11am-1pm

Genealogy Basics

In partnership with ed2go

Tracing your family's history is a fascinating journey. Genealogy Basics will help you understand the genealogy research process and the way we interpret the information we find. This course guides you through the search process for family names using several subscription-based Web sites which you can access while you are enrolled in the class. Along the way, you will learn through hands-on examples methods to help you dig deeper into your family's past. You will develop a strategy to accomplish your objectives, evaluate the results, and share that information with others. You will discover, in simple terms, where to look, who to contact, and how to make your family history come alive! Course starts monthly.

ONLINE COURSE **\$140**
Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Growing Plants for Fun and Profit

In partnership with ed2go

Turn your love of plants into an enjoyable and profitable home business. Learn how to grow and market plants on a small scale without major capital investment. In an area as small as 1000 sq. ft., it is possible to generate thousands of dollars worth of plant material in a single growing season. This course is your practical guide to licensing; site preparation; equipment; how and where to find supplies; how to select and produce plants appropriate to your climate zone; how to produce quality material; and, most importantly, how to market your product. Course starts monthly.

ONLINE COURSE **\$140**
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Start Your Own Edible Garden

In partnership with ed2go

Grow delicious, nutritious fruits and vegetables in your own backyard! Begin by determining which type of garden is right for you. As not everyone has the same amount of time, space, or sunshine, the first step to a great harvest is selecting the right crops: leafy greens, root vegetables, fruit, or herbs. Next, discover how to properly prepare a garden bed so your crops have the best opportunity to thrive, healthy soil is the key to a great garden. Each type of crop has specific needs, so you will learn tips for starting seeds, transplanting, pruning, and using container gardens and support structures. Whether you want to provide your family with nutritious food, save money, get some exercise, or just be more self-sufficient, this course will give you the skills and knowledge you need to be on your way to a successful harvest. Course starts monthly.

ONLINE COURSE **\$144**
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

LANGUAGES



Everyday Spanish

Instructor: Adelio Morales

¡Estás listo para aprender español! Everyday Spanish is a course designed to help you communicate while introducing you to the diverse cultures of Spanish-speaking communities in the United States. The course focuses upon pronunciation and conversation using interactive and fun activities created by a native Spanish speaker and instructor. This course will give you the skills and confidence to speak Spanish in real-life situations. \$20 materials fee payable in class.

3711X **PCC - Room R220** **\$145**
Jan 6-Feb 10 6 Tue 6pm-9pm



Everyday French

Instructor: Jeanne Hart

French, a beautiful Romance language. Whether you are traveling for business or pleasure, speak French and want to relax and enjoy great conversations, or dip your toe in to test the waters of learning a foreign language, come join us and develop or sharpen your French conversational skills. No exams, no grades, no labs, just the pleasure of learning and speaking French with your classmates guided by a native-born instructor. **See note.**

3720X **ONLINE COURSE** **\$159**
Jan 7-Feb 18 7 Wed 6:30pm-9:30pm
Logon info emailed prior to start date.

Note: Continuation French classes available. Information at pcclearn.org.



Conversational Japanese

In partnership with ed2go

Whether you want to learn conversational Japanese for travel or just for fun, this course makes it easy and enjoyable. Each lesson covers conversational phrases and vocabulary words particular to a specific area of travel. Students practice lessons using drills, interactive exercises, and dialogues. Throughout the course, there are helpful audio aids and Japanese words written in the English alphabet enabling you to bypass one of the biggest obstacles for most beginners of Japanese: the letter system. By the end of the course, you will have acquired basic conversational skills and cultural knowledge enabling you to travel around the country easily; and you will have discovered the heart of Japan! Course starts monthly.

ONLINE COURSE **\$130**
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Discover Sign Language

In partnership with ed2go

This course will teach you how to sign basic phrases and complete sentences and how to put it all together, allowing you to introduce yourself and start a conversation. Along the way, you will learn signs for colors, numbers, locations, family, and the activities you like to do. Throughout the course, you will learn by watching videos that demonstrate how to make the signs and how to incorporate facial expressions to communicate in this beautiful language. This course is taught using the best practices of the industry with a minimum of audio support. You also will gain an introduction to the world of the Deaf culture and explore topics such as lipreading, baby signs, and the career of interpreting. By the end of the course, when you meet a Deaf person, you will be ready to sign! Discover Sign Language II is also available. Course starts monthly.

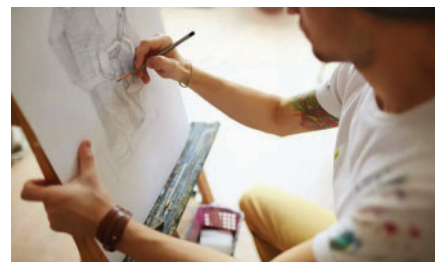
ONLINE COURSE **\$131**
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



LANGUAGES

Foreign language
courses are offered
through Credit.





Drawing for the Absolute Beginner

In partnership with ed2go

Have you always been interested in drawing, but never really knew how to start? Join us and gain a solid foundation and understanding of the basics of drawing and become the artist you always dreamed you could be. You will become intimately familiar with paper types, drawing styles, rendering techniques, and the basic principal of perspective, layout, design, lighting, volume, and space. You will discover how best to get in touch with the right side of your brain. If you have an interest in learning what it is like to draw or would love to increase your current knowledge of the field of art and illustrating, then this course will fulfill your needs! Course starts monthly.

ONLINE COURSE

\$129

Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Note Regarding All Art Classes:

Please confirm status of class before purchasing supplies!

Watercolor

Instructor: George Liang

Watercolor Painting Beginning

This class introduces students to the essential characteristics of the watercolor medium. Emphasis will be placed on understanding how watercolor behaves on paper—exploring transparency, layering, and brush control. Students will gain confidence through guided practice and experimentation with materials. **See note.**

0253X PCC - Room CA305 \$139
Jan 4-Feb 8 6 Sun 10am-12pm

Note: \$5 materials fee payable in each class. Students must provide their own materials and bring them to the first class. The supply list is available at: pcclearn.org/supplies.

Watercolor Painting II Intermediate

While many intermediate students create vibrant and expressive artworks, they often lack foundational drawing skills that are critical for strong compositions. This class will focus on strengthening those basics—especially proportion, value, and shape—through simple sketching exercises. Alongside watercolor technique development, students will learn to observe more accurately and translate their observations into balanced, well-structured paintings. **See note.**

Prerequisite: Watercolor Painting-Beginning

0254X PCC - Room CA305 \$139
Jan 4-Feb 8 6 Sun 2pm-4pm



ART

A variety of studio art courses are offered through Credit.



PHOTOGRAPHY

Capturing Great Photos with Your Smartphone

Instructor: Lynne Eodice

Join us and learn to shoot great photos using a smartphone! This workshop begins with the basic features of a smartphone camera and then moves on to photo composition. Discussed will be the many photo editing apps available for download. Students are encouraged to share their smartphone images in class. *Smartphone required; instructor may suggest download of one or two apps. App prices range from free to a monthly subscription.*

3115X **PCC - Room R123** **\$69**
Jan 10 1 Sat 10am-1pm



Photoshop Elements for the Digital Photographer

In partnership with ed2go

Bring out the best in your photos! In this online course, you will learn how to use Adobe Photoshop Elements to do everything from quick fixes to detailed enhancements that will noticeably improve the look of your digital images. Even if you have little to no image-editing experience, by taking this course you will learn the tools to move from novice to accomplished photo editor. As you explore the many tools and features of this program, you will gain confidence in the use of the powerful technology of Photoshop Elements, and achieve results you never imagined. Techniques covered include editing images, fixing flaws, enhancing the final product, creating simple art projects, preparing images for online use, and organizing images. Course starts monthly.

ONLINE COURSE **\$144**
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Photographing People with Your Digital Camera

In partnership with ed2go

Photographing people can be fun, exciting, and complicated! This course will make taking beautiful pictures of adults, children, and babies simple. You will start with the basic principles you need to know in order to become a people photographer. You will discover the best way to shoot faces, fix common close-up problems, and use digital photo editing techniques to retouch your photos and make other improvements. Then you will move onto portrait and formal group shots, where you will learn how to organize people, which angles to use, and which to avoid. You will become proficient in action photography, and you will learn some fun, creative ways to photograph children and babies. You will even gain expertise in filling your photographs with imagery, setting moods, and creating themes. This course will have you well on your way to becoming a skilled people photographer. Course starts monthly.

ONLINE COURSE **\$130**
Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Photographing Nature with Your Digital Camera

In partnership with ed2go

Nature photography can be a fun, relaxing, and exciting hobby! In this course, you will learn about the many aspects of outdoor photography as well as how to master your digital camera's controls and features. Using the knowledge learned in this course, you soon will be taking exceptional nature photos. By exploring composition and lighting issues, you will discover how to take beautiful photos of landscapes, flowers, trees, and water. Discussion will include camera shutter speed and aperture controls, as well as how to use your computer to process your photos and digitally correct the most common problems. Learn what to do to turn your photos into works of art rather than just snapshots of nature. By the end of this course, you will have become the nature photographer you always wanted to be! Course starts monthly.

ONLINE COURSE **\$130**
Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

**PHOTOGRAPHY**

Photography courses
also offered through
Credit.



CRAFTS



Start Your Own Arts and Crafts Business

In partnership with ed2go

If you have an art or a craft, and you dream about starting your own home-based or small business, this is the course for you! Learn how to start your own arts and crafts business from a professional artist, how to find your niche within your chosen craft, and how to create your own unique business identity. You will learn what makes marketing in the arts and crafts business different from marketing in most other enterprises, and you will find a sales approach that meshes with your personality and preserves your creative integrity. Discover insider secrets, learn how to find and enter the best craft shows, and how to design booths that draw in customers. You also will discover how to price your work effectively to set yourself up for success whether you are selling through craft shows, in galleries, online, or even in your own retail store. Course starts monthly.

ONLINE COURSE

\$144

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Arts & Crafts

Instructor: Quayum Abdul



Candle Making

Have you ever wondered how beautiful candles are made? Have you ever wanted to make fragrant, multicolored candles for yourself or friends? In this dynamic workshop, students will learn how to create unique candles to admire and share for less than what they cost in stores. Students may be able to complete several candles and learn skills enabling them to continue on their own. Discussion includes how to get started, types of candles, candle molds, adding fragrance and color, and materials and supply sources. **See note.**

3342X **PCC - Room CA109** **\$55**
Jan 11 1 Sun 10am-1pm

Soap Making

Your bath can become your at-home getaway when you add beautiful and fragrant handmade glycerin soaps. Making these beautiful soaps is easy and enjoyable and expressing your creativity is part of the fun. In this workshop, students will create different types of soaps while learning how to use colors, molds, fragrances, essential oil, extract, herbs, and novelties. Discussion will include how to make organic, natural, or therapeutic soaps. **See note.**

3343X **PCC - Room CA109** **\$55**
Jan 11 1 Sun 3pm-6pm

Bath Products

Shampoo, Shower Gel & Bubble Bath

In this fun workshop, participants will discover simple techniques for making one-of-a-kind bath products (shampoo, shower gel, bubble bath, bath salt & exfoliate). Discussion will cover ingredients and equipment, where to obtain supplies, tips for making bath gels, adding herbs, glycerin, extracts, and the aroma therapeutic effects of oils. Delight in making your own bath products to keep or give as gifts. **See note.**

2273X **PCC - Room CA109** **\$55**
Feb 8 1 Sun 10am-1pm



Cold Process Soap from Scratch

Want to know how to use the Cold process soap making method to create soap completely from scratch? This workshop will explain the A to Z of cold process soap making so that you can create beautiful handmade soaps right in your kitchen. Experience does not matter, this course is designed for all levels. Whether you are a complete novice or a soap making professional, join us, have fun, and learn something new about making soap at home. **See note.**

3316X **PCC - Room CA109** **\$55**
Feb 8 1 Sun 3pm-6pm

Note: \$30 materials fee payable in class.

MUSIC

Singers - Your Body is Your Instrument

Instructor: Judith Townsend

Showersingers, students, and professional singers alike will learn important basics (thoroughly drilled) about the singing instrument one should know before ever starting to vocalize. These drills produce INSTANT results. \$1 materials fee payable in class.

6150X **PCC - Room V208** **\$89**
Jan 18-Feb 8 4 Sun 2pm-5pm



Acoustic Guitar

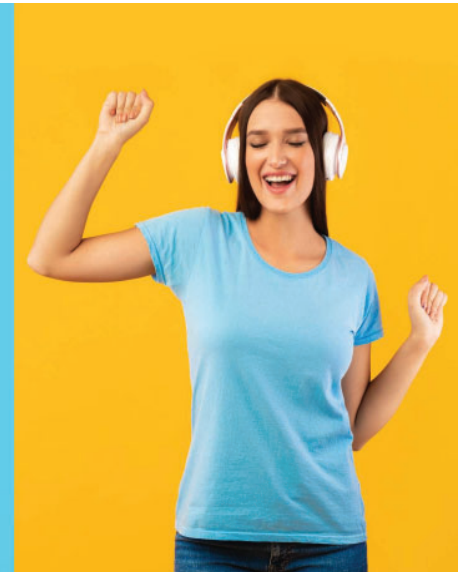
Instructor: Spencer Artwick

Learn to play the guitar! Students learn to play the acoustic guitar by developing a solid foundation of the basics. Topics include:

- Strumming
- Scales, songs, practice
- Open chords (major and minor)
- Finger exercises & picking
- Introduction to finger-style

\$20 materials fee payable in class. **Note:** Students need an acoustic guitar, strap and pick.

3025X **PCC - Room CA117** **\$99**
Jan 17-Feb 7 4 Sat 10am-12pm



Harmonica

Instructor: David Broida

Harmonica, Blues Style

This exciting workshop will get you jammin' the blues immediately! Play and have fun as you are introduced to many of the tricks and techniques used to make the harmonica laugh, cry, wail and scream! No previous musical experience is required - only a love of the blues and a desire to play the harmonica. **See note.**

3009X **PCC - Room R104** **\$45**
Jan 24 1 Sat 10am-11:30am

Harmonica, Folk Style

Breathing is the foundation when playing the harmonica; and breathing correctly calms the body, mind and spirit. Join us as we take basic folk melodies and invigorate them with simple, but powerful, techniques to make any song deeply expressive. No previous ability to read or play music required. **See note.**

3004X **PCC - Room R104** **\$45**
Jan 24 1 Sat 11:45am-1:15pm

Note: \$15 materials fee payable in class. Students will need a "C" major diatonic harmonica, available for purchase in class for \$15.

Native American-Style Flute Introduced

Instructor: Joanne Lazzaro

The haunting sound of the Native American flute can be heard everywhere from streaming playlists, YouTube, and TikTok, to yoga studios, sound baths, powwows, and national parks. The traditional Native American cedar flute is inexpensive, small, and lightweight to carry. It is beginner-friendly and the basics can be learned relatively easily in a few hours. The instrument is traditionally played without needing to read sheet music, and no prior music instruction or experience is necessary. Beginners can progress quickly, and be able to improvise their own simple melodies, played "from the heart" almost immediately. \$80 materials fee payable in class for a handmade precision-tuned "Little Horse" Eastern Red Cedar Traditional Native American-Style Flute in A minor. *Students who wish to use their own instrument for the course must obtain advance permission from the instructor to insure their instrument is compatible.*

3033X **PCC - Room R113** **\$69**
Jan 26-Feb 2 2 Mon 6:30pm-8:30pm



MUSIC

Instrument and vocal courses are offered through Credit.



DANCE



People who are more active are healthier and happier!

Kick up your heels and dance, dance, dance!



Salsa/Bachata Dance

Instructor: Alicia Valiente



Salsa Dance *Beginning*

Salsa – a Latin American dance originating in Cuba. In this beginner class, students will learn the fundamentals of salsa dancing (partner and solo) with an emphasis on musical connection and cultural context. By the end of this class, dancers will be able to feel salsa music and express that feeling in their dancing. *No experience or partner needed.*

1803X PCC - Harbeson Hall* \$69
Jan 8-Feb 5 5 Thu 6:30pm-7:30pm

Bachata Dance

Beginning

Originating in the Dominican Republic, Bachata is a style of dance that is often described as more sensual and romantic than Salsa. While Salsa is known for its energetic footwork and spins, Bachata emphasizes the connection between partners and the expression of emotions through movement. *No experience or partner needed.*

1813X PCC - Harbeson Hall* \$69
Jan 8-Feb 5 5 Thu 7:30pm-8:30pm



*** Harbeson Hall** is swing space during campus renovations.

Belly Dance

Instructor: Marla Leela Martin

Belly Dance Beginning

The delightful and exotic ancient art of belly dance is a wonderful way to exercise and gain confidence while listening to rhythmic music. The music and movements will awaken your senses, improve your fitness and balance, and grow your confidence. Join us for a fun, friendly learning environment where all levels are welcomed. Let your imagination take you away as your body learns the techniques and combinations enjoyed by countless generations of dancers. *No previous dance experience required! See note.*

4012X PCC - Room GM105 \$59
Jan 12-Feb 9 4 Mon 6:30pm-7:30pm

Belly Dance II Intermediate

This continuation course takes the skills you learned in Belly Dance – Beginning to a new, exciting level! Technique, combinations, and choreography will be combined with more challenging and complex routines. Learn the 'layering' process whereby we layer our shimmies over our hip work and travels! The delightful and exotic ancient art of belly dance is a wonderful way to exercise and gain confidence while listening to rhythmic music, music that will awaken your senses! Join us in a fun, friendly, learning environment. **See note.**

Prerequisite: "Belly Dance - Beginning"
4012X PCC - Room GM105 \$59
Jan 12-Feb 9 4 Mon 7:30pm-8:30pm



Note: Hip wraps and veils provided. Coined hip wraps available for purchase in class for about \$20 (prices vary). Feet may be bare, or you may wear ballet or jazz shoes; **NO STREET SHOES ON DANCE FLOOR.**

Hip Hop & Funk Dance

Instructor: Jeffrey (Jhazz) Yarbrough

Get up and get going! This introduction to Hip Hop dance integrates the new with the old school in a fun and stress free environment. We cover a new dance combination each session. The course is open to students of all levels and is a great workout. *Wear loose, athletic attire and shoes.*

1815X PCC - Harbeson Hall* \$69
Jan 10-Feb 7 5 Sat 11:15am-12:15pm



Jeffrey also teaches Self-Defense - page 14.



Tappercize

Instructor: Dolores Cruz

Tappercize is a great way to tone up and tap up a glow! Students will tap routines to familiar Broadway show tunes while receiving a healthy, low-impact aerobic workout. Steps are basic, but the pace is quick. Beginners as well as experienced tappers are welcome. **Note:** *Tap shoes required.* Classes designed for adults.

2796X PCC - Harbeson Hall* \$79
Jan 3-Feb 7 6 Sat 10am-11am



DANCE

Dance courses also offered through Credit.



EXERCISE



Kundalini Yoga

Instructor: Santokh Singh Khalsa

Kundalini Yoga is a rejuvenating and relaxing combination breath and movement, from which anyone may benefit, even those who are stiff or out of shape. Using breath and simple exercises, students learn to release tension and stress while increasing energy. Course covers Yoga practice, basic meditation, philosophy, diet, and lifestyle. **Note:** The Awareness Center is committed to protecting the health of our students by providing a safe environment. *To review safety guidelines, see our online course description at pcclearn.org. Wear loose, comfortable clothing and bring a yoga mat to class. Advanced registration required.*

2075X **\$89**
Jan 7-Feb 11 6 Wed 7pm-9pm

Class held at the **Awareness Center**,
2801 E. Foothill Blvd., Pasadena.

Qigong Regulation Exercises

Instructor: Benj Sinskul

Qigong is the skillful practice of gathering, circulating, and applying life-force energy. Students will be introduced to a qigong exercise designed for each of the 5 Yin organs: Liver, Heart, Spleen, Lungs and Kidneys. At the end of this course, students will be able to string the individual exercises that they have learned into a complete qigong set called the "Daoist 5 Yin / 5 Yang Exercise." Each session will begin with breathing and stretching exercises. To achieve the maximum benefit from this course, it is encouraged that students attend all sessions. *Wear loose, comfortable clothing. Note: Feet may be bare, or you may wear socks, ballet, or jazz shoes; No street shoes on dance floor. Come to class with an empty stomach. \$2 materials fee payable in class.*

2086X **PCC - Room GM105** **\$79**
Jan 4-Jan 25 4 Sun 10am-12pm

Self-Defense

Instructor: Jeffrey Yarbrough

Personal attacks can and do happen! Join us for this comprehensive, two-week course, and learn self-defense techniques based upon the ever-evolving tactics attackers use in the workplace, elevator, stairwell, parking garage, or on the street. During the first session, the class will focus on defense against punches, chokes, headlocks, bear hugs, lapel grabs and situational awareness. The second session will cover defense against knives, bats and guns. **Note:** Wear loose, comfortable clothes, and bring water to class.

4011X **PCC - Harbeson Hall*** **\$65**
Jan 10-Jan 17 2 Sat 12:30pm-2:30pm



Jeffrey also teaches **Hip Hop & Funk Dance** - page 13.

*** Harbeson Hall** is swing space during campus renovations.



EXERCISE

The Kinesiology Division offers exercise and sports courses for Credit.



*Want to feel better, have more energy, and even add years to your life? **Just exercise!***



WRITING

Writing/Publishing

Instructor: Stacy Dymalski

Turn Your Story into a Book

Every story has to have a message and a story arc, and has to logically flow from one point to the next. This class shows you develop your story before you sit down to write it; starting with structuring your story so that it has an engaging beginning, middle, and end, as well as defining your book's overall message. Once you have completed this course, you will know "what comes next" each time you start a new chapter. This is not just a writing class, but a story development class, designed to give you clarity when you sit down to write your book.

3247X **PCC - Room R113** **\$59**
Jan 24 1 Sat 10am-12pm

Nine Steps to Self-Publishing Your Book

Learn everything you need to know about self-publishing your book, as well as getting it up and selling on Amazon. This course will systematically walk you through the nine steps of the self-publishing process, using practical examples you can apply to your own manuscript. By the end of the course, you will know exactly what it takes, and how much it costs, to self-publish your own book. Stacy's Nine Steps textbook is a companion resource that leads the student through the process of self-publishing their own book. Attendance is mandatory to receive the textbook which will be mailed to students upon conclusion of the course. \$15 materials fee (for textbook) payable in advance.

3248X **PCC - Room R113** **\$59**
Feb 7 1 Sat 10am-12pm

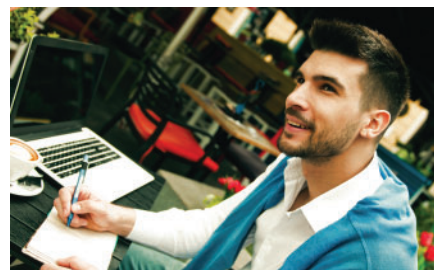


Sijo Poetry Writing Workshop

Instructor: Devora Davis

Would you like to learn a new poetry art form? Are you a creative writer looking to add something fresh to your repertoire? This writing workshop will introduce you to an ancient Korean poetry form called sijo. You will learn how to write your own sijo poems through guided exercises and present them for feedback. Whether you are a beginner or a seasoned poet, you can learn to write sijos on your own and have fun with it. Discussion will include translation, so no matter which language, or languages you speak, read, or write, you will be able to write sijo poetry in its structured format. This is a writing workshop, so come ready to write! *Bring notebook, or laptop to take notes.*

3233X **PCC - Room R113** **\$69**
Jan 31 & Feb 1 1 Sat & Sun 10am-12:30pm



Writeriffic: Creativity Training for Writers

In partnership with ed2go

Who does not know the fear of the blank page? How are visions transformed into the written word? Is it really possible to become a terrific writer? The answer to these questions and more are found in Writeriffic. In this high-energy course, you will learn lots of tricks from the published writer's toolbox. Whether currently writing or hoping to write a novel, nonfiction book, memoir, short stories, or articles, Writeriffic liberates the imaginative, inventive bolts of genius that are inside everyone. Course starts monthly.

ONLINE COURSE

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

\$129

*Also see AI for Writing and Editing -
page 22.*



WRITING

The English Division
offers a variety of writing
courses through Credit.



ONLINE COURSES FOR EVERY INTEREST

Learn anytime, anywhere...just a click away!



***A course
just for you.
Register today!***

Start Dates:

January 14

February 11

March 18

April 15

**Introductory
6-week courses
24 hours of instruction**

**Instructor-led,
self-guided courses.
Sessions start monthly.
Certificate of completion
available for download
upon successful
conclusion of a course.**

***Fun, fast, convenient,
and priced just right!***

Enrichment Courses

Accounting and Finance

Accounting Fundamentals I & II
Keys to Successful Money
Management
Where Does All My Money Go?
Personal Finance
Real Estate Investing
Stocks, Bonds, and Investing

Business

Writing Effective Grant
Proposals
Professional Sales Skills
Administrative Assistant
Fundamentals
Fundamentals of Supervision
and Management
Managing Customer Service
Project Mgmt Fundamentals

Computer Applications

Intro to Microsoft Word
Intermediate Microsoft Word
Advanced Microsoft Word
Intro to Microsoft Excel
Intermediate Microsoft Excel
Advanced Microsoft Excel
Intro to Microsoft Access
Intermediate Microsoft Access
Advanced Microsoft Access
Intro to Photoshop CC
Intro to InDesign CC
Adobe Illustrator CC
Adobe Animate CC
Photoshop CC for the
Digital Photographer
Photoshop Elements for the
Digital Photographer

Design and Composition

Creating Web Pages
Intro to CSS3 and HTML5
Creating WordPress Websites
Designing Effective Websites
Intro to JavaScript
Discover Digital Photography
Secrets of Better Photography
Photographing People
with Your Digital Camera

Healthcare and Medical

Explore a Career in Med Coding
HIPAA Compliance
Medical Terminology
Explore a Career as a
Pharmacy Technician
Explore a Career as an
Admin Medical Assistant
Handling Medical Emergencies
Become a Physical Therapy Aide
Become an Optical Assistant
Become a Veterinary Assistant

Language and Arts

Beginning Conv French
Conversational Japanese
Speed Spanish
Instant Italian
Discover Sign Language
Enhancing Language
Development in Childhood
Drawing for the Absolute Beginner
Introduction to Guitar
Music Made Easy

Law and Legal

Employment Law Fundamentals
Intro to Criminal Law
Real Estate Law
Workers' Compensation

Personal Development

Genealogy Basics
Lose Weight and Keep It Off
Luscious, Low-Fat, Quick Meals
Twelve Steps to a Successful
Job Search
Understanding Adolescents
Start Your Own Edible Garden
Learn to Buy and Sell on eBay
Start and Operate Your Own
Home-Based Business

Teaching and Education

The Creative Classroom
Creating a Classroom Website
Teaching Preschool
Solving Classroom Discipline
Problems
Homeschool With Success
Teaching Students with
Learning Disabilities
Teaching Adult Learners
Counseling for College Prep
Integrating Technology
in the Classroom
Ready, Set, Read!

Technology

Intro to PC Troubleshooting
Intro to Networking
Intro to SQL
Intro to PC Security
Understanding the Cloud
Creating Mobile Apps
with HTML5
Intro to XML
Intro to Python 3
Intro to Visual Basic
Intro to Java Programming
Intro to C# Programming
How to Get Started in
Game Development

Writing and Publishing

Writerific: Creativity Training
Write Your Life Story
Travel Writing
Intro to Screenwriting
The Keys to Effective Editing
Beginner's Guide to
Getting Published
Write Effective Web Content
Write and Publish Nonfiction
Books
Writing Essentials
Grammar Refresher

**For complete course details, pricing, and to register
for these and other ed2go courses, visit:**

ed2go.com/pcclearn

INVESTING

Financial Literacy Workshop

Take Control of Your Finances

Instructors: David Sanepour and Lindy Bell

Whether you are beginning your financial journey or looking to enhance your skills, this course covers essential concepts and strategies, including wealth accumulation, debt management, asset protection, and retirement optimization. This comprehensive financial education course is designed to empower individuals with the knowledge and tools to achieve financial goals and secure a prosperous future. Join us for a transformative journey toward financial well-being as you learn to master the financial basics. Topics include:

- **Building Savings and Wealth:** Set clear financial goals and unlock strategies for successful wealth accumulation.
- **Increase Cash Flow and Manage Debt:** Boost cash flow and reduce debt, paving your path to financial freedom.
- **Preparing with Proper Protection:** Build a solid financial foundation and avoid critical pitfalls.
- **Your Health & Wealth:** Explore the connection between health and financial well-being and create strategies to safeguard both.
- **Fulfilling Long-Term Goals:** Develop a strategic plan for funding education and securing a comfortable retirement.

\$15 materials fee payable in class.

0352X PCC - Room R111 \$79
Jan 16-Jan 30 3 Fri 6:30pm-8:30pm

The Analysis and Valuation of Stocks

In partnership with ed2go

This comprehensive course is designed to provide you with conventional and advanced techniques in researching and valuing stocks. Starting with the basics, you will learn how to read financial statements and calculate financial ratios, and then move on to perform industrial comparisons, value stocks, and conduct economic and industrial research. This course is taught using everyday language, simple, yet insightful analogies, and a "just the facts" attitude that you will understand and appreciate. By the end of this course, you will have a strong foundation in the analysis and valuation of stocks. Course starts monthly.

ONLINE COURSE \$140
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Investment Boot Camp

Instructor: Jalon O'Connell Morton

The key to successful investing is knowledge. This class is an excellent opportunity to obtain the information you need to make wise investment decisions, protect your portfolio, evaluate and judge investment choices. Topics include how to:

- Construct an investment portfolio designed to achieve financial goals
- Assess investment risk
- Manage risk effectively to maximize profit opportunity and control losses
- Reduce income taxes using tax-favored investments
- Improve and protect retirement accounts
- Learn the mechanics and potential returns of stocks, bonds, mutual funds, ETFs, annuities and real estate

Students will gain insightful answers to practical questions in these curious times.

0401X PCC - Room R108 \$59
Jan 24 1 Sat 9:30am-12pm



Where Does All My Money Go?

In partnership with ed2go

This course will teach you how to get control of your finances rather than letting them control you. It is the help you need before learning about investing, debt elimination, retirement or college planning. Start to make conscious decisions about spending and saving. Make your own informed choices about where you want your money to go. Learn how to fund your dreams and how to save money for everything from emergencies to vacations. This course is an investment in your future and you will save the cost of the course many times over by applying what you learn. Course starts monthly.

ONLINE COURSE \$140
Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

RETIREMENT



Live, Work or Retire Abroad - Affordably!

Instructor: Bob Cohen

Many people now live abroad and enjoy a higher standard of living while living their dream. Join us to learn how to stretch a fixed income, or how to find work overseas that pays for room and board. Discover the top ten countries where Americans are able to live better than they can here, and how to actually do it! Get tips about evaluating your finances, figuring out how far your dollar will go, housing, transportation, food, government discount programs, access to healthcare, and job opportunities. Are you ready to begin an exciting new life?

2305X **ONLINE COURSE** **\$59**
Jan 15 1 Thu 6pm-9pm
Logon info emailed prior to start date.



Also see ***Baby Boomers: Unlock Your Travel Dreams*** - page 4.



Medicare 101

The ABC and D's of Medicare

Instructor: Ron Tanji

This workshop is multi-dimensional, designed for those on Medicare, have parents on Medicare, are about to become eligible for Medicare, or are caregivers overseeing the care of Medicare patients. Topics include: objective information about traditional Medicare; Medicare Advantage; Medicare supplemental insurance; and prescription drug plans. Find out: When may I first sign up? What does each of the Medicare (A, B, C, and D) parts cover? What if I wish to work past 65? Do I really need supplemental insurance? What if I have insurance through past employment, VA, or other retirement plans? Where do I go for help?

2262X **PCC - Room R115** **\$49**
Jan 24 1 Sat 9:30am-11am

Tax / Social Security

Instructor: Mark Basile

Taxes in Retirement

Taxes are Still on Sale!

Tax strategies used in retirement accounts are outdated and may no longer be applicable for those looking to retire. This workshop covers techniques for generating tax-free income using overlooked tax tips in accordance with IRS guidelines. Now is the time to explore Roth IRA conversions and other tax-advantaged strategies. By moving your tax-deferred funds into tax-free territory, you reduce the impact of future tax hikes on retirement savings. Discussion includes how the government will continue to fund Social Security, Medicare, and Medicaid, and pay interest on our \$36.8 trillion debt. Perhaps by increasing taxes, with 401(k)s, IRAs, and inherited assets being the low-hanging fruit.

0432X **PCC - Room R111** **\$55**
Jan 24 1 Sat 11am-1pm

Social Security

Social Security is complex, and understanding how it works, and how to maximize benefits, are essential. Managing Social Security starts with knowing the facts and exploring options. Topics include:

- Maximizing benefits while minimizing taxes
- Delaying the start of Social Security benefits
- Understanding rules and regulations before applying for benefits
- Available options for those married or divorced under current Social Security rules
- How benefits are affected if you continue working
- How Social Security income may work with other income sources to provide a secure retirement

Whether you plan to retire in ten years or are recently retired, strategies learned in this workshop may deliver rewards throughout your lifetime.

0305X **PCC - Room R111** **\$55**
Jan 31 1 Sat 11am-1pm

OCCUPATIONS

Supervisory & Leadership



In partnership with UGotClass

Your employees are your most valuable resource. Ensuring the efficiency of your team is the key to your success and is your most important responsibility. New and experienced supervisors receive insightful, practical, and easy-to-understand methods about leadership. Learn effective delegation, performance management, and performance review techniques. Discuss the specifics of the supervisor's role and responsibilities, as well as strategies for improving overall effectiveness as a leader.

4521X **ONLINE COURSE** **\$395**
Start: Feb 2, Apr 6



EV Charging Station Installer

Design and Operation

Instructor: Quayum Abdul



One of the fastest growing careers in the United States is electric vehicle charging station (EVCS) installation. Millions of electric cars and trucks will be on the road within the next ten years, and California has committed to making 100% of vehicles registered in the state battery powered by the year 2035. This requires charging stations to be installed in garages, parking lots, and on roadside electric poles, all of which require trained EVCS installers and service providers. Topics include:

- EVCS Design
- Operation
- Installation
- System Troubleshooting

Course requires a total of 12 hours of instruction. Certificate issued upon successful completion of the course. \$40 materials fee payable in class.

Prerequisites: Must be 18 years of age or older, and have a high school diploma or GED.

2259X **PCC - Room R115** **\$259**
Jan 23-Feb 6 3 Fri 6pm-10pm

Interior Design Basics

In partnership with ed2go

This introductory interior design course covers various topics and skills needed for success as a residential interior designer. Students will start by defining key terms and concepts in interior design and then learn how to effectively apply design elements and principles to create residential design plans. Students will also explore the historical design features that influence contemporary projects. Best practices in space planning, material selection, color theory, and lighting design will be covered, along with considerations for health, safety, accessibility, and sustainability. Training even dives into how to select furniture, textiles, accessories, window treatments, and artwork to enhance a space. By the end of this online interior design course, students will have a solid understanding of the role of a professional interior designer and be equipped with the knowledge to create aesthetically pleasing and functional interior designs. Course starts monthly.

ONLINE COURSE **\$144**
Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



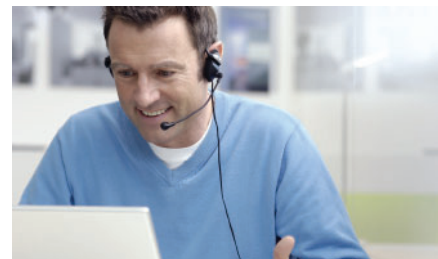
Career Technical Education programs also available.

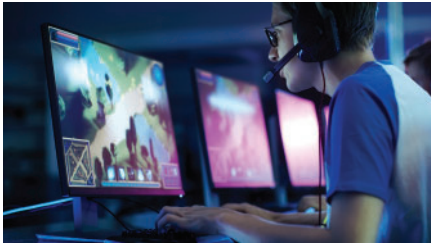
Customer Service Rep (CSR) Exam Prep

In partnership with ProTrain

The customer service representative plays an essential role in an organization's success by providing product and service information and resolving product and service problems. In this course learn about the various duties and responsibilities of the customer service provider, and practice these duties using a variety of exercises, hypothetical interactions, and assignments. The goal of this course is to prepare you to be an outstanding, reliable, and successful customer service representative. In addition to providing participants with a comprehensive education in customer service, this course prepares participants to take nationally recognized customer service certification exams, including, but not limited to, HDI Customer Service Representative (HDI-CSR) certification exam.

ONLINE COURSE **\$395**
Self-paced, start anytime.
pcclearn.org/protrain to register.





Certificate in Basic Game Design

In partnership with UGotClass

Games, beyond entertainment, are increasingly recognized as tools serving many business purposes. This Certificate provides a general introduction to the design and development of both video and analog games, with a particular focus upon the use of games outside of consumer entertainment. In the first course, discover resources for developing game design and identifying the mechanics and verbs used in different games. Learn the different activities that are part of game design, how to flesh out a game idea to increase the chance of a successful game design experience, and gain a basic understanding of how to work with game developers. In the second course, learn the basics of the video game design process and the main video game genres; and use a game development application to begin a journey of making games. By successfully completing this Certificate in Basic Game Design, students take the first step to understanding game design, and to creating games.

4302X Introduction to Game Design

Start: Feb 2, Apr 6 \$245

4303X Intermediate Video Game Design

Start: Mar 2 May 4 \$245

Enroll in both and save \$95!

4382X ONLINE SERIES \$395

Start: Feb 2, Apr 6

Leadership

In partnership with ed2go

Leadership skills can help you gain the respect and admiration of others, while also allowing you to enjoy success in your career and more control over your destiny. Contrary to popular belief, leadership skills can be learned and developed. Even if you do not hold a leadership position, this course will teach you how to use the principles of great leaders to achieve success in almost every aspect of your daily life. Course starts monthly.

ONLINE COURSE \$155

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Mastering Public Speaking

In partnership with ed2go

Discover how to talk confidently and persuasively to both large audiences and small groups. Learn how to plan and deliver presentations skillfully and how to manage one of the most common public speaking barriers - fear. Learn the secrets to presenting a speech, how to handle questions and manage conflict in meetings, and how to shine in a job interview. Students will learn tips for training their voice and how to use both verbal and nonverbal communication effectively. By the end of this course, students will have an entire set of skills they can use on the job, in social settings, and in any other situation where you need to communicate with ease and authority. Course starts monthly.

ONLINE COURSE

\$148

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Voiceover Professional

An Introduction

Partner: Voices For All

"Wow, you have a great voice!" How many times have you heard that? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, "I could do that!" Explore the growing remote voiceover industry with your instructor, a professional voice actor from Voices For All. Discover the current trends in the industry and how easy and affordable it can be to learn, set-up, and work from home. Learn about different types of voiceovers and the tools needed to find success, earning income from the comfort of your home. Your instructor will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You also will receive a professional voiceover evaluation in a follow up call. To learn more about this one-time, 90-minute, introductory class, go to: voicesforall.com/ooo. **Note:** Students must have internet access and a webcam.

4220X ONLINE COURSE \$49

Schedule your class when convenient!
Logon info provided upon registration.

Administrative Assistant Fundamentals

In partnership with ed2go

Rapid growth in the health, legal services, data processing, management, public relations, and other industries have created many new job opportunities for administrative assistants. This course will help you discover and master the essentials of managerial and staff support, information and records management, communications technology, travel and meeting coordination, space planning, and office ergonomics. You will become an indispensable member of your team by identifying opportunities and implementing solutions to turn your office into a high productivity machine. This course and its follow up, Administrative Assistant Applications, may help you prepare for the internationally-recognized Certified Administrative Professional® exam offered by the International Association of Administrative Professionals®. Course starts monthly.

ONLINE COURSE

\$147

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Healthcare Certificate Programs

In partnership with ed2go

Online Healthcare Certificate Programs will distinguish you as a knowledgeable, skilled, and committed professional in specialized healthcare fields. More available. **CEU contact hours provided.**

Brain Health
End of Life Care
Food, Nutrition, and Health
Gerontology
Healthy Aging
Meditation
Perinatal Issues
Spirituality, Health, and Healing
Stress Management

For detailed descriptions, start dates, and pricing for these and many more programs, go to: ed2go.com/pcclearn

TECHNOLOGY

UI/UX Design

In partnership with ed2go

User interface (UI) and user experience (UX) design have emerged as the prototype of all digital design for websites, apps and other devices, and is one of the most valuable skills in today's digital design environment. This course provides a concentrated but substantial introduction to every key element in UI/UX design. Topics include:

- Understanding research
- Generating user experiences
- Applying design aesthetics
- Testing for accessibility
- Creating professional models
- Writing reports and proposals

Integrated throughout the course are real-world examples and skill-building materials that prepare students to enter into or become more valuable participants in the field of UI/UX design. Course starts monthly.

ONLINE COURSE

\$148

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Introduction to Photoshop CC

In partnership with ed2go

Photoshop is the world's most popular photo editing program. Artists, photographers, designers, and hobbyists all rely on Adobe Photoshop for image creation and editing. This course provides meticulous instructions that will teach you how to use Photoshop Creative Cloud with confidence. You will be editing your own photographs to get rid of dust and scratches, fix the color, and correct image exposure. You will learn how to colorize parts of an image and create simple digital paintings. You will master techniques for switching the backgrounds on images and removing wrinkles and blemishes from photos, just like they do in magazines. Course starts monthly.

ONLINE COURSE

\$147

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

Introduction to Windows 11

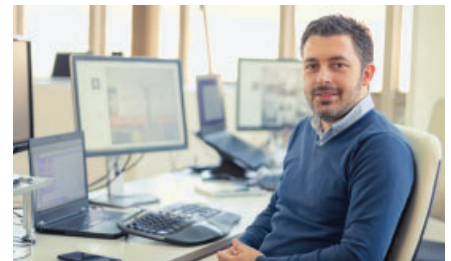
In partnership with ed2go

In this course, you will gain the foundation you need to use Windows 11. We begin with the basics: finding your way around the operating system. You will get to know the expanded Start menu, desktop, and system settings so you feel right at home. Next, you will learn to customize the features of this operating system and personalize your desktop so you can make your computer truly your own. You will see how File Explorer can help you manage your files, and learn to create basic text documents using WordPad. You also will learn how to protect your files, as well as how to protect and update Windows 11. You will even see how to use the new Microsoft Edge browser to access the Internet. Master the basic skills you need to get the most from Windows for both work and play. Course starts monthly.

ONLINE COURSE

\$144

Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Computer Skills for the Workplace

In partnership with ed2go

Most jobs today require a working knowledge of certain computer skills. Employers seek and reward employees with the skills and knowledge to send messages across the country via e-mail; use a spreadsheet to create a graph and paste it into a report; add and edit data in a database; understand the implications of file sizes, memory limitations, and network arrangements; and recognize the function and features of modern computer components. Any job candidate who already possesses these skills will stand above those who do not. This course is a great introduction to Windows and Office 365 and is designed to provide the fundamental computer competencies you need to survive and prosper in today's fast-changing workplace. You will learn how to implement the powers of modern office software to work faster and more efficiently. Course starts monthly.

ONLINE COURSE

\$147

Start: Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

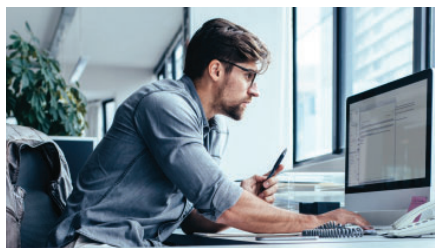
 PASADENA CITY COLLEGE	TECHNOLOGY
A variety of technical programs are offered through Credit.	
	

Introduction to Microsoft Word 2019

In partnership with ed2go

Knowing how to write reports and letters using Microsoft Word is a basic skill needed in nearly any job. This powerful word-processing program lets you professionally type, edit, format, spell check, and print documents. You will learn how to edit text, change the size or appearance of text; change margins and tab settings; automatically center, right align, justify, and indent text; use tools such as the grammar checker, spell checker, and thesaurus; and save, retrieve, copy, organize, and print your documents. At the end of this course, you will be able to use Word confidently at home or on the job. *Intermediate Microsoft Word 2019 also available.* Course starts monthly.

ONLINE COURSE **\$163**
Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.



Introduction to Microsoft Excel 2019

In partnership with ed2go

Do you work with numbers? Then you need to master Microsoft Excel! Even beginners will find it easy to learn Excel in this fun, step-by-step online course. These lessons provide you with the information you need to set up fully formatted worksheets quickly and efficiently. You will learn the secrets behind writing powerful mathematical formulas, and discover how to use the function wizard to quickly and automatically calculate statistics, loan payments, and future value. In addition, gain tips about sorting and analyzing data, designing custom charts and graphs, and creating three-dimensional workbooks. *Intermediate Microsoft Excel 2019 also available.* Course starts monthly.

ONLINE COURSE **\$163**
Start : Jan 14, Feb 11, Mar 18, Apr 15
ed2go.com/pcclearn to register.

**Additional Microsoft Office online
courses available at:
ed2go.com/pcclearn**

AI Series

Instructor: Bob Cohen

AI for Everyday Work

Discover the potential of AI tools in this introductory session designed for professionals, educators, and small business owners. Learn how to integrate AI into your daily tasks, from simplifying workflows to boosting creativity and productivity. By the end, you will understand how to interact with AI tools effectively and explore their endless possibilities. Topics include:

- Overview of popular AI tools (ChatGPT, Gemini, Bard) and their capabilities
- Applications of AI for productivity, creativity, and innovation in various fields
- Fundamentals of prompt engineering to communicate effectively with AI

0508X **ONLINE COURSE*** **\$59**
Jan 6 1 Tue 6pm-9pm

AI for Research, Analysis, and Learning

In this session, explore how AI can transform the way you conduct research and analyze information. Our discussion will guide you through using AI to find relevant data, simplify complex materials, and produce actionable insights. Whether you are a business owner making strategic decisions or an educator curating knowledge, this class will enhance your capabilities. Topics include:

- Using AI for rapid and effective research across various industries and themes
- Condensing and summarizing intricate data for presentations or reports
- Performing analyses and producing insights for decision-making

0515X **ONLINE COURSE*** **\$59**
Jan 20 1 Tue 6pm-9pm

AI for Writing and Editing

Unlock the power of AI and improve your writing. This session will guide you in how to use AI tools to create compelling content and refine your writing style. Perfect for professionals needing polished reports, educators developing learning materials, and entrepreneurs crafting marketing copy, join us to unlock AI's secrets. Topics include:

- Enhancing writing skills with AI for blogs, reports, and creative content
- Using AI for proofreading, editing, and improving tone and readability
- Engaging AI to write fiction, non-fiction, business, educational, and marketing

0511X **ONLINE COURSE*** **\$59**
Jan 13 1 Tue 6pm-9pm

**Logon info for online courses
provided prior to start date.*

AI for Marketing and Media Creation

Dive into the world of AI-powered marketing and media creation in this fast-paced session. Discover how to craft engaging social media posts, design visuals, and generate video content using AI tools. This session is ideal for entrepreneurs promoting their product/service, educators proposing programs, or professionals managing brand awareness with limited resources and time. Topics include:

- Using AI for social media post creation, targeting, and scheduling
- Incorporating AI-driven design for graphics, images, and promotional videos
- Creating AI-powered marketing strategies for small businesses or personal brands

0518X **ONLINE COURSE*** **\$59**
Jan 27 1 Tue 6pm-9pm

Series Discount

Enroll in all four courses at once and receive a **\$16 discount!**

UGOTCLASS

Online Certificate Programs & Professional Courses

Self-paced, designed for busy lives.

Certificate Programs

AI Certificate
Bookkeeping Certificate
Certificate in Accounting and Finance
for Non-Financial Managers
Certificate in Basic Game Design
Certificate in Business Writing
Certificate in Customer Service
Certificate in Data Analysis
Certificate in Leadership Development
Certificate in Mastering Excel
Certificate in Nonprofit Administration
Certificate in Online Teaching
Certificate in Project Management
Certificate in QuickBooks Online
Certificate in Teaching Adults
Certificate in Web Design
Certificate in Workplace Communication
Coding Certificate
Cybersecurity Certificate
Digital Marketing Certificate
Entrepreneurship Certificate
Management Certificate
Mastering Video Marketing Certificate
Power BI Certificate
Social Media for Business Certificate
SQL Certificate
Supervisory & Leadership Certificate
WordPress Certificate

Designing Online Instruction
Developing Your Leadership Skills
Developing Your Professional Career
Entrepreneur Boot Camp
Entrepreneurial Marketing
Financial Analysis and Planning
for Non-Financial Managers
Fostering Online Discussion
General Ledger and
Month End Procedures
HR for Non-HR Managers
Integrated Marketing Best Practices
Intermediate Data Analysis
Intermediate Power BI
Introduction to Data Analysis
Introduction to Power BI
Introduction to Project Management
Leadership Principles
Management Boot Camp
Managing Generations in the Workplace
Program Evaluation for Nonprofits
Project Management Knowledge Areas
Project Management Processes
Revenue Generation for Non-Profits
Successful Print Marketing
The Business Plan
Understanding Debits and Credits
Using Personality Profiles
for Better Work Performance

Improving Email Promotions
Integrating Social Media
into Your Organization
Intermediate AI
Intermediate Excel
Intermediate SQL
Intermediate Web Design
Introduction to ChatGPT
Introduction to Coding
Introduction to Cybersecurity
Introduction to Social Media
Introduction to SQL
Introduction to Web Design
Marketing Using Social Media
Mastering Microsoft Excel
Network Security and Defense Strategies
Online Advertising
Podcasting
QuickBooks Online Level 1 & 2
Video Marketing
YouTube for Business

Vocational Courses

Business Writing
Effective Copywriting
Extraordinary Customer Service
Intermediate Video Game Design
Introduction to Game Design
Keys to Customer Service
Managing Remote Workers
Writing News and Press Releases

Professional Courses

Accounting and Finance
for Non-Financial Managers
Advanced Data Analysis
Advanced Marketing Concepts
Advanced Power BI
Advanced Teaching Online
Closing Procedures and
Financial Statements
Collaborative Management
Conflict Management

Technology Courses

Adobe Illustrator Essentials
Adobe InDesign Essentials
Adobe Photoshop Essentials
Advanced Cyber Threat Analysis
and Mitigation
Advanced Excel
Advanced SQL
Advanced Web Design
AI Planning and Strategies
Boosting Your Website Traffic
CSS Fundamentals
HTML Fundamentals

	CAREERS
Career Technical Education programs also available.	
	

For detailed course descriptions, and pricing for these and many more UGotClass programs and courses, visit:

pcclearn.org/ugotclass

PROTRAIN

Online Certificate Programs, Bundled & Professional Courses

Self Study and Live Online enables you to start anytime and complete at your pace.

Certificate Programs

Aromatherapist
Associate Professional in
Human Resources (aPHR)
Association of Bridal Consultants (ABC)
Certified Wedding Planner Program
Bookkeeping Administration
BPI Building Science Principles
Certificate of Knowledge
Certified Associate in
Project Management (CAPM)
Certified Cloud Security Professional
(CCSP)
Certified Electronic Health Records
Specialist
Certified Information Security Manager
(CISM)
Certified Maintenance and
Reliability Technician
Customer Service Representative (CSR)
Day Care Administrator
Dental Assistant
EKG Technician
Electrical and Electronic Fundamentals
Event Planner
Fundamentals of Landscaping Design
and Business
Hazardous Waste 24-Hour Moderate Risk
Household Hazardous Waste Operations
HVACR Technician
Introduction to Six Sigma
Landfill Operations
LEED Green Associate
Medical Administrative Assistant
Medical Assistant
Medical Billing and Coding Specialist
Complete
MSSC Certified Production Technician
(CPT)
NRF Retail Industry Fundamentals
NRF Supply Chain, Inventory,
and Logistics
Patient Care Technician
Pharmacy Technician Professional
Phlebotomy Technician
Photovoltaic Technician
Physical Therapy Technician

Professional in Human Resources (PHR)
Project Management Professional (PMP)
ServSafe Manager with Exam Voucher
and OSHA 10 for General Industry
Six Sigma Black Belt
Six Sigma Green Belt
Solar Water Heating Technician
Veterinary Assistant
Wind Energy Technician

CompTIA Network+ N10-009
CompTIA Security+ SY0-701
Microsoft Office 365 - Excel 2019
Microsoft Office 365 - Excel 2021
Microsoft Office 365 - Outlook 2019
Microsoft Office 365 - Outlook 2021
Microsoft Office 365 - PowerPoint 2019
Microsoft Office 365 - PowerPoint 2021
Microsoft Office 365 - Word 2019
Microsoft Office 365 - Word 2021

Professional Courses

Advanced Math for the Workplace
Advanced Writing
Basic Management Skills
Basic Math for the Workplace
Become an Entrepreneur
Blogging with WordPress
Business Writing for Busy Professionals
Creating a Global Classroom
Effective Parent-Teacher Meetings
Emerging Technology for Teachers
Grammar Essentials
Introduction to Writing
Investing in Stocks and Bonds
Learning Styles in the Classroom
Managing Conflict for Teachers and
Educational Support Personnel
Online Safety for Teachers and Students
Personality Types Among Us
Principles of Time Management
Professional Communication
Real Estate Investing
Right On the Money - Personal and
Practical Personal Finance
Understanding and Preventing
Cyber Bullying

Technology Courses

AutoCAD 1 - Basic 2D
AutoCAD 2 - Advanced 2D
AutoCAD 3 - Basic 3D Modeling
AutoCAD Fundamentals Certificate

Bundled Courses

Administrative
Adobe Creative Cloud
Business and Analytics
Career Development
Diversity and Inclusion
Finance
Home and Hobby 1
Home and Hobby 2
Human Resources
Personal Development
Sales and Marketing
Supervisors and Managers
Work Place Essentials

Workforce Spanish

Spanish for Banking
Spanish for Construction
Spanish for Dentists and Hygienists
Spanish for Educators
Spanish for Firefighters
Spanish for Food Service
Spanish for Health Care
Spanish for Housekeeping
Spanish for Law Enforcement
Spanish for Manufacturing/Warehousing
Spanish for Social Services
Spanish for the Medical Front Office
Spanish for the Workplace

For detailed course descriptions, and pricing for these and many more ProTrain programs and courses, visit:

pcclearn.org/protrain



Online Career Training Programs

Self-paced, start anytime. Certificate of Completion upon successful conclusion. *Financing available!*

Accounts Payable Manager Certification	Clinical Dental Assistant	Microsoft Office Specialist (MOS)
Accounts Receivable Manager Certification	Cloud Engineer IT Professional Program	Expert Certification Training
ACE Personal Trainer with Fitness and Health Internship	CompTIA A+ Certification Training	Microsoft PowerPoint Certification Training
Activity Assistant	Corporate Event Planner	Microsoft Word Certification Training
Administrative Dental Assistant	Court Interpreter (Spanish/English)	Multimedia Arts Certificate
Adobe Certified Professional	Cybersecurity Boot Camp	NASM Certified Nutrition Coach
Advanced Medical Interpreter	Dental Office Manager	NCSF Certified Strength Coach
Advertising & Outreach Specialist	Die Setter	NCSF Sports Nutrition Specialist
AutoCAD Basics	Digital Arts Certificate	Nonprofit Manager
AutoCAD Certification Training	Digital Court Reporting with Legal Transcription	Nutrition for Optimal Health, Wellness, and Sports
Biofuel Production Operations	Digital Game Artist Certificate	Office Manager
Business Coach	Electric Vehicle Fundamentals (EVF)	Oil Refinery Operations
Business Operations Specialist	EnGen English Learning Pathways	Optical Manager
C++ Programmer	Engineering Technician with VR Training	Optician Certification Training
Career Counselor and Life Coach	Entry-Level Driver Training (ELDT)	Oracle SQL and PL/SQL Developer + Java Programmer
Catering Professional	Event Management and Design	Payroll Manager
Certificate in Healthcare and Eldercare	Executive Assistant	Payroll Practice and Management
Certificate in Mediation and Arbitration	Executive Housekeeper	Pharmacy Technician
Certified Administrative Professional	Federal Court Interpreter	Power Plant Operations
Certified Bookkeeper	Foundations of Plumbing	Preston Bailey's Fundamentals of Floral Design
Certified Cloud Security Professional	Freight Broker/Agent Training	Preston Bailey's Signature Wedding & Event Design
Certified Credit Counselor	Front-End Web Developer	Procurement & Purchasing Management
Certified Destination Wedding Planner	Full Stack Software Developer	Professional Bookkeeping with QuickBooks Online
Certified Electronic Health Records Specialist (CEHRS)	Graphic Design with Photoshop	Professional Consulting Practice
Certified Ethical Hacker	Home Inspection Certificate	Professional Interpreter
Certified Financial Health Counselor	Hotel Management with Executive Housekeeper	Professional Translator
Certified Inpatient Coder	Human Resources Professional	Python Developer
Certified Internal Auditor	HVAC/R Certified Technician	Quality Inspector
Certified Legal Secretary	ICD-10 Medical Coding	Residential Electrician
Certified Manufacturing Engineer	Immigration Court Interpreter (Spanish/English)	Restaurant Management
Certified Manufacturing Technologist	Information Security Training	Robotics in Manufacturing Fundamentals
Certified Master Wedding and Event Planner	Java Programmer + Python Developer	Robotics Technician with VR Training
Certified Medical Administrative Assistant (CMAA)	JavaScript Developer	Sales Manager
Certified Outpatient Coder	Leadership in Energy and Environmental Design (LEED)	Sales Representative
Certified Pharmaceutical Sales Rep	Legal Terminology	Solar Design Training
Certified Physical Therapy Aide	Legal Transcriptionist	Solar Energy Training
Certified Residential Interior Designer	Maintenance Technician with VR Training	Student Loan Counselor
Certified Six Sigma Green Belt and Black Belt	Management for IT Professionals	Toolmaker
Certified Supply Chain Professional	Management Training	Travel Agent Training
Certified Technical Writer	Medical Billing and Coding	Veterinary Assistant
Certified Wedding Planner	Medical Interpreter (Spanish/English)	Veterinary Office Manager
Chartered Tax Professional for California Residents	Medical Office Manager (CPPM)	Video Game Design and Development
Chemical Plant Operations	Medical Terminology	Web Design Professional
	Microsoft Access Certification Training	
	Microsoft Excel Certification Training	

For detailed course descriptions, and pricing for these and many more ed2go programs and courses, visit:

pcclearn.org/careers

Registration



Online:
pcclearn.org



Phone:
(626) 585-7608



Fax:
(626) 585-3058



Mail:
PCC Extension
Pasadena City College
1570 E. Colorado Blvd., Rm CEC112
Pasadena, CA 91106-2003



In Person:
Foothill Campus
3035 E. Foothill Blvd.
Pasadena, CA 91107
Monday-Friday, 9am-4pm

Pre-Registration is Important!

Classes that do not meet minimum student enrollment may be cancelled before the first session. Your timely registration helps to ensure necessary enrollment figures.

PCC Extension

1570 E. Colorado Blvd., Rm CEC112
Pasadena, CA 91106-2003
Main Number: (626) 585-7608
Fax Number: (626) 585-3058

Website: pcclearn.org
E-mail: info@pcclearn.org

Reserve Your Space. Register Today!

REGISTRATION FORM — PCC EXTENSION

PLEASE PRINT

Date _____

Last Name _____

First Name _____

M.I. _____

Street Address _____

Apt. No. _____

City _____

Zip Code _____

Email Address _____

Mobile Number _____

Alternate Number _____

Course No. _____

Course Title _____

Start Date _____

Fee _____

\$ _____

\$ _____

\$ _____

\$ _____

By submitting this registration form, you agree to the PCC Extension Refund Policy.

TOTAL \$ _____

Payment by Visa, MasterCard, or Discover:

Card No. _____

Expiration Date _____ CVV2 Code _____

Authorized Signature _____

Print Name on Charge/Check _____

Payment by check (payable to Pasadena City College):

Driver's License No. _____

Expiration Date _____

Please do not write in this space

Date _____ Received by _____

CK _____ CA _____

08/25

Registration Form also available online at: pcclearn.org/regform

Dropping A Course

Refunds are granted provided you notify PCC Extension at least three (3) business days before your class begins. Registration fee refunded in the same format as originally paid within six (6) weeks. **There are no refunds beyond this deadline.** Refunds ARE NOT issued for absences nor prorated for late registrations. **Note:** If dropping a class from a Certificate Program or a Course Series, discounts will no longer apply and the refund amount will be adjusted accordingly. Missed class meetings may not be made up in another class. There is no auditing of classes. Returned checks will be subject to a \$25 handling charge.

- **ed2go / UGotClass:** Refunds for ed2go and UGotClass online courses/programs are given only if a student notifies PCC by email at least three (3) business days before your online course/program begins. The registration fee will be refunded in the same format as originally paid within 6 weeks. There are no refunds beyond this deadline.

- **ProTrain:** Refunds for ProTrain online courses/programs are given only if a student has not accessed any portion of the online course/program and the student requests a refund, in writing, via email to PCC Extension within three (3) business days from the date of the course setup (email notification sent). There are no refunds for any online courses (or curricula) once a course has been accessed in any manner. If applicable, any shipped or online course reference materials (physical books, eBooks, study guides, CDs, Self-Study Kits, Videos, etc.) must be returned, unopened/unused at your own expense if you accepted delivery of the package. Please understand that with enrollment and access of your online course, you have read and agreed to the aforementioned refund policy. There are no extensions granted for your course. If you do not complete your course by the end-date on your welcome letter, there will be additional fees for extended access to your course and any online reference materials such as eBooks.

Transfers

To transfer to another class, requests must be received at least three (3) business days before the original class start date.

Cancelled Class

Minimum enrollment is required to run a class. If PCC Extension cancels a class, the registration fee is automatically refunded in the same format as original payment within six (6) weeks.

Waitlists

Students have the option of placing their name and contact information on a waitlist for courses and trips already full. When openings occur, students are contacted in order of sign-up.

Certificates

Programs displaying the CP icon, once completed in accordance with noted requirements, qualify for a Program Certificate of Recognition. **Note:** Students may request a Certificate of Completion for any non-Certificate Program class. Certificates of Completion are \$10 each and must be requested through PCC Extension. Replacement Certificates are available for \$10.

Supplies/Equipment

If a class requires the purchase of extensive supplies, or rental equipment, students must confirm class status *before making any purchase*. PCC Extension does not reimburse students for materials purchased/rented should a class be cancelled.

Instructors

Detailed instructor biographies are available online. Should an emergency present itself, classes may be taught by a qualified substitute, rescheduled, or cancelled.

Class Dates

Class dates are inclusive. Blackout days may apply. Refer to the website or your confirmation email for specifics.

Youth Classes

A link to our Release and Medical Consent form (Waiver form) will be included in your emailed confirmation letter. The form also may be found on our website, or by going to: pcclearn.org/ReleaseForm. **Complete and return form to the instructor at the first class.**

Insurance/Waivers

Insurance: PCC requires all participants carry medical/accident insurance, and does not provide this coverage.

Waivers: Due to the nature of some offerings, a liability waiver is required to participate. When required, waivers must be completed and filed with the PCC Extension office before a participant may attend class.

Travel

Travel Operator: Collette

U.S. and International Excursions

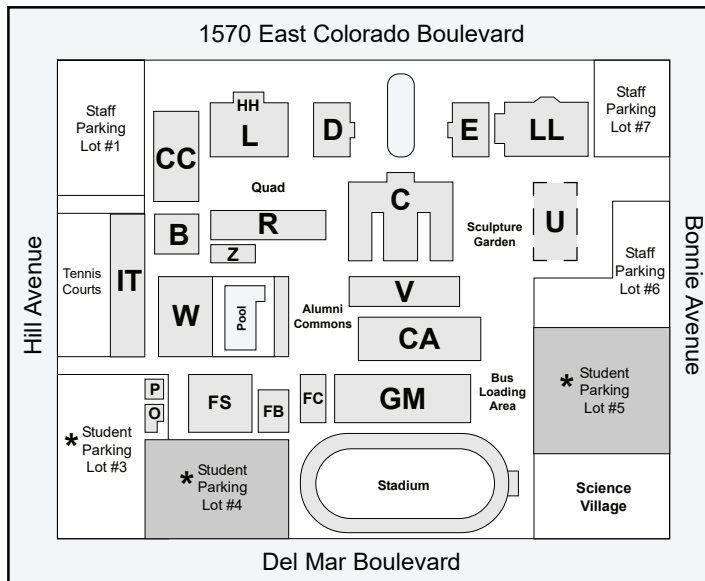
For detailed information about policies and procedures, please go to our website at: pcclearn.org/collette.

Travel Operator: Good Times Travel

Day Trips and Overnight U.S. Tours

For detailed information about policies and procedures, please go to our website at: pcclearn.org/goodtimes.

Pasadena City College Campus Map



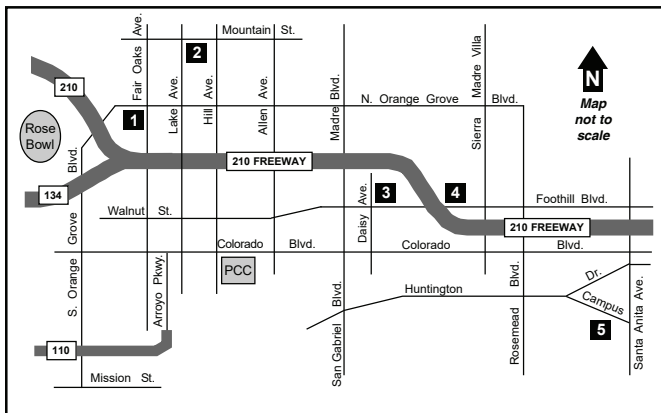
- B** Bookstore
Student Business Services
Campus Police
- C** Information - C218
Sexson Auditorium
- D** Health Center
Learning Assistance Center
- E** Physical Sciences
- L** Admissions & Records
Career Center
Counseling Services
Financial Aid
Registration
- R** Catherine J. Robbins Building
- U** Armen Sarafian Building
(under construction)
- V** Howard E. Marvin Building
- W** Gymnasium
- CA** Center for the Arts
- CC** Campus Center
- GM** Hutto-Patterson Gymnasium
Dance/Exercise Classrooms
- HH** Harbeson Hall
- IT** Industrial Technology Building/
Freeman Center
- LL** Shafford Library

* Student Parking:

Daily permits may be purchased from the dispensers located throughout the student parking lots. **Permits cost \$2.00**, and are good for the entire day. **Note:** The PCC Flea Market is held on the first Sunday of every month. On those days, student parking is only available in Lots 3 and 4. Parking is extremely limited. It is strongly recommended students arrive early to allow time to locate parking.

Off-Campus Class Locations

Pasadena Area Locations



1

Pasadena Bridge Club
649 N. Fair Oaks Ave., #201

2

Lineage Performing Arts Center
920 E. Mountain St.

3

Awareness Center
2801 E. Foothill Blvd.

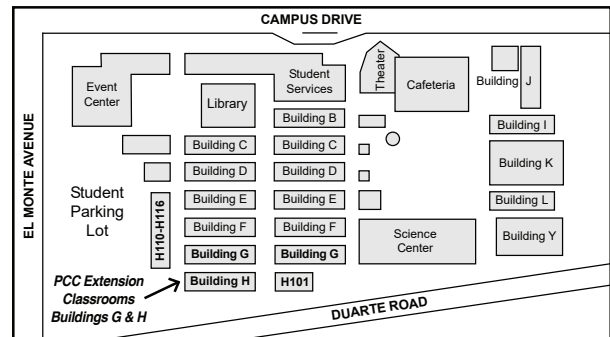
4

Community Education Center
3035 E. Foothill Blvd.

5

Arcadia High School
180 Campus Dr., Arcadia
(see campus map above)

Arcadia High School



Index

Art

Drawing for the Absolute Beginner.....	8
Watercolor Painting - Beginning	8
Watercolor Painting II - Intermediate	8

Crafts

Bath Products.....	10
Candle Making.....	10
Cold Process Soap From Scratch	10
Soap Making.....	10
Start Your Own Arts and Crafts Business	10

Dance

Bachata Dance Beginning	12
Belly Dance Beginning	13
Belly Dance II Intermediate	13
Hip Hop & Funk Dance.....	13
Salsa Dance Beginning	12
Tapperceize	13

Exercise

Kundalini Yoga.....	14
Qigong Regulation Exercise	14
Self-Defense.....	14

Investing

Financial Literacy Workshop	17
Investment Boot Camp.....	17
The Analysis and Valuation of Stocks.....	17
Where Does All My Money Go?	17

Languages

Conversational Japanese	7
Discover Sign Language	7
Everyday French	7
Everyday Spanish.....	7

Lifestyle

Acting Class - Monologue Session.....	6
Aromatherapy: The Healing Power of Scent.....	5
Baby Boomers: Unlock Your Travel Dreams.....	4
Certificate in Healthy Aging	5
Dating App - Crash Course.....	4
Eat Well, Age Well	5
Genealogy Basics.....	6
Growing Plants for Fun and Profit	6
Improv for Beginners	6
Introduction to Chess.....	6
Introduction to Natural Health and Healing.....	5
Law of Attraction	4
Lose Weight and Keep It Off	5
Mindfulness and Meditation.....	5
Start Your Own Edible Garden	6
Step Up and Stand Out	4

Music

Acoustic Guitar	11
Harmonica, Blues Style	11
Harmonica, Folk Style	11
Music Made Easy	11
Native American-Style Flute Introduced	11
Singers - Your Body is Your Instrument.....	11

Occupations

Administrative Assistant Fundamentals.....	20
Certificate in Basic Game Design.....	20
Customer Service Rep (CSR) Exam Prep.....	19
EV Charging Station Installer	19
Healthcare Certificate Programs	20
Interior Design Basics.....	19
Leadership.....	20
Mastering Public Speaking.....	20
Supervisory & Leadership	19
Voiceover Professional	20

Online Skill Building

ed2go.....	25
ProTrain.....	24
UGotClass	23

Photography

Capturing Great Photos with Your Smartphone.....	9
Photographing Nature with Your Digital Camera.....	9
Photographing People with Your Digital Camera.....	9
Photoshop Elements for the Digital Photographer.....	9

Retirement

Live, Work or Retire Abroad - Affordably!	18
Medicare 101	18
Social Security.....	18
Taxes in Retirement.....	18

Technology

AI for Everyday Work.....	22
AI for Marketing and Media Creation.....	22
AI for Research, Analysis, and Learning	22
AI for Writing and Editing.....	22
Computer Skills for the Workplace	21
Introduction to Microsoft Excel 2019	22
Introduction to Microsoft Word 2019.....	22
Introduction to Photoshop CC	21
Introduction to Windows 11	21
UI/UX Design.....	21

Travel

International Tours	3
Multi-Day Tours.....	2
Single-Day Tours	2

Writing

Nine Steps to Self-Publishing Your Book.....	15
Sijo Poetry Writing Workshop.....	15
Turn Your Story Into a Book	15
Writeriffic: Creativity Training for Writers	15

Online Course Options

In addition to our Winter line-up of courses taught by PCC Extension instructors, PCC Extension is proud to include courses and programs developed and presented by our partners and online industry leaders, **ed2go**, **ProTrain** and **UGotClass**. Visit our website for more information.

PCC Extension

PCC Extension courses, workshops, programs, trainings, and activities are supported by fees, not tax dollars. Offerings are designed for adults, 18 years of age and older, unless otherwise indicated. Classes are held on-campus, at off-site locations, and online. College credit is not given, and there are no transcripts or grades.

To ensure a quality program, the following policies have been established. The right is reserved to change courses, workshops, programs, or instructors. Courses may be cancelled due to low enrollment. No non-registered person, including spouse, friend, parent, or child, is permitted to audit/attend a class. Students whose conduct is detrimental to a class (e.g., dishonesty, disruption, theft, property damage, or willful disobedience) may be removed without refund, and/or denied future enrollment. Offerings presented by PCC Extension do not necessarily reflect the views of the Pasadena Area Community College District. Pasadena City College does not endorse any person or product. PCC Extension is committed to protecting your privacy. We do not sell, trade, or rent your personal information to other internal or external parties. We may use information collected to contact you regarding course information, promotional updates, specials, and/or new additions to our program offerings. Credit card numbers are not stored on our website.

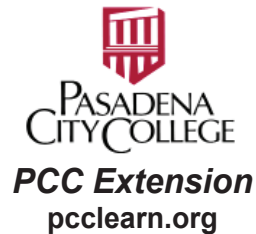
Stay Connected!



pccextension



@ExtensionatPCC



Colorado Campus

1570 East Colorado Boulevard
Pasadena, CA 91106-2003

Foothill Campus

3035 East Foothill Boulevard
Pasadena, CA 91107-3106

Main Number: (626) 585-7608

Fax Number: (626) 585-3058

Website: pcclearn.org

Email: info@pcclearn.org

Facebook: facebook.com/pccextension

Twitter: twitter.com/ExtensionatPCC

Public Hours:

9:00 a.m. to 4:00 p.m.

Monday through Friday

PCC Extension

Elaine Chapman, MBA, M.Ed., CCT, Director

Richard Torres, Accounting Technician

Robert Torres, Scheduling Technician

Pasadena Area Community College District

Dr. Jose A. Gomez,

Superintendent/President

Board of Trustees

Alton Wang, President

Steve Gibson, Vice President

Ryan Liu, Clerk

James Aragon

Sandra Chen Lau

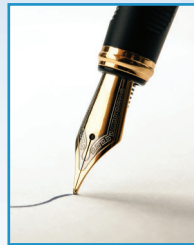
Kristine Kwong

Tammy Silver

Darya Derakhshani, Student Trustee

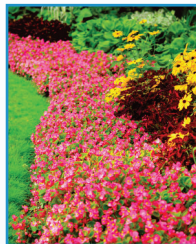
**Lifelong
Learning
Is For
LIFE**

TEACH A CLASS!



PCC Extension is currently seeking community instructors to teach IN-PERSON classes in:

- Grant Writing
- Landscaping
- Calligraphy
- Paint Your Pet
- Podcasting



- Japanese
- Italian
- Russian
- German
- Ecopsychology



- Pattern Making & Design
- Trusts - To Protect you and your Family
- Chair Yoga & Meditation
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