

PCC Extension

Lifelong Learning

FALL
2025

Aug 24 -
Dec 13

**Research,
Improve,
Change!**

pcclearn.org

Your Career is in
Your Hands

Courses, Workshops,
Certificate Programs



PASADENA
CITY COLLEGE

2026 International Tours



See Page 39

PCC Extension

Website: pcclearn.org

Email: info@pcclearn.org



[pccextension](https://www.facebook.com/pccextension)



[@ExtensionatPCC](https://twitter.com/ExtensionatPCC)

In-Demand Trade Skills

Electrical Technician
Foundations of Plumbing
HVAC/R Certified Technician
Residential Electrician
Welder Technician
BPII Building
Science Principles
AutoCAD Fundamentals

Certificate Programs

Certified Cloud Security
Professional
Professional in
Human Resources
Home Inspection Certificate
Robotics Technician
with VR Training
Certificate in Data Analysis
Power BI Certificate

New Courses

Jumpstart Your
Real Estate Business
Master Your
Real Estate Business
Native American-Style
Flute Introduced II
Sijo Poetry Writing Workshop
Everyday Spanish II
Eat Well, Age Well
Law of Attraction
Laying Down the Law
Step Up and Stand Out

Winter Session Available December 2025

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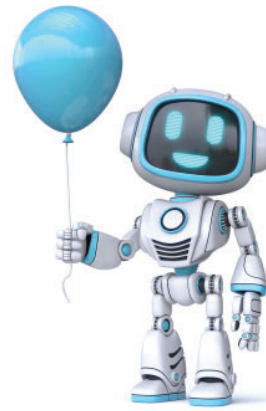
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LEGEND

NEW

New for Fall 2025



Certificate Program

Locations: **PCC** - Pasadena City College
AHS - Arcadia High School

PROFESSIONAL DEVELOPMENT

PROFESSIONS



Interior Design Basics

In partnership with ed2go

This introductory interior design course covers various topics and skills needed for success as a residential interior designer. Students will start by defining key terms and concepts in interior design and then learn how to effectively apply design elements and principles to create residential design plans. Students will also explore the historical design features that influence contemporary projects. Best practices in space planning, material selection, color theory, and lighting design will be covered, along with considerations for health, safety, accessibility, and sustainability. Training even dives into how to select furniture, textiles, accessories, window treatments, and artwork to enhance a space. By the end of this online interior design course, students will have a solid understanding of the role of a professional interior designer and be equipped with the knowledge to create aesthetically pleasing and functional interior designs. Course starts monthly.

ONLINE COURSE

Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

\$144



Career Technical Education programs also available.

Customer Service Rep (CSR) Exam Prep

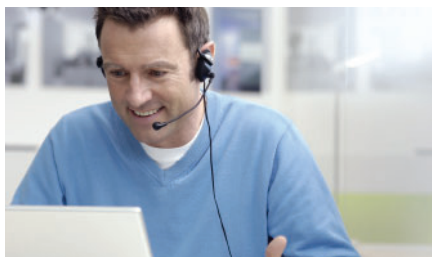
In partnership with ProTrain

The customer service representative plays an essential role in an organization's success by providing product and service information and resolving product and service problems. In this course learn about the various duties and responsibilities of the customer service provider, and practice these duties using a variety of exercises, hypothetical interactions, and assignments. The goal of this course is to prepare you to be an outstanding, reliable, and successful customer service representative. In addition to providing participants with a comprehensive education in customer service, this course prepares participants to take nationally recognized customer service certification exams, including, but not limited to, HDI Customer Service Representative (HDI-CSR) certification exam.

ONLINE COURSE

Self-paced, start anytime.
pcclearn.org/protrain to register.

\$395



Notary Classes

Instructor: Thomas Peavyhouse

Notary Public Licensing

Notary Class: This course exceeds the State of California qualifications for new applicants and for notaries that are renewing their commissions. *Commissioned notaries may take this course six months prior to their commission expiration date.* Students completing the class will receive a State-approved Certificate of Completion required to take the State-proctored notary examination. The State of California will offer a same-day exam (additional cost). \$49 materials fee payable in class.

Advanced registration required. No walk-in registrations. Minimum age 18. Late arrivals will not be admitted and no refunds will be given.

Notary Exam: Registration/exam begins at 4:00 pm, concludes at 6:00 pm. Exam requirements:

1. \$40 check or money order only payable to the Secretary of State (including renewals). No Cash.
2. ID: Driver's License or State DMV card; Passport; Military ID; (non US citizens bring Alien Registration number).
3. Bring two sharpened, No. 2 pencils.
4. Bring a 2"x2" passport photo to be submitted as part of the Secretary of State application background check. May be purchased in class for \$10.

0390X

Oct 11

PCC - Room R221

1 Sat

\$115

8am-4pm

Loan Signing Specialist

This course provides notaries with the skills and knowledge needed to become a Loan Signing Specialist. Discussion is inclusive, from the initial contact with the borrowers, to the completion and return of the loan document package. \$45 materials fee payable in class.

Optional: Take home exam. Fee: \$35 payable in class. Those passing will receive a Loan Signing Specialist certificate.

Prerequisite: Must be a notary or have taken a notary public class.

0315X

Oct 12

PCC - Room R115

1 Sun

\$79

9am-2pm

Green Energy Careers

Instructor: Quayum Abdul



Solar Panel Installer



California requires all new home construction to have solar panels, and as energy prices rise, homeowners across the country also are installing solar panels. Home and commercial solar power companies need installers – are you ready to enter this booming industry? Topics include:

- Solar, electrical, and city codes
- Electrical wiring

Course requires a total of 24 hours of instruction. Certificate issued upon successful completion of the course. Start today on your career as a solar installer! \$40 materials fee payable in class.

Prerequisites: Must be 18 years of age or older, and have a high school diploma or GED.

2257X **PCC - Room R115** **\$305**
Sep 12-Oct 17 6 Fri 6pm-10pm

EV Charging Station Installer



Design and Operation

One of the fastest growing careers in the United States is electric vehicle charging station (EVCS) installation. Millions of electric cars and trucks will be on the road within the next ten years, and California has committed to making 100% of vehicles registered in the state battery powered by the year 2035. This requires charging stations to be installed in garages, parking lots, and on roadside electric poles, all of which require trained EVCS installers and service providers. Topics include:

- EVCS Design
- Operation
- Installation
- System Troubleshooting

Course requires a total of 12 hours of instruction. Certificate issued upon successful completion of the course. \$40 materials fee payable in class.

Prerequisites: Must be 18 years of age or older, and have a high school diploma or GED.

2259X **PCC - Room R115** **\$259**
Nov 7-Nov 21 3 Fri 6pm-10pm

Mastering Public Speaking

In partnership with ed2go

Discover how to talk confidently and persuasively to both large audiences and small groups. Learn how to plan and deliver presentations skillfully and how to manage one of the most common public speaking barriers – fear. Learn the secrets to presenting a speech, how to handle questions and manage conflict in meetings, and how to shine in a job interview. Students will learn tips for training their voice and how to use both verbal and nonverbal communication effectively. By the end of this course, students will have an entire set of skills they can use on the job, in social settings, and in any other situation where you need to communicate with ease and authority. Course starts monthly.

ONLINE COURSE

Start : Jun 11, Jul 16, Aug 13, Sep 17
ed2go.com/pcclearn to register.

\$148



Voiceover Professional

An Introduction

Partner: Voices For All

“Wow, you have a great voice!” How many times have you heard that? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, “I could do that!” Explore the growing remote voiceover industry with your instructor, a professional voice actor from Voices For All. Discover the current trends in the industry and how easy and affordable it can be to learn, set-up, and work from home. Learn about different types of voiceovers and the tools needed to find success, earning income from the comfort of your home. Your instructor will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You also will receive a professional voiceover evaluation in a follow up call. To learn more about this one-time, 90-minute, introductory class, go to: voicesforall.com/ooo. **Note:** Students must have internet access and a webcam.

4220X **ONLINE COURSE**
Schedule your class when convenient!
Ligon info provided upon registration.

\$49



Becoming a Manager

Essential Skills for New Leaders

Instructor: Molly Hetrick

Do you know the core skills required of new managers? This course provides a concise introduction for professionals to explore the fundamentals of management, including leadership, communication, and performance management. Employing a combination of lectures, discussions, and exercises this course prepares attendees for the challenges of a management role. \$30 materials fee (for ~50-page workbook) payable in class.

0307X **PCC - Room R108** **\$79**
Sep 20-Oct 4 3 Sat 10am-12pm

Healthcare

Certificate Programs

In partnership with ed2go

Online Healthcare Certificate Programs will distinguish you as a knowledgeable, skilled, and committed professional in specialized healthcare fields. More available. **CEU contact hours provided.**

Brain Health
End of Life Care
Food, Nutrition, and Health
Gerontology
Healthy Aging
Meditation
Perinatal Issues
Spirituality, Health, and Healing
Stress Management

For detailed descriptions, start dates, and pricing for these and many more programs, go to: ed2go.com/pcclearn

Online Certificate Programs, Bundled & Professional Courses

Self Study and Live Online enables you to start anytime and complete at your pace.

Certificate Programs

Aromatherapist
Associate Professional in Human Resources (aPHR)
Association of Bridal Consultants (ABC) Certified Wedding Planner Program
AutoCAD Fundamentals Certificate
Bookkeeping Administration
BPI Building Science Principles
Certificate of Knowledge
Certified Associate in Project Management (CAPM)
Certified Cloud Security Professional (CCSP)
Certified Electronic Health Records Specialist
Certified Information Security Manager (CISM)
Certified Maintenance and Reliability Technician
CompTIA A+
CompTIA IT Fundamentals+
CompTIA Network+
CompTIA Security+
Customer Service Representative (CSR)
Day Care Administrator
Dental Assistant
EKG Technician
Event Planner
HazWoper 24-Hour Moderate Risk
Household Hazardous Waste Operations
HVACR Technician
Landfill Operations
LEED Green Associate
Medical Administrative Assistant
Medical Assistant
Medical Billing and Coding Specialist
Microsoft Office 365 - Excel 2019
Microsoft Office 365 - Excel 2021
Microsoft Office 365 - Outlook 2019
Microsoft Office 365 - Outlook 2021
Microsoft Office 365 - PowerPoint 2019
Microsoft Office 365 - PowerPoint 2021
Microsoft Office 365 - Word 2019
Microsoft Office 365 - Word 2021

MSSC Certified Production Technician (CPT)
NRF Retail Industry Fundamentals
NRF Warehouse, Inventory, and Logistics
Patient Care Technician
Pharmacy Technician Professional
Phlebotomy Technician
Photovoltaic Technician
Physical Therapy Technician
Professional in Human Resources (PHR)
Project Management Professional (PMP)
ServSafe Manager and OSHA 10 for General Industry
Six Sigma Black Belt
Six Sigma Green Belt
Solar Water Heating Technician
Veterinary Assistant
Wind Energy Technician

Bundled Courses

Administrative
Adobe Creative Cloud
Business and Analytics
Career Development
Digital Marketing Course
Diversity and Inclusion
Finance
Home and Hobby 1
Home and Hobby 2
Human Resources
Personal Development
Sales and Marketing
Supervisors and Managers
Work Place Essentials

Professional Courses

Advanced Math for the Workplace
Advanced Writing
AutoCAD 1 - Basic 2D
AutoCAD 2 - Advanced 2D
AutoCAD 3 - Basic 3D Modeling

Basic Management Skills
Basic Math for the Workplace
Become an Entrepreneur
Blogging with WordPress
Business Writing for Busy Professionals
Creating a Global Classroom
Effective Parent-Teacher Meetings
Electrical and Electronic Fundamentals
Emerging Technology for Teachers
Fundamentals of Landscaping Design and Business
GED Exam Prep
Grammar Essentials
Introduction to Six Sigma
Introduction to Writing
Investing in Stocks and Bonds
Learning Styles in the Classroom
Long Term Weight Loss Strategies
Managing Conflict for Teachers and Educational Support Personnel
Online Safety for Teachers and Students
Personality Types Among Us
Principles of Time Management
Professional Communication
Real Estate Investing
Right on the Money - Personal and Practical Personal Finance
Understanding and Preventing Cyber Bullying

Workforce Spanish

Spanish for Banking
Spanish for Construction
Spanish for Dentists and Hygienists
Spanish for Educators
Spanish for Firefighters
Spanish for Food Service
Spanish for Health Care
Spanish for Housekeeping
Spanish for Law Enforcement
Spanish for Manufacturing/Warehousing
Spanish for Social Services
Spanish for the Medical Front Office
Spanish for the Workplace

For detailed course descriptions, and pricing for these and many more ProTrain programs and courses, visit:

pcclearn.org/protrain

Featured Online Certificate Programs

Self-paced, start anytime, financing available.

Certified Cloud Security Professional (CCSP)

Enter the exciting and growing field of Cloud Security. This program prepares you to take the ISC2 CCSP certification exam. The lab simulates real-world, hardware, software, and command line interface environments and can be mapped to any text-book, course, or training. Focused upon the ISC2 CCSP exam objectives, the course and lab include topics such as architectural concepts and design requirements; cloud data security; cloud platform and infrastructure security; cloud application security; operations; and legal and compliance. The ISC2 CCSP program offers a solid foundation for taking and passing the Certified Cloud Security Professional (CCSP) exam.

5269X

ONLINE COURSE

\$524



Dental Assistant

Dental Assistants are responsible for helping prepare patients for dental procedures, and often assist with the procedures themselves. Depending upon the dental office, the dental assistant may be involved in laboratory or surgical procedures. Regardless of the specialty, dental assistants are responsible for providing direct patient care while working alongside the dentist. This program will provide you with the information and skills necessary to serve in this capacity. You will learn how to prepare patients for treatment including taking X-rays and preparing equipment for each procedure. You also will learn about the various dental specialties and the specific responsibilities of the dental assistant in each area of specialization.

5280X

ONLINE COURSE

\$1,675

Event Planner

Event planning takes facts and skill. It is both complex and exciting and takes the stress off of those holding events. This program covers the principles and practices of event planning. Discussion includes the importance of primary event objectives, why initial planning is crucial, and how to put together a budget that will cover all of the elements of an event. We cover the importance of being organized and of timing to allow you to stay on track with your calendar, contracts, correspondence, budget, and tasks. Additional topics include locations (site selection, requirements, and planning considerations), the various types of transportation that might be involved in an event, guest arrival planning, venue requirements (staging, audio-visual, lighting, supplies), food and beverage considerations, and the importance of guest demographics.

5279X

ONLINE COURSE

\$1,623



Professional in Human Resources (PHR)

Given the plethora of laws and regulations, knowledgeable Human Resource Management is more important than ever. This HR management program weaves together solid human resource principles, timely research, and impactful recent events such as the latest rise in unemployment and financial problems facing the U.S. and other countries. This program highlights important challenges facing managers and employees in today's business climate using case studies to explore real companies and organizations in-depth and delve into some of today's most effective, unique approaches to dealing with HR issues. Upon completion, students will have the skills necessary to serve as Human Resource Managers, as well as the preparation needed to sit for the PHR® exam.

5316X

ONLINE COURSE

\$2,450

For detailed course descriptions, and pricing for these and many more ProTrain programs and courses, visit:

pcclearn.org/protrain

Online Career Training Programs

Self-paced, start anytime. Certificate of Completion upon successful conclusion. *Financing available!*

Accounts Payable Manager Certification
ACE Personal Trainer with Fitness
and Health Internship
Activity Assistant
Administrative Dental Assistant
Adobe Certified Professional
Advanced Medical Interpreter
Advertising & Outreach Specialist

AutoCAD Basics

AutoCAD Certification Training
Biofuel Production Operations
Business Coach
Business Operations Specialist
C++ Programmer
Career Counselor and Life Coach
Catering Professional
Certificate in Healthcare and Eldercare
Certificate in Mediation and Arbitration
Certified Administrative Professional
Certified Bookkeeper
Certified Cloud Security Professional
Certified Credit Counselor
Certified Destination Wedding Planner
Certified Electronic Health Records
Specialist (CEHRS)

Certified Ethical Hacker

Certified Financial Health Counselor
Certified Inpatient Coder
Certified Internal Auditor
Certified Legal Secretary
Certified Manufacturing Associate
Certified Manufacturing Engineer
Certified Manufacturing Technologist
Certified Master Wedding and
Event Planner
Certified Medical Administrative
Assistant (CMAA)
Certified Outpatient Coder
Certified Pharmaceutical Sales Rep
Certified Physical Therapy Aide
Certified Residential Interior Designer
Certified Six Sigma Green Belt
and Black Belt
Certified Supply Chain Professional
Certified Technical Writer
Certified Wedding Planner
Chartered Tax Professional for
California Residents
Chemical Plant Operations
Clinical Dental Assistant

Cloud Engineer IT Professional Program
CompTIA A+ Certification Training
Corporate Event Planner
Court Interpreter (Spanish/English)
Cybersecurity Boot Camp
Dental Office Manager
Die Setter
Digital Arts Certificate
Digital Court Reporting with
Legal Transcription
Digital Game Artist Certificate
Electric Vehicle Fundamentals (EVF)
EnGen English Learning Pathways
Engineering Technician with VR Training
Entry-Level Driver Training (ELDT)
Event Management and Design
Executive Assistant
Executive Housekeeper
Federal Court Interpreter
Fitness Business Management
Foundations of Plumbing
Freight Broker/Agent Training
Front-End Web Developer
Full Stack Software Developer
Graphic Design with Photoshop

Home Inspection Certificate

Hotel Management with
Executive Housekeeper
Human Resources Professional
HVAC/R Certified Technician
ICD-10 Medical Coding
Immigration Court Interpreter
(Spanish/English)
Information Security Training
Java Programmer + Python Developer
JavaScript Developer
Leadership in Energy and Environmental
Design (LEED)
Legal Terminology
Legal Transcriptionist
Maintenance Technician with VR Training
Management for IT Professionals
Management Training
Marketing Design Certificate
Medical Billing and Coding
Medical Interpreter (Spanish/English)
Medical Office Manager (CPPM)
Medical Terminology
Microsoft Access Certification Training
Microsoft Excel Certification Training

Microsoft Office Specialist (MOS)
Expert Certification Training
Microsoft PowerPoint Certification
Training
Microsoft Word Certification Training
Multimedia Arts Certificate
NASM Certified Nutrition Coach
Natural Gas Plant Operations
NCSF Certified Strength Coach
NCSF Sports Nutrition Specialist
Nonprofit Manager
Nutrition for Optimal Health, Wellness,
and Sports
Office Manager
Oil Refinery Operations
Optical Manager
Optician Certification Training
Oracle SQL and PL/SQL Developer
+ Java Programmer
Payroll Manager
Payroll Practice and Management
Pharmacy Technician
Power Plant Operations
Preston Bailey's Fundamentals of
Floral Design
Preston Bailey's Signature Wedding
& Event Design
Procurement & Purchasing Management
Professional Bookkeeping with
QuickBooks Online
Professional Consulting Practice
Professional Interpreter
Professional Translator
Python Developer
Quality Inspector
Residential Electrician
Restaurant Management
Robotics in Manufacturing Fundamentals
Robotics Technician with VR Training
Sales Manager
Sales Representative
Solar Design Training
Solar Energy Training
Student Loan Counselor
Toolmaker
Travel Agent Training
Veterinary Assistant
Veterinary Office Manager
Video Game Design and Development
Web Design Professional

For detailed course descriptions, and pricing for these and many more ed2go programs and courses, visit:

pcclearn.org/careers

Featured Online Certificate Programs

Self-paced, start anytime.

AutoCAD Basics

This AutoCAD Basics course will introduce you to the fundamentals of using AutoCAD for Computer-Aided Design (CAD). Starting at the very beginning you will create drafting symbols, kitchen and bath fixtures, and a floor plan, and then bring everything together on a deliverable printed sheet. You also will create an abbreviated set of construction documents, such as a floor plan, roof plan, structural foundation plan, electrical plan, and building elevations. Finally, you will learn about paper/model space and create deliverable sheet files. If you need to get an introduction to AutoCAD, this AutoCAD course for beginners will get you up, and running. This class is hands-on, real-world applicable, and includes optional projects.

GES3090

ONLINE COURSE

\$1,723



Certified Ethical Hacker

This ethical hacking certification program immerses you in the hacker mindset and puts you in control with hands-on activities. As a Certified Ethical Hacker (CEH), you use the same techniques as malicious hackers to assess security and identify weaknesses, but for ethical purposes. You will learn to scan, test, hack, and secure your systems to help prevent potentially catastrophic damage to your organization. By completing this CEH training, you will learn the industry standards of ethical hacking developed by the EC-Council. This process involves five phases: Reconnaissance, Gaining Access, Enumeration, Maintaining Access, and Covering Your Tracks, skills enabling you to assess the security posture of an organization and identify and fix weaknesses before malicious hackers exploit them.

GES338

ONLINE COURSE

\$3,095

Home Inspection Certificate

The Home Inspection Certificate Course covers the principal components, procedures, and processes of home inspection. This course has been approved by several home inspector regulatory boards for initial education requirements for home inspector licensure or continuing education credits. It is also one component of the steps required to obtain a NIBI Certified Inspector credential. Through 11 in-depth modules, you will gain insight into the methodologies required to perform a home inspection and to complete the requisite report. You will learn how to inspect major home components such as heating and cooling systems, plumbing and electrical systems, roof and siding, and foundations.

GES704

ONLINE COURSE

\$2,595



Robotics Technician with VR Training

Increasingly, companies are turning to robotics to improve production efficiency. Robots have an impressive range of applications, from packaging to welding, painting, or inspecting parts immediately after a process. However, robots are not foolproof; they require effective preventive maintenance to ensure they operate at full capacity. This online robotics course provides an intensive overview of the skills needed to succeed in the robotics industry and includes training with virtual reality simulations. In this advanced manufacturing training, you will learn math, safety, quality, electrical systems, automation, mechanical systems, fluid systems, and rigging to be on your way to a successful career as a robotics technician. Students receive a Meta Quest 3 VR Headset Kit enabling you to complete virtual reality simulations to enhance your learning experience.

GES7057

ONLINE COURSE

\$3,185

For detailed course descriptions, and pricing for these and many more ed2go programs and courses, visit:

pcclearn.org/careers

Online Certificate Programs & Professional Courses

Self-paced, designed for busy lives.

Certificate Programs

AI Certificate
 Bookkeeping Certificate
 Certificate in Accounting and Finance
 for Non-Financial Managers
 Certificate in Basic Game Design
 Certificate in Business Writing
 Certificate in Customer Service
Certificate in Data Analysis
 Certificate in Leadership Development
 Certificate in Mastering Excel
 Certificate in NonProfit Administration
 Certificate in Online Teaching
 Certificate in Project Management
 Certificate in QuickBooks Online
 Certificate in Teaching Adults
 Certificate in Web Design
 Certificate in Workplace Communication
 Coding Certificate
 Cybersecurity Certificate
 Digital Marketing Certificate
 Diversity, Equity and Inclusion in the
 Workplace Certificate
 Entrepreneurship Certificate
 Management Certificate
 Mastering Video Marketing Certificate
Power BI Certificate
 Social Media for Business Certificate
 SQL Certificate
 Supervisory & Leadership Certificate
 WordPress Certificate

Professional Courses

Accounting and Finance for
 Non Financial Managers
 Adobe Illustrator Essentials
 Adobe InDesign Essentials
 Adobe Photoshop Essentials
 Advanced Cyber Threat Analysis
 and Mitigation
 Advanced Data Analysis
 Advanced Excel
 Advanced Marketing Concepts
 Advanced Power BI
 Advanced SQL
 Advanced Teaching Online
 Advanced Web Design
AI Planning and Strategies
Boosting Your Website Traffic
 Business Writing
 Cash is King
 Closing Procedures and Financial
 Statements
 Collaborative Management
 Conflict Management
 CSS Fundamentals
 Designing Online Instruction
 Developing Your Leadership Skills
 Developing Your Professional Career
 Effective Copywriting
 Entrepreneur Boot Camp
 Entrepreneurial Marketing
 Extraordinary Customer Service
 Financial Analysis and Planning for
 Non-Financial Managers
 Fostering Online Discussion
 General Ledger and Month End
 Procedures
 HR for Non HR Managers
 HTML Fundamentals
 Improving Email Promotions
 Integrated Marketing Best Practices
 Integrating Social Media Into
 Your Organization
 Intermediate AI
 Intermediate Data Analysis
 Intermediate Excel
 Intermediate Power BI
 Intermediate SQL
 Intermediate Video Game Design
 Intermediate Web Design
 Introduction to ChatGPT
 Introduction to Coding
 Introduction to Cybersecurity
 Introduction to Data Analysis
 Introduction to Game Design
 Introduction to Power BI
 Introduction to Project Management
 Introduction to Social Media
 Introduction to SQL
 Introduction to Web Design
 Keys to Customer Service
 Leadership Principles
 Management Boot Camp
 Managing Generations in the Workplace
 Managing Remote Workers
 Marketing Using Social Media
 Mastering Microsoft Excel
 Network Security and Defense Strategies
 Online Advertising
 Podcasting
 Program Evaluation for Nonprofits
 Project Management Knowledge Areas
 Project Management Processes
 QuickBooks Online Level 1
 QuickBooks Online Level 2
 Revenue Generation for Non-Profits
 Successful Print Marketing
 The Business Plan
 Understanding Debits and Credits
 Using Personality Profiles for
 Better Work Performance
 Video Marketing
 Writing News and Press Releases
 YouTube for Business



CAREERS

Career Technical
 Education programs
 also available.



For detailed course descriptions, and pricing for these and many more UGotClass programs and courses, visit:

pcclearn.org/ugotclass

Featured Online Certificate and Professional Courses

Self-paced, convenient start dates.

Certificate in Data Analysis

Data Analysis is one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. We begin with a basic understanding of how to analyze data in a business setting, how many business decisions involve comparing groups for differences, and how to explore the statistics behind these group differences and relationships. Register to discover how to perform inquiries that will be useful to your business or organization, and learn the skills necessary to communicate these results through graphs and text that your fellow employees will understand.

4545X

ONLINE COURSE

\$495



Power BI Certificate

Power Business Intelligence – the way to gain insights into your data using business intelligence software. Power BI is a widely used business analytics service offered by Microsoft, a complete data analysis and report creation tool that may be installed for free. Discover the process of creating interactive reports including financial, marketing, or any other source data in your accounting system, Excel, or on the Web. Create charts, maps, and other visuals to see your data in real time. Add user friendly features to enhance your reports and analyze your results. This certificate will strengthen your skills in data analysis, providing you with greater insight into your organization's performance thereby allowing you to make more informed decisions.

4344X

ONLINE COURSE

\$495

AI Planning and Strategies

AI Planning and Strategies will enable you to develop effective AI approaches to solve complex problems across various industries. Gain practical insights into how AI can be harnessed to enhance efficiency and drive innovation. By the end of this program, you will have the skills to create robust AI planning solutions ready to adapt to dynamic environments and to meet organizational goals.

4356X

ONLINE COURSE

\$245



Boosting Your Website Traffic

What is meant by boosting website traffic? This program shows you how as you acquire the basic skills to boost your website traffic, including how to analyze your visitor traffic, how to use search engine optimization to achieve greater visibility and exposure in Google searches, and how to redesign your website copy to increase your visitors and results. No experience necessary, however, if you are at an advanced level, your SEO expert instructor also can answer your toughest questions.

4510X

ONLINE COURSE

\$195

For detailed course descriptions, and pricing for these and many more UGotClass programs and courses, visit:

pcclearn.org/ugotclass

ONLINE COURSES FOR EVERY INTEREST

Learn anytime, anywhere...just a click away!



*Fall is
Here!*

Start Dates:

September 17

October 15

November 12

December 17

**6-week courses
24 hours of instruction**

**Instructor-led,
self-guided courses.
Sessions start monthly.
Certificate of completion
available for download
upon successful
conclusion of a course.**

***Fun, fast, convenient,
and designed just
for you!***

Enrichment Courses

Accounting and Finance

Accounting Fundamentals I & II
Keys to Successful Money Management
Where Does All My Money Go?
Personal Finance
Real Estate Investing
Stocks, Bonds, and Investing

Business

Writing Effective Grant Proposals
Professional Sales Skills
Administrative Assistant Fundamentals
Fundamentals of Supervision and Management
Managing Customer Service
Project Mgmt Fundamentals

Computer Applications

Intro to Microsoft Word
Intermediate Microsoft Word
Advanced Microsoft Word
Intro to Microsoft Excel
Intermediate Microsoft Excel
Advanced Microsoft Excel
Intro to Microsoft Access
Intermediate Microsoft Access
Advanced Microsoft Access
Intro to Photoshop CC
Intro to InDesign CC
Adobe Illustrator CC
Adobe Animate CC
Photoshop CC for the Digital Photographer
Photoshop Elements for the Digital Photographer

Design and Composition

Creating Web Pages
Intro to CSS3 and HTML5
Creating WordPress Websites
Designing Effective Websites
Intro to JavaScript
Discover Digital Photography
Secrets of Better Photography
Photographing People with Your Digital Camera

Healthcare and Medical

Explore a Career in Med Coding
HIPAA Compliance
Medical Terminology
Explore a Career as a Pharmacy Technician
Explore a Career as an Admin Medical Assistant
Handling Medical Emergencies
Become a Physical Therapy Aide
Become an Optical Assistant
Become a Veterinary Assistant

Language and Arts

Beginning Conv French
Conversational Japanese
Speed Spanish
Instant Italian
Discover Sign Language
Enhancing Language Development in Childhood
Drawing for the Absolute Beginner
Introduction to Guitar
Music Made Easy

Law and Legal

Employment Law Fundamentals
Intro to Criminal Law
Real Estate Law
Workers' Compensation

Personal Development

Genealogy Basics
Lose Weight and Keep It Off
Luscious, Low-Fat, Quick Meals
Twelve Steps to a Successful Job Search
Understanding Adolescents
Start Your Own Edible Garden
Learn to Buy and Sell on eBay
Start and Operate Your Own Home-Based Business

Teaching and Education

The Creative Classroom
Creating a Classroom Website
Teaching Preschool
Solving Classroom Discipline Problems
Homeschool With Success
Teaching Students with Learning Disabilities
Teaching Adult Learners
Counseling for College Prep
Integrating Technology in the Classroom
Ready, Set, Read!

Technology

Intro to PC Troubleshooting
Intro to Networking
Intro to SQL
Intro to PC Security
Understanding the Cloud
Creating Mobile Apps with HTML5
Intro to XML
Intro to Python 3
Intro to Visual Basic
Intro to Java Programming
Intro to C# Programming
How to Get Started in Game Development

Writing and Publishing

Writerific: Creativity Training
Write Your Life Story
Travel Writing
Intro to Screenwriting
The Keys to Effective Editing
Beginner's Guide to Getting Published
Write Effective Web Content
Write and Publish Nonfiction Books
Writing Essentials
Grammar Refresher

**For complete course details, pricing, and to register
for these and other ed2go courses, visit:**

ed2go.com/pclearn

FEATURED ONLINE BUNDLES, SERIES & SUITES

ProTrain Bundles



Business and Analytics **\$199**

- Personal Bookkeeping and Accounting
- Leadership & Management
- Psychology of Organisations
- Sales
- Mini MBA in Business

Digital Marketing **\$199**

- Blogging, Content Marketing & Vlogging
- Digital Marketing and SEO
- Marketing on Social Media
- Creative Writing
- E-commerce

Finance **\$199**

- Share Trading Investment Program
- Financial Planning
- Property Investment
- Cryptocurrency
- Economics

Home and Hobby 1 **\$199**

- Crystal Healing
- Wine Appreciation
- Cooking and Baking
- Floral Design
- Candle Making



Home and Hobby 2 **\$199**

- Painting
- Acting and Theatre
- Cat Care
- Dog care, Nutrition and Grooming
- Practical Guitar

ed2go Bundles, Series, & Suites

Stock Trading **\$377**

- Stocks, Bonds, and Investing: Oh, My!
- The Analysis and Valuation of Stocks
- Introduction to Stock Options

Basic Computer Skills **\$385**

- Keyboarding
- Computer Skills for the Workplace
- Introduction to PC Troubleshooting

Classroom Technology **\$260**

- Getting Started with Google Workspace
- Creating a Classroom Website



Explore Fiction Writing Genres **\$476**

- Introduction to Screenwriting
- Mystery Writing
- Romance Writing
- Writing the Fantasy Novel

Soft Skills **\$521**

- Achieving Success with Difficult People
- Interpersonal Communication
- Skills for Making Great Decisions
- Individual Excellence

New Career **\$386**

- Listen to Your Heart, and Success Will Follow
- Resume Writing Workshop
- Twelve Steps to a Successful Job Search

AI and Machine Learning **\$262**

- Introduction to Artificial Intelligence
- Introduction to Machine Learning

Entrepreneurship **\$398**

- Creating a Successful Business Plan
- Start Your Own Small Business
- Small Business Marketing on a Shoestring

Aging and Health **\$319**

- Certificate in Healthy Aging
- Certificate in Gerontology
- Certificate in Brain Health

Health and Well-Being **\$554**

- Certificate in Complementary and Integrative Health
- Certificate in Holistic and Integrative Health
- Certificate in Integrative Mental Health

Global Health and Healing **\$286**

- Certificate in Global Healing Systems
- Certificate in Healing Environments for Body, Mind, and Spirit
- Certificate in Infectious Diseases and Infection Control

Microsoft Excel 2019 **\$445**

- Introduction to Microsoft Excel 2019
- Intermediate Microsoft Excel 2019
- Advanced Microsoft Excel 2019

A to Z Grant Writing **\$252**

- A to Z Grant Writing I
- A to Z Grant Writing II: Beyond The Basics

Speed Spanish **\$391**

- Speed Spanish I
- Speed Spanish II
- Speed Spanish III



Discover Sign Language **\$239**

- Discover Sign Language I
- Discover Sign Language II

Grammar Refresher **\$230**

- Grammar Refresher I
- Grammar Refresher II

For detailed information on these online bundles, visit:

pcclearn.org/protrain

For detailed information on these and more online bundles, series, & suites, visit:

ed2go.com/pcclearn

PERSONAL ENRICHMENT

ENTREPRENEUR



Become a Certified Small Business

Instructor: Connie Sparks

Are you thinking about new ways and opportunities to grow your business and stand apart from the competition? This workshop is a great place to learn how to capture exponential revenue through government, public, and private contracting opportunities through set aside certification status. Topics include:

- Solar, electrical, and city codes
- Certification requirements
- Certification status and benefits
- Application process
- Marketing to state, local, and education (SLED) agencies
- Why government, municipalities, and institutions do business with small businesses
- How to capture contracting opportunities

\$5 materials fee (downloadable material) payable in advance.

0439X	ONLINE COURSE	\$55
Oct 25	1 Sat	10am-12pm
Logon info emailed prior to start date.		

New Business Owners

Instructor: Connie Sparks

The ABCs of Starting a Business

This workshop will provide information and resources important to know before venturing into business. Topics include how and where to apply for licenses and permits; how to market a business; how to make money work; how to put systemic processes in place; business structures; the basics of funding programs; and the importance of having a business model and how to execute it. Also discussed will be how to conduct market analysis, competitor analysis; and programs and services available through various support agencies. **See note.**

0423X	ONLINE COURSE*	\$55
Aug 23	1 Sat	10am-12pm

Marketing Made Easy on a Small Budget

This workshop shows business owner's how to use multiple cost effective marketing segments to brand their business and reach their target groups; and be more creative in finding not just a customer, but the right customer offering long-term ROI benefits. The highlights of this workshop are marketing on a budget; showing business owner's how to stand out when marketing to potential customers; becoming more effective with messaging, branding, and planning; creating product value; and connecting with customers. Attendees will become more effective with messaging, branding, and planning. **See note.**

0429X	ONLINE COURSE*	\$55
Oct 11	1 Sat	10am-12pm

You Need a Business Plan!

This highly interactive workshop is designed to aid the business owner (startup or existing) in developing a viable plan to get a business growing or continuing to grow in the right direction. Attendees will engage in step-by-step exercises, covering all sections of a business plan necessary to secure financing. This practice will foster thought processes required to create a plan, constructively define goals, and establish objectives. **See note.**

0422X	ONLINE COURSE*	\$59
Sep 13	1 Sat	10am-1pm



Note: There is a \$5 materials fee (downloadable material) for each class payable in advance.

**Logon info for online courses provided prior to start date.*

Internet Marketing

Instructor: Bob Cohen

Internet Marketing Method - Introduction

Learn the nine steps professionals use to market any business or organization online. For beginners and others looking to improve their online marketing skills, we will cover the most popular online tactics from SEO, advertising, social media, channels, affiliates, e-commerce, content marketing, and the #1 marketing approach recommended by Google and others. This course will help you get started, help you take your marketing up a level, and help you learn how to do-it-yourself or hire and direct an agency do the work for you. **See note.**

0501X ONLINE COURSE* \$59
Sep 30 1 Tue 6pm-9pm

Marketing with Facebook and Social Media

Learn how to use Facebook, Twitter, Instagram, and social media sites to market just about anything from businesses and non-profits to books and bands! Discover how Likes, follows, shares, and comments affect your organic marketing, as well as how to use paid advertising. Discover the audience demographics for the most popular social media sites and learn about tools such as RSS that professionals use to automate their social media marketing. **See note.**

0502X ONLINE COURSE* \$59
Oct 7 1 Tue 6pm-9pm

**Logon info for online courses provided prior to start date.*

Search Engine, Google Ads, Email, and E-commerce Marketing

Discover how Search Engine Optimization (SEO) and Google Ads drive traffic to your site, how to find and use keywords, and why a landing page is invaluable. Gain insight into why you should be using email marketing, what makes a successful opt-in newsletter, and how you can build one for pennies. Find out what the best e-commerce sites are for selling, and your options. We will compare search, social media, and email opt-in for an understanding of what each offers for your online marketing. **See note.**

0505X ONLINE COURSE* \$59
Oct 14 1 Tue 6pm-9pm

Blogging for Fun and Profit

Want to know why creators and marketers say a blog is the best type of website? Whether you want a website for personal or professional use, join us and discover how a blog makes it easy to share your products, services, writings, pictures, and videos with family, friends, organizations, and customers. Find out the four most popular ways to use a blog to make money and how a blog makes your search and social media marketing easier! Topics include blogs for business, blog ads, blogs for marketing, and building blog communities. **See note.**

0507X ONLINE COURSE* \$59
Oct 21 1 Tue 6pm-9pm

Internet Marketing Certificate

Receive a discount by signing up for all four courses at once! Earn a certificate after successful completion of all four courses. Recommended for non-profit organizations, small business owners, job changers, and those re-entering the workforce! With discounted course fees, you pay only **\$215**. That is a discount of **\$21**!

Note: There is a \$20 materials fee (downloadable material) for each class payable in advance. If registering for Certificate Series, total cost, including materials fees, is **\$295**.

“The way to get started is to quit talking and begin doing.” Walt Disney

Apps/Content

Instructor: Bob Cohen

Content Creation in Five Steps

2-Second attention span on Social Media (CareerArc); 3-Seconds to get their attention (White Hutchinson); 8-Seconds to hook them before their short attention span whisks them away (Entrepreneur). Seconds, mere seconds! Do you want or need to create content for your website, newsletter, or social media that will be noticed and remembered, but struggle to do so? Join this workshop and discover the five steps used by the pros to produce articles, blogs, product descriptions, and social media posts. Starting with the basics, the five essential steps to writing, formatting, choosing images, and creating a calendar for scheduling will be covered. Learn about writing, photography, and audio/video tools, along with posting content applications. \$20 material fee payable in advance.

0506X ONLINE COURSE \$59
Oct 28 1 Tue 6pm-9pm
Logon info emailed prior to start date.



Make an App for That

Apple and Android devices continue to sell like hotcakes making apps for these gadgets in great demand. It is a big business! Discover what makes a great app, how to take your app idea from concept to market, the new tools for making apps with little or no programming experience, and how all this translates into income! Getting your app on iTunes or Google Play Store and promoting and pricing your app is critical for success. Students receive a workbook and one-year online membership to website articles, class downloads, and instructor discussion group. \$20 materials fee payable in advance.

0520X ONLINE COURSE \$59
Oct 2 1 Thu 6pm-9pm
Logon info emailed prior to start date.

Real Estate Business

Instructor: Ruth Catchen

NEW Jumpstart Your Real Estate Business

Mastering Transactions, Mindsets, and Value Creation

This workshop is designed for Real Estate business owners who desire to elevate their Real Estate excellence. Participants will work on improvisational activities to help them with conversations, without memorizing scripts, to build their resourcefulness in dealing with clients. Discussion will include pain points and will prepare agents to deal with the changing real estate landscape.

0430X PCC - Room R111 \$55
Oct 10 1 Fri 11am-1pm



NEW Master Your Real Estate Business

Own the Process – A Blueprint

Have you crafted a blueprint for confidence, clarity, and consistency in real estate? Whether you are new to real estate or ready for a professional reset, 99 Steps provides you with a clear, step-by-step process to navigate any transaction with ease. This course blends the practical with the personal offering not just systems and structures, but also the communication skills and mindset needed to succeed in today's market. Join us and learn how to stay organized, lead with confidence, and serve your clients at the highest level.

0431X PCC - Room R111 \$75
Oct 17-Oct 31 3 Fri 1pm-3pm

e-Commerce

Instructor: Kevin Boyd

Sell it on eBay

Discover whether your item will sell, or not sell, in just One Minute! Learn how to create a seller account, pre-listing preparation, create a listing, upload photos, accept online payments, and determine shipping costs. Discussion includes insider tips, tricks, and traps; what to sell and not sell; where to get free shipping supplies; and how to arrange free home pickup. Learn proven listing strategies that get the most clicks, draw the highest bids, beat your competition, and close sales. Discussion includes eBay marketing research, and how to find a profitable niche. Also includes marketing and photography tips that make your items "pop," as well as how to sell antiques, collectibles, and large items you do not want to ship. Taught by a multi-award-winning instructor and published eBay author.

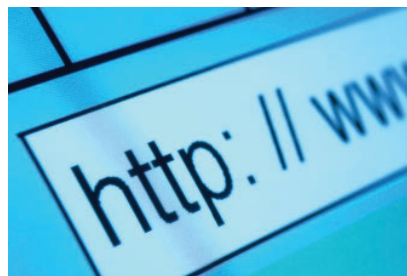
0528X ONLINE COURSE \$115
Oct 27 & 29 1 Mon & 1 Wed 6pm-9pm
Login info emailed prior to start date.

Sell it Online

Don't Throw it Away

Get rid of your "stuff" and get paid! There are several phone apps and platforms that provide an excellent way for you to generate revenue by selling your unwanted used items, or by creating a new e-commerce business. This workshop presents the most popular yet easy-to-use apps for each of the top categories including furniture, electronics, clothing, books, art, and more. Learn which used items sell best and what items cannot be sold. Includes photography tips, pros and cons, dos and don'ts, tips and strategies, costs and how you get paid. Join us and determine which platform(s) and marketing strategies are the best match for your online success.

0533X ONLINE COURSE \$75
Nov 6 1 Thu 6pm-9pm
Login info emailed prior to start date.



Create Your Website for Fun, Profit & Business

Websites: Alluring, engaging, exciting or boring, stale, difficult. We all have logged on and have encountered both. Creating a website can be a rewarding experience when done correctly. Join us to discover the best copy/paste, drag and drop website builders to meet your needs for creating appealing, modern, dynamic, small business websites. Included is a complete comparison review of the top Website and E-commerce Store builders. Determine the best planning and layout for your site's specific requirements, with an attention-grabbing Initial Focal Point. Learn Search Engine Optimization (SEO), Social Media Marketing, and the Tips and Traps and Dos and Don'ts of website design. Discover the #1 Secret to a successful website.

0343X ONLINE COURSE \$75
Oct 28 1 Tue 6pm-9pm
Login info emailed prior to start date.

*Kevin also teaches **Create Your Emergency Rapid Exit Plan** - page 37.*

“In the world of business, the people who are most successful are those who are doing what they love.”

Warren Buffett



Problem Solving with Excel

Instructor: Jackson Pan

Excel is important at work, at school, and at home to help you make sense out of numbers or data. While you do not need to be an Excel guru, most likely, you will want to use Excel to solve problems at some point, therefore, why not begin today by exploring the potential of Excel? This workshop provides useful exposure to Excel while teaching practical skills. By the end of the workshop, you will have gained valuable, transferable Excel skills that will change your perspective about problem solving. It will help you "Excel!" \$5 materials fee payable in advance.

Prerequisite: Basic Excel knowledge is recommended but not required.

0577X **ONLINE COURSE** **\$59**
 Sep 27 1 Sat 9am-12pm
 Logon info emailed prior to start date.

UI/UX Design

In partnership with ed2go

User interface (UI) and user experience (UX) design have emerged as the prototype of all digital design for websites, apps and other devices, and is one of the most valuable skills in today's digital design environment. This course provides a concentrated but substantial introduction to every key element in UI/UX design. Topics include:

- Understanding research
- Generating user experiences
- Applying design aesthetics
- Testing for accessibility
- Creating professional models
- Writing reports and proposals

Integrated throughout the course are real-world examples and skill-building materials that prepare students to enter into or become more valuable participants in the field of UI/UX design. Course starts monthly.

ONLINE COURSE **\$148**
 Start : Sep 17, Oct 15, Nov 12, Dec 17
 ed2go.com/pcclearn to register.

Introduction to Windows 11

In partnership with ed2go

In this course, you will gain the foundation you need to use Windows 11. We begin with the basics: finding your way around the operating system. You will get to know the expanded Start menu, desktop, and system settings so you feel right at home. Next, you will learn to customize the features of this operating system and personalize your desktop so you can make your computer truly your own. You will see how File Explorer can help you manage your files, and learn to create basic text documents using WordPad. You also will learn how to protect your files, as well as how to protect and update Windows 11. You will even see how to use the new Microsoft Edge browser to access the Internet. Master the basic skills you need to get the most from Windows for both work and play. Course starts monthly.

ONLINE COURSE **\$144**
 Start : Sep 17, Oct 15, Nov 12, Dec 17
 ed2go.com/pcclearn to register.

Introduction to Photoshop CC

In partnership with ed2go

Photoshop is the world's most popular photo editing program. Artists, photographers, designers, and hobbyists all rely on Adobe Photoshop for image creation and editing. This course provides meticulous instructions that will teach you how to use Photoshop Creative Cloud with confidence. You will be editing your own photographs to get rid of dust and scratches, fix the color, and correct image exposure. You will learn how to colorize parts of an image and create simple digital paintings. You will master techniques for switching the backgrounds on images and removing wrinkles and blemishes from photos, just like they do in magazines. Course starts monthly.

ONLINE COURSE **\$147**
 Start : Sep 17, Oct 15, Nov 12, Dec 17
 ed2go.com/pcclearn to register.

Keyboarding

In partnership with ed2go

Keyboards are used by everyone! In addition to being inefficient, the hunt and peck method of typing is impractical. This course will teach you touch-typing or improve your current typing skills. Learn to type from the printed page, and also learn how to create, edit, and save word processing documents. The timed writing feature will aid you in honing your skills; and posture tips are discussed to minimize fatigue and help prevent carpal tunnel syndrome. Course starts monthly.

ONLINE COURSE **\$141**
 Start : Sep 17, Oct 15, Nov 12, Dec 17
 ed2go.com/pcclearn to register.



TECHNOLOGY

A variety of technical programs are offered through Credit.



AI Series

Instructor: Bob Cohen

AI for Everyday Work

Discover the potential of AI tools in this introductory session designed for professionals, educators, and small business owners. Learn how to integrate AI into your daily tasks, from simplifying workflows to boosting creativity and productivity. By the end, you will understand how to interact with AI tools effectively and explore their endless possibilities. Topics include:

- Overview of popular AI tools (ChatGPT, Gemini, Bard) and their capabilities
- Applications of AI for productivity, creativity, and innovation in various fields
- Fundamentals of prompt engineering to communicate effectively with AI

0508X **ONLINE COURSE*** **\$59**
Oct 9 1 Thu 6pm-9pm

AI for Writing and Editing

Unlock the power of AI and improve your writing. This session will guide you in how to use AI tools to create compelling content and refine your writing style. Perfect for professionals needing polished reports, educators developing learning materials, and entrepreneurs crafting marketing copy, join us to unlock AI's secrets. Topics include:

- Enhancing writing skills with AI for blogs, reports, and creative content
- Using AI for proofreading, editing, and improving tone and readability
- Engaging AI to write fiction, non-fiction, business, educational, and marketing

0511X **ONLINE COURSE*** **\$59**
Oct 16 1 Thu 6pm-9pm

**Logon info for online courses provided prior to start date.*

AI for Research, Analysis, and Learning

In this session, explore how AI can transform the way you conduct research and analyze information. Our discussion will guide you through using AI to find relevant data, simplify complex materials, and produce actionable insights. Whether you are a business owner making strategic decisions or an educator curating knowledge, this class will enhance your capabilities. Topics include:

- Using AI for rapid and effective research across various industries and themes
- Condensing and summarizing intricate data for presentations or reports
- Performing analyses and producing insights for decision-making

0515X **ONLINE COURSE*** **\$59**
Oct 23 1 Thu 6pm-9pm

AI for Marketing and Media Creation

Dive into the world of AI-powered marketing and media creation in this fast-paced session. Discover how to craft engaging social media posts, design visuals, and generate video content using AI tools. This session is ideal for entrepreneurs promoting their product/service, educators proposing programs, or professionals managing brand awareness with limited resources and time. Topics include:

- Using AI for social media post creation, targeting, and scheduling
- Incorporating AI-driven design for graphics, images, and promotional videos
- Creating AI-powered marketing strategies for small businesses or personal brands

0518X **ONLINE COURSE*** **\$59**
Oct 30 1 Thu 6pm-9pm

Series Discount

Enroll in all four courses at once and receive a **\$16 discount!**

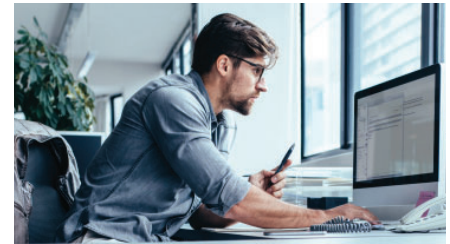
Introduction to Microsoft Word 2019

In partnership with ed2go

Knowing how to write reports and letters using Microsoft Word is a basic skill needed in nearly any job. This powerful word-processing program lets you professionally type, edit, format, spell check, and print documents. You will learn how to edit text, change the size or appearance of text; change margins and tab settings; automatically center, right align, justify, and indent text; use tools such as the grammar checker, spell checker, and thesaurus; and save, retrieve, copy, organize, and print your documents. At the end of this course, you will be able to use Word confidently at home or on the job. *Intermediate Microsoft Word 2019 also available.* Course starts monthly.

ONLINE COURSE **\$163**

Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.



Introduction to Microsoft Excel 2019

In partnership with ed2go

Do you work with numbers? Then you need to master Microsoft Excel! Even beginners will find it easy to learn Excel in this fun, step-by-step online course. These lessons provide you with the information you need to set up fully formatted worksheets quickly and efficiently. You will learn the secrets behind writing powerful mathematical formulas, and discover how to use the function wizard to quickly and automatically calculate statistics, loan payments, and future value. In addition, gain tips about sorting and analyzing data, designing custom charts and graphs, and creating three-dimensional workbooks. *Intermediate Microsoft Excel 2019 also available.* Course starts monthly.

ONLINE COURSE **\$163**

Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

Additional Microsoft Office online courses available at:
ed2go.com/pcclearn

“We are entering a new world where creative machines will be our partners, not just tools.”

Fei Fei Li



Financial Literacy Workshop

Take Control of Your Finances

Instructors: David Sanepour and Lindy Bell

Whether you are beginning your financial journey or looking to enhance your skills, this course covers essential concepts and strategies, including wealth accumulation, debt management, asset protection, and retirement optimization. This comprehensive financial education course is designed to empower individuals with the knowledge and tools to achieve financial goals and secure a prosperous future. Join us for a transformative journey toward financial well-being as you learn to master the financial basics. Topics include:

- **Building Savings and Wealth:** Set clear financial goals and unlock strategies for successful wealth accumulation.
- **Increase Cash Flow and Manage Debt:** Boost cash flow and reduce debt, paving your path to financial freedom.
- **Preparing with Proper Protection:** Build a solid financial foundation and avoid critical pitfalls.
- **Your Health & Wealth:** Explore the connection between health and financial well-being and create strategies to safeguard both.
- **Understanding Asset Accumulation Strategies:** Identify efficient paths to grow wealth while minimizing risks.
- **Fulfilling Long-Term Goals:** Develop a strategic plan for funding education and securing a comfortable retirement.

\$15 materials fee payable in class.

0352X PCC - Room R111 \$79
Sep 12-Sep 26 3 Fri 6:30pm-8:30pm

Boost Your Credit Scores and Manage Debt

Instructor: Mario Manzanilla

An alarming 65% of Americans feel stressed about their finances. Credit card debt is on the rise according to data from the Federal Reserve Bank of New York. While housing debt remains most Americans largest debt balance, reporting now shows credit card debt is reaching new heights as Americans owe a record \$1.14 trillion on credit cards, with the average household debt referenced at about \$90k. Given this data, and a need for change, many now are looking for straight-forward ways to manage debt, improve credit scores and build a better financial future. Join us and take the first step to putting your finances in order.

2209X AHS - Room H105 \$55
Sep 17 1 Wed 6:30pm-8:30pm



Investments

Instructor: Jalon O'Connell

Stocks-Bonds-Mutual Funds (ETFs)

What They Are & How They Work

This course is perfect for those who want to learn more about the stock, bond, and mutual fund markets and how they work. Topics covered will include how to read the financial information found online, what influences the prices of stocks, bonds, and mutual funds; load and no-load mutual funds, ETF's; how interest rates can affect your financial well-being, and how to manage risk. The course will highlight issues such as stock and index options, domestic and global stock markets, new and hot issues, selling short, tax-free bonds, buying stock on margin, how the stock exchanges work, dollar cost averaging, how to read a typical account statement, retirement plans (IRAs, SEP-IRAs, Roth IRAs, 403Bs, 401ks, Annuities) and how market prices respond to news. Several stock market theories will be discussed and explained.

0409X ONLINE COURSE \$75
Oct 21 & 23 1 Tue & 1 Thu 6:30pm-9pm
Logon info emailed prior to start date.



Master Your Investments

Learn how to invest more intelligently and profitably to secure a brighter financial future! Topics include how to:

- Construct an investment portfolio designed to achieve financial goals
- Gain an understanding of stocks, bonds, mutual funds, tax-deferred annuities, life and long term care insurance
- Evaluate which investments can maximize returns, minimize risk, and lower taxes
- Understand stock market language

Students will gain insightful answers to practical questions in these curious times.

When registering, indicate start date.

0402X PCC - Room R111 \$75
Sep 27-Oct 4 2 Sat 9:30am-12pm



Live, Work or Retire Abroad - Affordably!

Instructor: Bob Cohen

Imagine living abroad! Many people now opt for this adventure, and enjoy a higher standard of living while living their dream. Join us and learn how to stretch a fixed retirement income, or how to find work overseas that pays room and board. Discover the top ten countries where Americans are able to live better than they can here, and how to actually do it! Get tips about evaluating your finances, figuring out how far your dollar will go, housing, transportation, food, government discount programs, access to healthcare, and job opportunities. It is all here! Are you ready to begin an exciting new life?

2305X ONLINE COURSE \$59
 Oct 22 1 Wed 6pm-9pm
 Logon info emailed prior to start date.

Reverse Mortgage

Instructor: Mario Manzanilla

What are Reverse Mortgages, how do they work, and what are the pros and cons? This workshop is designed for homeowners who are at least 62 years of age, the children of senior homeowners, and realtors. Learn the main benefits and strategies of using a Reverse Mortgage to purchase a home (downsizing, upsizing) or simply to stay in a home. A Reverse Mortgage may be used as a financial tool to help cash poor, equity rich homeowners who are 62 or older improve finances and prolong savings throughout retirement. Reverse Mortgages offer a solution with no mortgage payments for the rest of the homeowner's life. The program is backed by the Housing and Urban Development and Federal Housing Authority.

3914X AHS - Room H105 \$55
 Sep 10 1 Wed 6:30pm-8:30pm



Passport to Retirement

Instructor: Allen Yee

Passport to Retirement® provides participants the knowledge they need to succeed in retirement. The comprehensive content addresses creating a vision for your retirement, understanding the costs you will incur, and leveraging diverse income sources to their best advantage. Discussion includes:

- IRAs, Annuities, Workplace Retirement Plans
- Tax liabilities and how best to manage
- Medicare, Long-term Care Insurance, Life Insurance
- Investing, Risk, Diversification
- Estate Planning: Probate, Taxes, Distribution, Legacy, Inheritance



This course is for individuals nearing retirement, or are already retired. Enrollment includes instruction from an experienced Certified Financial Planner™, a personal financial worksheet, a comprehensive workbook, and an optional, no-cost consultation. When you think about retirement, do you have more questions than answers? Attendees are encouraged to bring their questions. Planning for a financially secure retirement does not need to be confusing. This course identifies obstacles and provides the steps for creating a plan so you can Retire Abundantly.

When registering, indicate start date.

0403X PCC - Room R104 \$39
 Oct 4-Oct 11 2 Sat 9am-12pm

0403X PCC - Room R104 \$39
 Dec 6-Dec 13 2 Sat 9am-12pm

Tax / Social Security

Instructor: Mark Basile

Social Security

Social Security is complex, and understanding how it works, and how to maximize benefits, are essential. Managing Social Security starts with knowing the facts and exploring options. Topics include:

- Maximizing benefits while minimizing taxes
- Delaying the start of Social Security benefits
- Understanding rules and regulations before applying for benefits
- Available options for those married or divorced under current Social Security rules
- How benefits are affected if you continue working
- How Social Security income may work with other income sources to provide a secure retirement

Whether you plan to retire in ten years or are recently retired, strategies learned in this workshop may deliver rewards throughout your lifetime.

0305X PCC - Room R117 \$55
Oct 11 1 Sat 11am-1pm

Taxes in Retirement

Taxes are Still on Sale!

Tax strategies used in retirement accounts are outdated and may no longer be applicable for those looking to retire. This workshop covers techniques for generating tax-free income using overlooked tax tips in accordance with IRS guidelines. Now is the time to explore Roth IRA conversions and other tax-advantaged strategies. By moving your tax-deferred funds into tax-free territory, you reduce the impact of future tax hikes on retirement savings. Discussion includes how the government will continue to fund Social Security, Medicare, and Medicaid, and pay interest on our \$36.8 trillion debt. Perhaps by increasing taxes, with 401(k)s, IRAs, and inherited assets being the low-hanging fruit.

0432X PCC - Room R117 \$55
Oct 18 1 Sat 11am-1pm

Certificate in Healthy Aging

In partnership with ed2go

As the population in the United States ages, there are many opportunities to learn how to work with seniors in multiple settings in a way that supports quality care and quality of life. This certificate is designed for individuals who are working in the health care field, those who are interested in the topic, those who are working with the aging population, or anyone who wishes to prepare for careers in aging services or gerontology. Healthy aging topics include:

- Nutrition
- The Brain
- Physical Activity
- Longevity
- Intimacy
- Behavioral and Mental Health

Course starts monthly.

ONLINE COURSE

Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

\$88

Medicare 101

The ABC and D's of Medicare

Instructor: Ron Tanji

This workshop is multi-dimensional, designed for those on Medicare, have parents on Medicare, are about to become eligible for Medicare, or are caregivers overseeing the care of Medicare patients. Topics include: objective information about traditional Medicare; Medicare Advantage; Medicare supplemental insurance; and prescription drug plans. Find out: When may I first sign up? What does each of the Medicare (A, B, C, and D) parts cover? What if I wish to work past 65? Do I really need supplemental insurance? What if I have insurance through past employment, VA, or other retirement plans? Where do I go for help?

When registering, indicate start date.

2262X AHS - Room H104 \$49
Sep 17 1 Wed 6:30pm-8pm

2262X PCC - Room R115 \$49
Oct 18 1 Sat 9:30am-11am



Mind, Body, Spirit

Studies have shown the older we get, the more active we need to be, both physically and mentally. Don't let time get the best of you! We offer a wide variety of classes and activities to meet any interest. So join us and enrich your mind and body, have fun, and meet new people. Better yet, grab a friend and attend together!



California Real Estate Licensing Program

Recently passed National Association of Realtors new buyer representation rules have impacted how realtors conduct business. The C.E. Shop, a partner of PCC Extension, has developed a program to address these new rules. The Buyer Representation Essentials Package comprises nine, bite-sized lessons over three hours. Take advantage of this learning opportunity by registering today.

PCCExtension.TheCEShop.com

Home Buyer Survival Guide For the First Time Buyer

Instructor: Kyle George

The home buying process can be tough to navigate. Learn how to simplify the process and gain knowledge to find your forever home. This workshop provides a detailed breakdown of the home buying process from start to finish. Topics include:

- Mortgage qualification
- Navigating interest rates
- Stand out in a competitive market
- Avoid home buyer pitfalls

These and many other topics will be discussed enabling you to gain confidence and achieve your goal of homeownership.

3910X **PCC - Room R115** **\$59**
Sep 27 1 Sat 9:30am-12:30pm



Long Distance Real Estate Buy Rentals in America's Fastest Growing Boomtowns!

Instructor: Seewung Yee

Location, Location, Location! Learn how to buy low-cost, high-cash-flow, appreciating rental properties in the fastest-growing "Boomtown" markets in the country. After your initial purchases, within 2-6 years, you can either do a cash-out refinance or a 1031 tax-deferred exchange to leverage and scale into more properties. Repeat this process every 2-6 years, and you may be able to retire in 10-15 years, thereby living life on your own terms. The only way to achieve this is by buying in the right "Boomtown" growth markets and during this course, the top four housing markets where this is possible will be revealed.

3927X **ONLINE COURSE** **\$65**
Sep 11 1 Thu 6pm-9pm
Login info emailed prior to start date.

Also see *Real Estate Business* courses - page 14.

Real Estate

Instructor: Sebastian Marroquin

Rental Properties and Long Term Wealth

Would you like to buy a rental property? Would you like to retire with multiple properties that create thousands in rental income per month? Do you own a home and want to know how to create rental income from your garage by converting it into an ADU (second unit) or would you like to add a second unit (ADU) on a home zoned for one home? If you answered "yes" to all or any of these questions then this workshop is for you! Topics include:

- Getting started
- Financing (down payments)
- Converting garages and new construction into ADUs
- Finding the right team
- Minimizing risk
- Finding the right home to buy
- Best areas to buy and why

3925X **PCC - Room R104** **\$55**
Sep 13 1 Sat 11am-1pm

Home Reconstruction after a Wildfire

Navigating the Path Forward

Recent wildfires have left many homeowners facing the daunting task of rebuilding. The primary question that arises is "where to start?" This workshop offers a compassionate and practical guide to help homeowners rebuild their house and their life. We will address key concerns and provide clarity and direction to assist in navigating this complex process. At the end of the workshop, you will have the confidence, practical education, and helpful checklists to stay on track and recognize the progress being made toward rebuilding your house. Topics include:

- **Design/Planning:** Select professionals and initiate the design phase
- **Permitting:** Understand and navigate the regulatory process
- **Contractors:** Identify, evaluate, and select qualified contractors
- **Cost/Budgeting:** Establish realistic financial parameters
- **Project Timelines:** Create a structured schedule for each phase
- **Actionable Checklists:** Develop tools for organized progress
- **Project Integration/Next Steps:** Synthesize information and visualize the path

3928X **PCC - Room R115** **\$55**
Oct 4 1 Sat 11am-1pm

Rental Property Management

Instructor: Shiral Torres

Landlords: The Basics

New to owning rental property or thinking about becoming a landlord? This introductory workshop gives you a quick overview of important landlord issues. Topics include:

- Finding Qualified Tenants
- Move-in/Move-out Process
- Common Landlord Mistakes
- Simple Bookkeeping and Organization Tools

Become familiar with the essentials before diving deeper. Join us to build confidence and learn the basics to start your journey as a successful Landlord!

0455X **PCC - Room R117** **\$55**
Sep 27 1 Sat 9am-11am

Landlords: Get Organized-Gain Confidence

Owning a rental property used to be a simple way to earn income. Today, although it is more complex, it is still one of the best ways to build long-term wealth. If managing your rental feels overwhelming and you want to lower your stress, reduce risk, and increase your profits, this workshop is for you! In this course, students will learn a simple system for organizing all the important paperwork, including rental agreements, maintenance and repair logs, and financial records, so nothing falls through the cracks. Discover easy ways to simplify income tax preparation and build a personalized binder that keeps your business running smoothly. This system will set you up for long-term success and profit. **See note.**

0456X **PCC - Room R117** **\$55**
Sep 27 1 Sat 12pm-2pm

Landlords: Take Control of Your Finances

Are you making a profit? Bookkeeping is not anyone's favorite task, but it is necessary to keep track of your income and expenses. QuickBooks and Quicken are powerful tools, but they can be tricky to learn, and hiring someone to do it can get expensive. What if a simple worksheet is all you really need? Join us for this lively and inspiring workshop, and learn how to use a simple worksheet to track your income and expenses. Gain peace of mind by acquiring the tools to keep your rental business profitable. Take control of your finances the easy way, and as a bonus, receive business tips, landlord advice, and the latest updates to help you stay ahead. **See note.**

0457X **PCC - Room R117** **\$55**
Nov 1 1 Sat 9am-11am

Landlords: Find the Perfect Tenant

Are you worried about finding a new tenant when your current tenant gives you a 30-day notice to move? Concerned about losing rental income? Do you have a system for finding reliable tenants who pay on time and care for your property? This course will give you the confidence to consistently find great tenants using a simple, step-by-step system that works every time you have a vacancy. Learn how to advertise effectively, screen applicants, and complete all the required forms, including those required by law. Topics include:

- Up-to-date landlord forms
- Practical tips you can use right away
- Current information to help you succeed as a landlord

See note.

0451X **PCC - Room R117** **\$55**
Nov 1 1 Sat 12pm-2pm

Landlords: The Move-in Process

Are you feeling overwhelmed by paperwork or unsure which forms you need for a new tenant? Not sure how to fill them out correctly or where to start? This course will walk you through everything you need to know before lease-signing day. Learn about the required legal forms, how to complete them correctly, and the key steps to stay compliant with the law during the move-in process. Also learn how to prepare before meeting your new tenant, present paperwork with confidence, and make lease-signing day smooth and stress-free. Plus, receive updated landlord info, landlord tips, and copies of required forms. **See note.**

0452X **PCC - Room R117** **\$55**
Dec 6 1 Sat 9am-11am

Landlords: The Move-out Process

Are you worried about losing rental income when a tenant gives you a 30-day notice to move? Not sure what legal steps or paperwork are required when they move out? Take the guesswork out of the move-out process. In this course, receive step-by-step guidance on what to do from the moment you receive that 30-day notice. Learn how to fill out the required forms, stay legally compliant, and handle the security deposit refund the right way. And receive updated landlord tips, helpful checklists, and all the essential forms you need to manage move-outs with confidence. **See note.**

0453X **PCC - Room R117** **\$55**
Dec 6 1 Sat 12pm-2pm



Series Discount

Enroll in all six courses at once and receive a **\$25 discount!**
Note: \$18 materials fee payable in advance.



Gyotaku Fish Painting

Instructor: Paula Whiteman

Hundreds of years ago Japanese fishermen used to paint fish as a way to keep a record of their catch. This beautiful record-keeping practice led to Gyotaku Art, also known as Japanese fish printing, which uses paint and brushes to create a fish imprint on paper. Join us to learn about this exquisite and expressive art form through short lectures, demonstrations, and hands-on experience using a variety of Gyotaku fish replicas. Supplies provided include fish replicas, paper, brushes, and acrylic paint in variety of colors including metallics. *Optional: If you would like to print on fabric, bring a plain t-shirt, or similar.* **Note:** There will be a one-hour break in the middle of class. \$20 materials fee payable in class.

When registering, indicate start date.

0208X	PCC - Room CA305	\$79
Nov 1	1 Sat	9:30am-4:30pm
0208X	PCC - Room CA305	\$79
Dec 6	1 Sat	9:30am-4:30pm

Note Regarding All Art Classes:

Please confirm status of class before purchasing supplies!



ART

A variety of studio art courses are offered through Credit.



Watercolor

Instructor: George Liang

Watercolor Painting Beginning

The fluidity and translucency of watercolors can open up a world of creative possibilities as the medium's inherent qualities allow for a unique expression of creativity and emotion. Mastering watercolor painting begins with a solid foundation in basic drawing skills; while understanding lines, shapes, light, shade, proportion, and perspective forms the backbone of any artistic endeavor. By initially focusing upon these drawing techniques, students can develop a keen eye for detail and a strong sense of spatial awareness. Having an interactive and collaborative classroom environment will further enrich the learning experience by fostering a space where ideas can flourish and skills can be enhanced through shared insights and constructive feedback. This approach develops technical ability and encourages a deeper appreciation for the art of watercolor painting. **See note.**

0253X **PCC - Room CA305** **\$159**
Aug 24-Oct 19 8 Sun 10am-12pm

Watercolor Painting II Intermediate

In this Intermediate level course, things get really exciting as we continue with more complex techniques and compositions. Students will be learning and improving their watercolor skills by group sharing experiences and critiquing watercolor artworks in class. **See note.**

Prerequisite: Watercolor Painting-Beginning

0254X **PCC - Room CA305** **\$159**
Aug 24-Oct 19 8 Sun 2pm-4pm

Note: \$5 materials fee payable in each class. Students must provide their own materials and bring them to the first class. The supply list is available at: pcclearn.org/supplies.

COOKING

Asian Art

Instructor: Seung-Yeon Oh

Asian Brush Painting

Oriental ink art, also known as Literati painting, is an East Asian type of brush painting using black ink, bamboo brushes, and rice paper. Students will learn about this unique art form through short lectures, demonstrations, and hands-on experience. *Students must bring their own supplies. Supply list available at: pcclearn.org/supplies. \$5 materials fee payable in class.*

0226X PCC - Room CA305 \$145
Sep 13-Oct 18 6 Sat 10am-1pm



Korean Folk Art

Minhwa, the extraordinary and unconventional form of traditional Korean folk art, illustrates the common people's freedom of expression to reveal their innermost thoughts and dreams. This traditional Korean folk art of colorful painting was popular from the 17th to 19th centuries, until the end of the Joseon era. Many were painted by anonymous artists and shared among commoners to enrich the everyday lives of people in Korea. Free from formal contents, Minhwa expresses one's honest desire and good wishes for others in bright colors, humor, and hope. Using this art form, the common people of Korea were able to express their desires using various forms, from birds and flowers, to tigers and dragons, and also incorporated the ten longevity symbols. While evoking profound empathy and familiarity in the observer, it is an invaluable part of Korea's cultural heritage. *Students must provide their own materials and bring them to the first class. The supply list is available at pcclearn.org/supplies.*

0224X PCC - Room CA305 \$145
Sep 13-Oct 18 6 Sat 2pm-5pm



Indian Food - The Basics

Instructor: Raka Mehra

In this course, you will learn the basics of North Indian cooking with a focus upon the health benefits of a mainly vegetarian diet. Our first meeting will center upon different types of lentils/legumes and how they should be cooked. Our second meeting will discuss the methods to make different types of flat breads (Roti, Paratha), and types of grains and spices. We also will cover short-cuts and ideas to incorporate into your day-to-day cooking. At the end of each session, you may delight in tasting some samples of food discussed in class. \$5 materials fee payable in class.

3420X PCC - Room R115 \$65
Sep 13-Sep 20 2 Sat 10am-12pm



Luscious, Low-Fat, Lightning-Quick Meals

In partnership with ed2go

Have you ever wished you had a personal chef preparing luscious, low-fat meals? This course is the next best thing! You will learn how to ferret out fat in recipes, and discover how to reduce fat without sacrificing flavor or texture. Explore how to use flavor profiling to expand your culinary horizons. Learn how to prepare casseroles, crock-pot dishes, vegan dishes, oven-fried foods, meat-based meals, and many other entrees that are both nutritious and delicious! You will discover how to get in and out of the kitchen faster, including tips for grocery shopping, menu planning, food preparation, and quicker cooking. You also will learn a dietitian's tricks of the trade for encouraging reluctant family members to eat more healthfully. You will have the chance to try out more than 50 exciting and easy lower-fat recipes for tasty entrees, side dishes, desserts, and garnishes, with each recipe demonstrating a topic covered in the lessons. Course starts monthly.

ONLINE COURSE \$140
Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

“ One cannot think well, love well, sleep well, if one has not dined well. ”
Virginia Woolf



Guitar

Instructor: Spencer Artwick



Acoustic Guitar

Learn to play the guitar! Students learn to play the acoustic guitar by developing a solid foundation of the basics. Topics include:

- Strumming
- Scales, songs, practice
- Open chords (major and minor)
- Finger exercises & picking
- Introduction to finger-style

\$20 materials fee payable in class. **Note:** Students need an acoustic guitar, strap and pick.

3025X PCC - Room CA117 \$99
Oct 4-Nov 1 4 Sat 10am-12pm

Acoustic Guitar II

A rock legend is born! You started playing the guitar and love it – so keep strumming with this course designed to further develop the skills and concepts introduced in the beginning Acoustic Guitar course. Learn to read and play melodies on all six strings of the guitar, expand the vocabulary of chords and strumming patterns, progress to playing more advanced songs and riffs using tablature, and explore essential acoustic guitar techniques such as fingerpicking. \$20 materials fee payable in class (new students only). **See note.**

Prerequisite: "Acoustic Guitar" or have equivalent knowledge. Students should be able to read notes on the treble strings of the guitar in first/open position, understand tablature and chord charts, and play open major and minor chords (e.g. E, A, D, G, C, Em, Am, Dm).

3026X PCC - Room CA117 \$99
Nov 15-Dec 13 4 Sat 10am-12pm

Note: Students need an acoustic guitar, strap and pick.

Flute

Instructor: Joanne Lazzaro

Native American-Style Flute Introduced

The haunting sound of the Native American flute can be heard everywhere from streaming playlists, YouTube, and TikTok, to yoga studios, sound baths, powwows, and national parks. The traditional Native American cedar flute is inexpensive, small, and lightweight to carry. It is beginner-friendly and the basics can be learned relatively easily in a few hours. The instrument is traditionally played without needing to read sheet music, and no prior music instruction or experience is necessary. Beginners can progress quickly, and be able to improvise their own simple melodies, played "from the heart" almost immediately. \$80 materials fee payable in class for a handmade precision-tuned "Little Horse" Eastern Red Cedar Traditional Native American-Style Flute in A minor. *Students who wish to use their own instrument for the course must obtain advance permission from the instructor to insure their instrument is compatible.*

3033X AHS - Room H105 \$69
Sep 8-Sep 15 2 Mon 6:30pm-8:30pm

NEW Native American-Style Flute Intermediate

Join us as we delve more deeply into the art of flute playing. Students will learn how to play in the five most common musical modes (Major, Minor, Dorian, Lydian and Mixolydian); learn to use song charts, e.g., "finger charts" and NakaiTab; experience choosing and performing with backing tracks; and learn strategies for "jamming" with others, e.g., flutists, drummers, guitarists or other instrumentalists. *Students need to bring their Native American Style Flute tuned in A Minor for group exercises, and also, should you have one, may bring your Native American flute in other keys for solo exercises.*

Required Textbook:

Discover the Musical Modes on the Native American Flute, by Ami Sarasvati (ISBN: 9798988351849) available online and at local bookstores.

Prerequisite: Native American Flute Introduced or permission from the instructor.

3034X AHS - Room H105 \$79
Oct 20-Nov 3 3 Mon 6:30pm-8:30pm

Singers - Your Body is Your Instrument

Instructor: Judith Townsend

Shower singers, students, and professional singers alike will learn important basics (thoroughly drilled) about the singing instrument one should know before ever starting to vocalize. These drills produce INSTANT results.

6150X **PCC - Annex 4** **\$89**
Oct 5-Oct 26 4 Sun 2pm-5pm



Continuing Music at PCC!

Piano Ensemble (Music 43)

Instructors: Dr. Phillip Young & Kristi Lobitz

This course is for intermediate level students of piano; and the focus is upon providing ensemble opportunity experience "making music with another pianist," through the study of a variety of musical styles and their interpretation. Varied levels of duet, duo, and multi-piano literature will be included. Fundamental ensemble skills such as collaboration, synchronization, and rehearsal techniques, as well as activities designed to develop piano technique, efficient practice habits, and sight reading skills will be addressed. *Not designed for beginners.*

Required Textbook:

Gurlitt, Hours of Rest, op. 102, Schott/
Hal Leonard (ISBN: 9783795745233)

Registration: *Must qualify.* Email Dr. Phillip Young at pdyoung@pasadena.edu; or call 626-585-7795 to schedule audition.

Note: This is an in-person class but can be taken online upon approval of instructor. Please indicate your preference with the instructor when you schedule your audition.

3043X **PCC - Room CA116** **\$225**
Aug 26-Dec 9 15 Tue 6pm-8pm

Chamber Music (Music 70)

Instructor: Francisco Castillo

This online course is designed to promote talent, educate students, and instill understanding and appreciation of small chamber music groups. Students will have the opportunity to virtually practice, and perform with various ensembles. Ensembles will include brass, string, and woodwind combinations formed into duets, trios, quartets, quintets, and a small chamber orchestra. Pianists, percussionists, and vocalists may enroll, participate, and perform with these and other ensembles. Members of current ensembles are welcomed to enroll. All students will attend the scheduled online meeting on Tuesday evenings. Additionally, the instructor will arrange weekly individual online meetings with each enrolled student on Zoom and FaceTime. Students will learn basic recording techniques for their instrument and prepare a repertoire of different genres. Students also will participate in collaborate projects culminating in at least two different online concerts during the semester. *Not designed for beginners.*

Registration: *Must qualify.* Email Francisco Castillo at oboesolo@sbcglobal.net; or call 626-422-4582 to schedule audition.

3070X **PCC - Room CA134** **\$225**
Aug 26-Dec 9 15 Tue 4:20pm-6:05pm

These music courses are continuations of PCC credit offerings. Continue to practice, come together with community members, and keep on making music!

Harmonica

Instructor: David Broida

Harmonica, Blues Style

This exciting workshop will get you jammin' the blues immediately! Play and have fun as you are introduced to many of the tricks and techniques used to make the harmonica laugh, cry, wail and scream! No previous musical experience is required - only a love of the blues and a desire to play the harmonica. **See note.**

3009X **PCC - Room R123** **\$45**
Dec 6 1 Sat 10am-11:30am



Harmonica, Folk Style

Breathing is the foundation when playing the harmonica; and breathing correctly calms the body, mind and spirit. Join us as we take basic folk melodies and invigorate them with simple, but powerful, techniques to make any song deeply expressive. No previous ability to read or play music required. **See note.**

3004X **PCC - Room R123** **\$45**
Dec 6 1 Sat 11:45am-1:15pm

Note: \$15 materials fee payable in class. *Students will need a "C" major diatonic harmonica, available for purchase in class for \$15.*



MUSIC

Instrument and vocal courses are offered through Credit.



CRAFTS



Sewing

Instructor: Richard Lee

Sewing

Begin at the beginning with the basics and you will be amazed at your sewing skills! Students learn the basic operation of a sewing machine, how to sew simple seams and hems, distinguish among various types of fabric, and how to set in elastic bands, bindings, and zippers. Class projects include a tote bag, a skirt, and a knit top. *Sewing machine required (see note). Also bring thread (black and white), bobbins (2 or 3), chalk (white), scissors, and a seam ripper.*

When registering, indicate start date.

3311X PCC - Room R309 \$109
Aug 30-Sep 20 4 Sat 9am-12pm

3311X PCC - Room R309 \$109
Nov 8-Dec 6 4 Sat 9am-12pm



Sewing II

Sewing has had a resurgence. It is a wonderful way to relax and be creative at the same time. The main objective of this course is for students to learn about sewing in zippers, piping, buttons and buttonholes. How to make pleats and gathers, and a little something about different kind of techniques also will be covered. Essential skills learned in the beginning class will be use in this class. There will be two projects to work with in class. *Sewing machine required (see note). Also bring tape measure, pencil, charts, ruler, eraser, and marker.*

3312X PCC - Room R309 \$109
Oct 4-Oct 25 4 Sat 9am-12pm

Note: *Bring a basic manual (not digital) sewing machine (with attachments and manual) along with an extension cord and power strip to class. Additional supplies and fabrics may be needed. \$30 materials fee payable in class.*

Floral Design

Instructor: Evangelina Ucanan

Flowers bring light and beauty into living spaces. Whether a bouquet is inexpensive or very expensive, the way flowers are arranged can make a striking statement. In this beginning workshop, working with fresh flowers and greens, students will design basic arrangements for different occasions. Enjoy the scent of fresh-cut flowers and camaraderie as you unleash your creativity! *Bring scissors and several newspaper sheets. \$80 materials fee payable in class. Different arrangement in each session.*

When registering, indicate start date.

3615X PCC - Room CA109 \$109
Aug 30-Sep 20 4 Sat 9am-12pm

3615X PCC - Room CA109 \$109
Oct 4-Oct 25 4 Sat 9am-12pm

3615X PCC - Room CA109 \$109
Nov 8-Dec 6 4 Sat 9am-12pm



Crafts are making a resurgence – why not join and try your hand!

Arts & Crafts

Instructor: Quayum Abdul



Candle Making

Have you ever wondered how beautiful candles are made? Have you ever wanted to make fragrant, multicolored candles for yourself or friends? In this dynamic workshop, students will learn how to create unique candles to admire and share for less than what they cost in stores. Students may be able to complete several candles and learn skills enabling them to continue on their own. Discussion includes how to get started, types of candles, candle molds, adding fragrance and color, and materials and supply sources. **See note.**

3342X **PCC - Room CA109** **\$55**
Sep 28 1 Sun 10am-1pm

Bath Products

Shampoo, Shower Gel & Bubble Bath

In this fun workshop, participants will discover simple techniques for making one-of-a-kind bath products (shampoo, shower gel, bubble bath, bath salt & exfoliate). Discussion will cover ingredients and equipment, where to obtain supplies, tips for making bath gels, adding herbs, glycerin, extracts, and the aroma therapeutic effects of oils. Delight in making your own bath products to keep or give as gifts. **See note.**

2273X **PCC - Room CA109** **\$55**
Nov 9 1 Sun 10am-1pm

Soap Making

Your bath can become your at-home getaway when you add beautiful and fragrant handmade glycerin soaps. Making these beautiful soaps is easy and enjoyable and expressing your creativity is part of the fun. In this workshop, students will create different types of soaps while learning how to use colors, molds, fragrances, essential oil, extract, herbs, and novelties. Discussion will include how to make organic, natural, or therapeutic soaps. **See note.**

3343X **PCC - Room CA109** **\$55**
Sep 28 1 Sun 3pm-6pm



Cold Process Soap from Scratch

Want to know how to use the Cold process soap making method to create soap completely from scratch? This workshop will explain the A to Z of cold process soap making so that you can create beautiful handmade soaps right in your kitchen. Experience does not matter, this course is designed for all levels. Whether you are a complete novice or a soap making professional, join us, have fun, and learn something new about making soap at home. **See note.**

3316X **PCC - Room CA109** **\$55**
Nov 9 1 Sun 3pm-6pm



Start Your Own Arts and Crafts Business

In partnership with ed2go

If you have an art or a craft, and you dream about starting your own home-based or small business, this is the course for you! Learn how to start your own arts and crafts business from a professional artist, how to find your niche within your chosen craft, and how to create your own unique business identity. You will learn what makes marketing in the arts and crafts business different from marketing in most other enterprises, and you will find a sales approach that meshes with your personality and preserves your creative integrity. Discover insider secrets, learn how to find and enter the best craft shows, and how to design booths that draw in customers. You also will discover how to price your work effectively to set yourself up for success whether you are selling through craft shows, in galleries, online, or even in your own retail store. Course starts monthly.

ONLINE COURSE **\$144**
Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

Note: \$30 materials fee payable in class.



Use your Visa, MasterCard or Discover to register by mail, fax or telephone



Writeriffic: Creativity Training for Writers

In partnership with ed2go

Who does not know the fear of the blank page? How are visions transformed into the written word? Is it really possible to become a terrific writer? The answer to these questions and more are found in Writeriffic. In this high-energy course, you will learn lots of tricks from the published writer's toolbox. Whether currently writing or hoping to write a novel, nonfiction book, memoir, short stories, or articles, Writeriffic liberates the imaginative, inventive bolts of genius that are inside everyone. Course starts monthly.

ONLINE COURSE

\$129

Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pccllearn to register.

Introduction to Writing

In partnership with ProTrain

Do you have exciting stories, plots or characters dancing around in your head? Do you have a life experience or lesson to share, but do not know where to begin? This workshop is designed for those interested in entering the realm of creative writing for the first time. Our emphasis is on introducing you to the creative writing process. We will explore topics such as setting up your writing environment, creating plots, building characters, writing dialog and editing.

5219X

ONLINE COURSE

\$147

Self-paced, start anytime.

Advanced Writing

In partnership with ProTrain

Welcome to Advanced Writing! Whether you successfully completed our Beginner's Writing Workshop, or you have been busy writing fiction on your own, there is much to be gained by moving to our next level of writing. Now that you are comfortable with the basics of writing: the plot, story, building characters, and editing, it is time to enhance your skills by delving into advanced topics: narratives, viewpoints, scene building, and writing beginnings and endings.

5271X

ONLINE COURSE

\$147

Self-paced, start anytime.

Poetry Workshop

Instructor: Craig Cotter

Join us for an honest evaluation of your poetry. Students will be asked to write and submit a poem by email to the instructor before each session so they may be studied in advance; and the instructor will share each poem by email with the class to read before each session. Each session will begin with a poetry reading of all material submitted, after which we will work through each poem focused upon understanding what each poet is trying to accomplish. This workshop focuses upon American free-verse poetry written out of the Whitman tradition. Additionally, the instructor will share great poems of the past century. "Although students are expected to write at least one original poem for each workshop, do not avoid coming to class because you have not written one. You may learn about your writing by listening to the criticism of another students' work; and hearing other students' poems may inspire you in a way that sitting alone with your thoughts may not." (Wakoski) **Class is designed for adults.**

3226X

PCC - Room R226

\$85

Oct 4-Oct 25

4 Sat

10am-12pm

NEW Sijo Poetry Writing Workshop

Instructor: Devora Davis

Would you like to learn a new poetry art form? Are you a creative writer looking to add something fresh to your repertoire? This writing workshop will introduce you to an ancient Korean poetry form called sijo. You will learn how to write your own sijo poems through guided exercises and present them for feedback. Whether you are a beginner or a seasoned poet, you can learn to write sijos on your own and have fun with it. Discussion will include translation, so no matter which language, or languages you speak, read, or write, you will be able to write sijo poetry in its structured format. This is a writing workshop, so come ready to write! *Bring notebook, or laptop to take notes.*

3233X

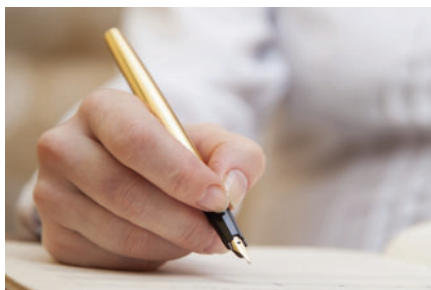
PCC - Room R108

\$69

Sep 13 & 14

1 Sat & Sun

10am-12:30pm



Also see AI for Writing and Editing - page 16.

Writing Essentials

In partnership with ed2go

Develop the skills needed to excel at business communications, express yourself clearly online, and take your creative literary talents to a new level. Gain confidence as you practice free writing, and discover how to create solid drafts. Improve your writing skills by learning to select strong and persuasive words, spell correctly, and choose the right punctuation. Craft well-written sentences, build effective paragraphs, and organize material logically. Finally, explore ways to make the most of e-mails and other forms of electronic communication. Course starts monthly.

ONLINE COURSE

\$144

Start: Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

Introduction to Journaling

In partnership with ed2go

Discover the different types of journaling (including dream journaling), and sample a buffet of journaling techniques, exercises, tools, and resources. The course will cover everything you need to know about journaling, including a seven-step process that will ease you into writing a journal. Students will find out how to use a journal to explore thoughts, feelings, and values, and how journaling can ease the stress of your life. And learn how journaling can help choose the best career for you or advance in your current career. Course starts monthly.

ONLINE COURSE

\$129

Start: Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

Grammar Refresher

In partnership with ed2go

Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills. This course will help you gain confidence in your ability to produce clean, grammatically correct work. You will explore the basics of English grammar, such as sentence structure and punctuation, as well as more sophisticated concepts like logic and clarity. A patient instructor, memorable lessons, vivid examples, and interactive exercises will provide ample opportunity to put what you learn into practice. Reacquaint yourself with old, forgotten rules, meet some new ones, and discover your own grammatical strengths. Course starts monthly.

ONLINE COURSE

\$130

Start: Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

Travel Writing

In partnership with ed2go

In this course, you will learn how to develop the skills of a travel writer. You will learn how to translate what is seen, heard, tasted, touched, smelled and felt (intuitively and physically) into publishable articles and books. You will understand the writing styles and methods needed to sell material in today's competitive market (including the how-to's of technical aspects of lead paragraphs, descriptive passages and the uses of interviews, quotes and facts). By the end of the course, you will have the ability to write for the travel market. So pack your sense adventure, organize your determination and put your keyboard in a comfortable position. If you have a desire to write and yearn to travel, you're a perfect candidate to become a travel writer. Course starts monthly.

ONLINE COURSE

\$129

Start: Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.



Business Writing for Busy Professionals

In partnership with ProTrain

A key to success in any business is good communication skills, and one of the most common ways to communicate in business is through writing. Learn strategies to write documents faster and better, how to customize documents for a specific reader, how to accomplish your writing purpose, and how to create documents when time is limited. Participants also will master models to organize and format letters, emails, and reports in order to make them clear, direct, and reader friendly. Conversational writing style and parallel structure also is covered. The second half of the course discusses the importance of grammar and tone to good writing and approaches to rewriting.

5278X

ONLINE COURSE

\$473

Self-paced, start anytime.

Writing/Publishing

Instructor: Stacy Dymalski

Turn Your Story into a Book

Every story has to have a message and a story arc, and has to logically flow from one point to the next. This class shows you develop your story before you sit down to write it; starting with structuring your story so that it has an engaging beginning, middle, and end, as well as defining your book's overall message. Once you have completed this course, you will know "what comes next" each time you start a new chapter. This is not just a writing class, but a story development class, designed to give you clarity when you sit down to write your book.

3247X

PCC - Room R123

\$59

Sep 27

1 Sat

10am-12pm

Nine Steps to Self-Publishing Your Book

Learn everything you need to know about self-publishing your book, as well as getting it up and selling on Amazon. This course will systematically walk you through the nine steps of the self-publishing process, using practical examples you can apply to your own manuscript. By the end of the course, you will know exactly what it takes, and how much it costs, to self-publish your own book. Stacy's Nine Steps textbook is a companion resource that leads the student through the process of self-publishing their own book. Attendance is mandatory to receive the textbook which will be mailed to students upon conclusion of the course. \$15 materials fee (for textbook) payable in advance.

3248X

PCC - Room R123

\$59

Oct 11

1 Sat

10am-12pm



WRITING

The English Division offers a variety of writing courses through Credit.



ENRICHMENT

PHOTOGRAPHY



Photographing Nature with Your Digital Camera

In partnership with ed2go

Nature photography can be a fun, relaxing, and exciting hobby! In this course, you will learn about the many aspects of outdoor photography as well as how to master your digital camera's controls and features. Using the knowledge learned in this course, you soon will be taking exceptional nature photos. By exploring composition and lighting issues, you will discover how to take beautiful photos of landscapes, flowers, trees, and water. Discussion will include camera shutter speed and aperture controls, as well as how to use your computer to process your photos and digitally correct the most common problems. Learn what to do to turn your photos into works of art rather than just snapshots of nature. By the end of this course, you will have become the nature photographer you always wanted to be! Course starts monthly.

ONLINE COURSE

Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

\$130

Photographing People with Your Digital Camera

In partnership with ed2go

Photographing people can be fun, exciting, and complicated! This course will make taking beautiful pictures of adults, children, and babies simple. You will start with the basic principles you need to know in order to become a people photographer. You will discover the best way to shoot faces, fix common close-up problems, and use digital photo editing techniques to retouch your photos and make other improvements. Then you will move onto portrait and formal group shots, where you will learn how to organize people, which angles to use, and which to avoid. You will become proficient in action photography, and you will learn some fun, creative ways to photograph children and babies. You will even gain expertise in filling your photographs with imagery, setting moods, and creating themes. This course will have you well on your way to becoming a skilled people photographer. Course starts monthly.

ONLINE COURSE

Start : Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

\$130

Capturing Great Photos with Your Smartphone

Instructor: Lynne Eodice

Join us and learn to shoot great photos using a smartphone! This workshop begins with the basic features of a smartphone camera and then moves on to photo composition. Discussed will be the many photo editing apps available for download. Students are encouraged to share their smartphone images in class. *Smartphone required; instructor may suggest download of one or two apps. App prices range from free to a monthly subscription.*

3115X

Sep 13

PCC - Room R117

1 Sat

\$69

10am-1pm



Beyond Auto Mode

Instructor: Lynne Eodice

Take the next step in your photography adventure in this fun, interactive, and hands-on workshop. Grab your digital camera and learn how to take it off the auto mode for more creative picture taking. Topics include:

- Use camera settings beyond auto
- Understand the relationship between ISO, shutter speed and aperture for greater control in your photography
- Read your camera's histogram to improve photographic exposure
- Use important elements of composition for more dynamic photos
- Learn about various types of lighting and how lighting strengthens images

Students need to bring a fully adjustable digital camera (SLR or mirrorless), camera manual, fully charged batteries, and a media card. In addition to classroom instruction, we will go outdoors on campus to shoot pictures in the afternoon (weather permitting). There will be ample opportunity for questions, discussion, and review of students' work on a voluntary basis.

3122X

Oct 25

PCC - Room R117

1 Sat

\$75

10am-2pm



PHOTOGRAPHY

Photography courses also offered through Credit.





LANGUAGES

NEW

Everyday Spanish II Conversemos

Instructor: Adelio Morales Villeda

¿Estas listo para hablar español? This continuation course is designed for English speakers who want to speak fluently, master grammar, and confidently use Spanish in real-life scenarios. Topics include:

- **Conversation Practice:** Improve fluency and pronunciation
- **Writing Activities:** Craft your own sentences using past and future tenses
- **Small Group Activities:** Practice real-world scenarios with classmates
- **Personalized Feedback:** Tailored exercises in a supportive learning environment
- **Culturally Immersive:** Develop a deeper appreciation for Latin American culture

Join us to speak Spanish clearly and confidently, whether for travel, personal growth, social interactions, or professional development. \$20 materials fee payable in class.

Prerequisite: Everyday Spanish

3712X PCC - Room R220 \$145
Nov 3-Dec 8 6 Mon 6pm-9pm



Everyday French

Instructor: Jeanne Hart

French, a beautiful Romance language. Whether you are traveling for business or pleasure, speak French and want to relax and enjoy great conversations, or dip your toe in to test the waters of learning a foreign language, come join us and develop or sharpen your French conversational skills. No exams, no grades, no labs, just the pleasure of learning and speaking French with your classmates guided by a native-born instructor. **See note.**

3720X ONLINE COURSE \$159
Aug 27-Oct 8 7 Wed 6:30pm-9:30pm
Logon info emailed prior to start date.

Note: Continuation French classes available. Information at pcclearn.org.



Explore Italy!

Instructor: Manuela Terenzi

Everyday Italian

Directions, Dining, Shopping, Public Transportation - Italian Life and Culture. All things Italian, in Italian! We will help you find your way whether you are planning travel, or simply want to join others passionate about conversing in Italian. Keep your language skills sharp while planning your next Italian adventure. *Ciao!*

Required Textbook:

Learn Italian the Fun and Fast Way (4th Edition), by Marcel Danesi
(ISBN: 9781438074962) available online and at bookstores.

3705X ONLINE COURSE \$159
Sep 20-Nov 8 8 Sat 10am-12:30pm
Logon info emailed prior to start date.

Everyday Italian II

Join us as we continue our instruction in this beautiful language.

Required Textbook:

Ultimate Italian Beginner-Intermediate, by Living Language
(ISBN: 9781400009671) available online and at bookstores.

Prerequisite: "Everyday Italian"

3706X ONLINE COURSE \$159
Sep 18-Nov 6 8 Thu 6pm-8:30pm
Logon info emailed prior to start date.





PASADENA CITY COLLEGE

LANGUAGES

Foreign language courses are offered through Credit.



ENRICHMENT

DANCE



Hip Hop & Funk Dance

Instructor: Jeffrey (Jhazz) Yarbrough

Get up and get going! This introduction to Hip Hop dance integrates the new with the old school in a fun and stress free environment. We cover a new dance combination each session. The course is open to students of all levels and is a great workout. *Wear loose, athletic attire and shoes.*

1815X **PCC - Harbeson Hall*** **\$69**
Sep 6-Oct 4 5 Sat 11:15am-12:15pm



*Jeffrey also teaches **Self-Defense** - page 34.*

Russian Ballet

Instructor: Catherine Round

Agrippina Vaganova was born in 1879 in what is now called St. Petersburg. A ballerina and teacher, she developed a technique and method of teaching based upon the style of the renowned Imperial Russian Ballet. Intrigued? Join us to discover this ballet legend, and the how and why of each of her codified steps and exercises. Once you have achieved strength and structural awareness, you will be able to move more freely and be more naturally expressive! This Russian ballet technique workshop is designed for adults with no previous dance experience. Wear comfortable, fitted clothing and ballet shoes. A graduate of the Bolshoi Ballet Academy Teaching Certification Program, the instructor, Catherine Round, holds certifications for all levels from beginning to advanced. If you have any questions, you may email her at: catherine@crounballeretworks.com.

1821X **\$115**
Nov 1-Dec 13 6 Sat 10am-11:30am

Class held at The Lineage Performing Arts Center,
920 E. Mountain St., Pasadena.

Tap Dance

Instructor: Dolores Cruz

Tappercize

Tappercize is a great way to tone up and tap up a glow! Students will tap routines to familiar Broadway show tunes while receiving a healthy, low-impact aerobic workout. Steps are basic, but the pace is quick. Beginners as well as experienced tappers are welcome. **Note:** *Tap shoes required.* Classes designed for adults.

2796X **PCC - Harbeson Hall*** **\$75**
Sep 6-Oct 4 5 Sat 9am-10am



Shuffle Ball Change - Beginning

Join us to tap, tighten, and tone while having fun tapping! Tie up your tap shoes and discover a fun way to keep moving while staying in shape and learning about the fundamentals of tap. New steps are introduced and reviewed each week to provide you with a strong tap foundation by the end of the course. **See note.**

1808X **PCC - Harbeson Hall*** **\$75**
Oct 11-Nov 15 5 Sat 9am-10am

Note: *Tap shoes required.*
Classes designed for adults.



DANCE

Dance courses also
offered through
Credit.



Belly Dance

Instructor: Marla Leela Martin

Belly Dance Beginning

The delightful and exotic ancient art of belly dance is a wonderful way to exercise and gain confidence while listening to rhythmic music. The music and movements will awaken your senses, improve your fitness and balance, and grow your confidence. Join us for a fun, friendly learning environment where all levels are welcomed. Let your imagination take you away as your body learns the techniques and combinations enjoyed by countless generations of dancers. *No previous dance experience required! See note.*

When registering, indicate start date.

4012X PCC - Room GM105 \$59
Sep 8-Sep 29 4 Mon 6:30pm-7:30pm

4012X PCC - Room GM105 \$59
Oct 20-Nov 10 4 Mon 6:30pm-7:30pm

Belly Dance II Intermediate

This continuation course takes the skills you learned in Belly Dance – Beginning to a new, exciting level! Technique, combinations, and choreography will be combined with more challenging and complex routines. Learn the 'layering' process whereby we layer our shimmies over our hip work and travels! The delightful and exotic ancient art of belly dance is a wonderful way to exercise and gain confidence while listening to rhythmic music, music that will awaken your senses! Join us in a fun, friendly, learning environment. *See note.*

Prerequisite: "Belly Dance - Beginning"

When registering, indicate start date.

4012X PCC - Room GM105 \$59
Sep 8-Sep 29 4 Mon 7:30pm-8:30pm

4012X PCC - Room GM105 \$59
Oct 20-Nov 10 4 Mon 7:30pm-8:30pm



Note: Hip wraps and veils provided. Coined hip wraps available for purchase in class for about \$20 (prices vary). Feet may be bare, or you may wear ballet or jazz shoes; **NO STREET SHOES ON DANCE FLOOR.**

Salsa/Bachata Dance

Instructor: Alicia Valiente



Salsa Dance Beginning

Salsa – a Latin American dance originating in Cuba. In this beginner class, students will learn the fundamentals of salsa dancing (partner and solo) with an emphasis on musical connection and cultural context. By the end of this class, dancers will be able to feel salsa music and express that feeling in their dancing. *No experience or partner needed.*

1803X PCC - Harbeson Hall* \$75
Aug 28-Oct 2 6 Thu 6:30pm-7:30pm

Bachata Dance Beginning

Originating in the Dominican Republic, Bachata is a style of dance that is often described as more sensual and romantic than Salsa. While Salsa is known for its energetic footwork and spins, Bachata emphasizes the connection between partners and the expression of emotions through movement. *No experience or partner needed.*

1813X PCC - Harbeson Hall* \$75
Aug 28-Oct 2 6 Thu 7:30pm-8:30pm



***Harbeson Hall** is swing space during campus renovations.

EXERCISE



Kundalini Yoga

Instructor: Santokh Singh Khalsa

Kundalini Yoga is a rejuvenating and relaxing combination breath and movement, from which anyone may benefit, even those who are stiff or out of shape. Using breath and simple exercises, students learn to release tension and stress while increasing energy. Course covers Yoga practice, basic meditation, philosophy, diet, and lifestyle. **Note:** The Awareness Center is committed to protecting the health of our students by providing a safe environment. *To review safety guidelines, see our online course description at pcclearn.org. Wear loose, comfortable clothing and bring a yoga mat to class. Advanced registration required.*

2075X **\$89**
Oct 15-Nov 19 6 Wed 7pm-9pm

Class held at the **Awareness Center**,
2801 E. Foothill Blvd., Pasadena.

Qigong Regulation Exercises

Instructor: Benj Sinskul

Qigong is the skillful practice of gathering, circulating, and applying life-force energy. Students will be introduced to a qigong exercise designed for each of the 5 Yin organs: Liver, Heart, Spleen, Lungs and Kidneys. At the end of this course, students will be able to string the individual exercises that they have learned into a complete qigong set called the "Daoist 5 Yin / 5 Yang Exercise." Each session will begin with breathing and stretching exercises. To achieve the maximum benefit from this course, it is encouraged that students attend all sessions. *Wear loose, comfortable clothing. Note: Feet may be bare, or you may wear socks, ballet, or jazz shoes; No street shoes on dance floor. Come to class with an empty stomach. \$2 materials fee payable in class.*

2086X **\$79**
Sep 7-Sep 28 4 Sun 10am-12pm

Self-Defense

Instructor: Jeffrey Yarbrough

Personal attacks can and do happen! Join us for this comprehensive, two-week course, and learn self-defense techniques based upon the ever-evolving tactics attackers use in the workplace, elevator, stairwell, parking garage, or on the street. During the first session, the class will focus on defense against punches, chokes, headlocks, bear hugs, lapel grabs and situational awareness. The second session will cover defense against knives, bats and guns. **Note:** *Wear loose, comfortable clothes, and bring water to class.*

4011X **PCC - Harbeson Hall*** **\$65**
Sep 6-Sep 13 2 Sat 12:30pm-2:30pm



Jeffrey also teaches **Hip Hop & Funk Dance** - page 32.

***Harbeson Hall** is swing space during campus renovations.



EXERCISE

The Kinesiology Division offers exercise and sports courses for Credit.



*Want to feel better, have more energy, and even add years to your life? **Just exercise!***



NEW **Law of Attraction**
Make Your Life
What You Want It to Be

Instructor: Frances O'Brien

Do you have the desire to attract positive things such as more money, a better romance, improved health, career success, and family harmony? We all do, however, often these desires feel just out of our reach. The good news is that there are easy, enjoyable, and effective ways to attract the things we desire. Join us, have fun, and learn the secrets to manifesting your dreams!

2267X **PCC - Room R115** **\$55**
Sep 6 1 Sat 11am-1pm



Baby Boomers:
Unlock Your Travel Dreams

Instructor: Leslie Crumley

Baby Boomers, are you ready to transform your travel aspirations into reality? Learn to craft your travel vision, harmonize your everyday finances with your wanderlust, and maximize your travel dollars. Discover innovative ways to stretch your budget and turn everyday spending into travel opportunities. Are you ready to uncover the secrets that will change the way you travel forever? Here is what we will explore:

- Crafting Your Travel Blueprint
- Aligning Your Finances with Wanderlust
- Maximizing Your Travel Dollars

Imagine embarking on your dream vacation without financial stress, armed with the knowledge of how to make every dollar count. What if you could travel more frequently, stay longer, and experience more, all while keeping your finances in check? Are you prepared to discover the secrets that could revolutionize the way you travel? This workshop is your first step towards that reality.

2222X **PCC - Room R117** **\$55**
Oct 4 1 Sat 10am-12pm



Dating App Crash Course

Instructor: Mona Eadington

This is a course for anyone who is inexperienced with how to use dating apps - or who is simply overwhelmed by the prospect. Using fun and easy in-class discussions and exercises, led by a supportive, non-judgmental dating expert, you soon will be "swiping" with confidence! Join us to learn how to start; write an effective, appealing profile; select photos to use (and photos you should never use); filter potential matches; start a conversation; and transition from online messaging to actual dates. Discussion will include best practices, dating app etiquette, and how to keep yourself safe and sane during the process. This course also is great for those who already are using apps, but who are not getting the results they want. *Students must bring a smartphone, tablet, or laptop to class.*

2063X **PCC - Room R115** **\$65**
Nov 1 1 Sat 1pm-5pm



NEW **Step Up and Stand Out**
Public Speaking Workshop

Instructor: Yvette Rodriguez

Even professional speakers are nervous before speaking. Join us and discover how to build the self-confidence needed to speak in public with ease, in both personal and professional settings. Learn how speaking in public can be fun and satisfying for both you and your audience. This course will demonstrate how to build confidence while engaging an audience, big or small, with ease and grace. Whether speaking to family members, a group of peers, or management/corporate teams, students will learn to overcome shyness when speaking in public!

2281X **PCC - Room R109** **\$65**
Sep 13-Sep 20 2 Sat 10am-12pm



Introduction to Chess II

Instructor: John Wright

You learned the game of chess and know some basic strategies, but what is next? How do you improve? The best approach is to break the game into its components, and then to focus upon specific skills. In this class, National Master John Wright will guide you through the process. Starting with the best opening moves, you will learn how factors such as pawn structure, better development, and setting short term goals will help you win more games. Game on! Checkmate!

Prerequisite: "Introduction to Chess" or knowledge of the basic rules and moves of the chess pieces.

Required Textbook:

Chess 2, Step by Step, from Beginner to Champion, Second Edition, by Aleksandr Kitsis (ISBN: 978-1456422899) available online and at bookstores.

2221X PCC - Room R111 \$105
Sep 7-Oct 26 8 Sun 11am-1pm

Genealogy Basics

In partnership with ed2go

Tracing your family's history is a fascinating journey. Genealogy Basics will help you understand the genealogy research process and the way we interpret the information we find. This course guides you through the search process for family names using several subscription-based Web sites which you can access while you are enrolled in the class. Along the way, you will learn through hands-on examples methods to help you dig deeper into your family's past. You will develop a strategy to accomplish your objectives, evaluate the results, and share that information with others. You will discover, in simple terms, where to look, who to contact, and how to make your family history come alive! Course starts monthly.

ONLINE COURSE \$140
Start: Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.

Improv for Beginners

Instructor: Karen Baughn

Improv is not just for comedians! It is an easy tool anyone can use to unlock creativity, increase spontaneity, and joyfully connect with those around you. Whether you want to make new friends, become a better listener, sharpen your social awareness, or just laugh, join us and enjoy games that will get you moving. Come ready to play and surprise yourself! **Class is designed for adults.**

When registering, indicate start date.

4216X PCC - Room R121 \$89
Sep 13-Sep 27 3 Sat 10am-1pm

4216X PCC - Room R121 \$89
Nov 1-Nov 15 3 Sat 10am-1pm



Acting Class - Monologue Session

Instructor: Danielle Keaton

By the end of this session, you will be able to understand how to breakdown a monologue, create a character, and share it vulnerably with an audience. Treat this as being cast in a play or movie with the last class being the performance. **Advanced registration is required** - instructor will need time to prepare scene work for each student. If you have your own material in mind, that works too. \$5 materials fee, for scene material and video of performance, payable in class.

When registering, indicate start date.

6006X PCC - Room R109 \$95
Sep 2-Sep 30 5 Tue 6pm-8pm

6006X PCC - Room R109 \$95
Oct 7-Nov 4 5 Tue 6pm-8pm



Eat Well, Age Well

Simple Habits for More Energy and Better Health

Instructor: Megan Tancredi

How wonderful to feel better as you age without complicated diets or extreme routines. This course is designed for adults 50+ who want to improve their energy, health, and confidence through realistic, sustainable habits. Students will learn simple nutrition strategies, practical lifestyle changes, and ways to boost daily well-being without becoming overwhelmed. We will blend education with interaction, offering time to reflect, ask questions, and set a health goal to fit your lifestyle. Leave with tools you can use right away to nourish your body and support long-term health - one small change at a time.

2223X PCC - Room R123 \$59
Sep 6-Sep 13 2 Sat 10am-11:30am



Lose Weight and Keep It Off

In partnership with ed2go

Do you want to lose weight? Do you want to keep it off? In this enjoyable course, discover how to establish a healthy approach to weight loss and weight maintenance, and how to set and achieve weight-loss and weight-maintenance goals. Discussion begins with the role of food in weight loss and weight maintenance, however, the discussion is about far more than calories. Understand food structure, portion size, preparation methods, meal composition and meal timing, and how to eat out without jeopardizing weight loss or disappointing taste buds. Also discussed are the basics of planning and preparing meals at home, as well as tips and tricks for navigating the social elements of eating. Course starts monthly.

ONLINE COURSE \$140
Start: Sep 17, Oct 15, Nov 12, Dec 17
ed2go.com/pcclearn to register.



Bridge - Introduction

Instructor: Morris Jones

Bridge is a card game for four players working as two partnerships. It is known the world over as one of the most challenging yet satisfying pastimes. The rules are simple; the fascination can be lifelong. This course introduces Bridge to newcomers, and also serves to reinforce the fundamentals of the game for current players. *No Bridge experience required, but newcomers must attend the first lesson.* \$15 materials fee payable in class.

2205X **\$85**
Oct 8-Nov 12 6 Wed 3pm-5pm

Class held at the **Pasadena Bridge Club**,
649 N. Fair Oaks Ave., #201, Pasadena.

Create Your Emergency Rapid Exit Plan with Cloud Backup

Instructor: Kevin Boyd

You have 30-minutes or less... to get out. It may be a fire, flood, earthquake, or medical emergency. What do you do? Do not panic! Just follow your plan. Determine now what you will take depending upon the amount of time you have to vacate. Learn how to organize your vital information in a "Grab-&-Go" binder and/or easily convert everything to electronic documents including photo albums and scrapbooks. Then back it all up to the Cloud. Learn about local evacuation routes, useful free apps, and helpful tips. Discussion includes how to create your own "Go" bags, backpacks and bins. Save your life, your family, and your valuables.

2115X **ONLINE COURSE** **\$75**
Oct 21 1 Tue 6pm-9pm
Logon info emailed prior to start date.

*Kevin also teaches E-Commerce
classes! - page 14.*



NEW

Laying Down the Law

Instructor: Michael Larin

This primer about the law and lawsuits is for those who might be, or who are involved in, a lawsuit, those thinking of going to law school, law firm interns, young lawyers, or those who would just like to know how it all works. During the course, we will explore the development and setup of the court system, what is studied in law school, and the admission to and regulation of the practice of law. The course will explain what a lawsuit involves and what it is like, including the litigation of a hypothetical case from the time of an accident through the jury verdict.

2253X **PCC - Room R111** **\$65**
Sep 6-Sep 13 2 Sat 10am-12pm

Personal Improvement

Instructor: Margaret Pappas

7 Strategies to Control Your Thoughts

Thinking happens naturally. We think, and, we think a lot. While thinking may be natural and certainly aids us in navigating the day-to-day, thinking and sleeping do not mix. When thoughts keep us awake, are negative, fearful, repetitive, distorted, and intrusive sleep may be kept at bay. Simply put, thoughts while trying to fall asleep are destructive; and they have an effect on our health, our relationships, and our successes. Join us and learn how to control your thoughts as opposed to your thoughts controlling you. Topics include:

- Discover how you think and what you think about
- See your thoughts differently without judgment
- Apply the 7 Strategies to retrain the way you think by responding not reacting
- Use simple mind tools, breathing, and meditation to focus and be still

\$15 materials fee payable in class.

2009X **PCC - Room R307** **\$65**
Sep 20 1 Sat 9:30am-1:30pm

Mindfulness and Meditation

Get Relief Practicing Mindful Exercises

Being chronically stressed out and constantly feeling overwhelmed can take a toll on both mental and physical health. Mindfulness is the practice of being present in the moment without judgment. It involves paying attention to thoughts, feelings, and bodily sensations without getting caught up in their repetitive loop. No one is mindful 100% of the time. We all need help and a little encouragement to be present and to meet any moment with gentle care and the wisdom that already is within us. In this workshop students discover their current level of mindfulness, followed by formal and informal techniques and exercises to become more mindful. Practice and dedication are crucial to becoming more mindful, enabling you to gain benefits from living in the present moment. By incorporating these mindfulness practices into your daily routine, you will experience reduced stress, improved relationships, and enjoy greater overall well-being. Come have some fun and *Get Relief!* \$10 materials fee payable in class.

2013X **PCC - Room R307** **\$65**
Oct 18 1 Sat 9:30am-1:30pm

Communicate with Anyone 3 Easy Steps

All relationships require good communication. Good communication skills do not always solve problems or diffuse issues, but without them, seldom are they resolved. Using a simplified version of Harville Hendrix's Dialogue solves the "I do not know what to say or how to say it" challenge. The Dialogue is a 3-step, practical communication tool teaching how to listen and respond without judgement. Take this workshop if you:

- Have a difficult time communicating, listening or feeling heard
- Feel frustrated with yourself when reacting rather than responding
- Want to build or rebuild your relationships

Recommended: *It is helpful to register with someone with whom you can practice during and after the workshop.* \$10 materials fee payable in class.

2006X **PCC - Room R307** **\$65**
Nov 15 1 Sat 9:30am-1:30pm

ACTIVE

TRIPS & TOURS

California and Beyond!



Single-Day and Multi-Day Tours

Our single and multi-day tours are offered in partnership with **Good Times Travel**, a trusted Southern California travel provider since 1993.

Detailed information regarding all of our tours, including descriptions, itineraries, pricing, and registration procedures, is available on our website. Please follow the links below.

Day Trips

For trip details, go to: pcclearn.org/daytrips



Gondolas & Gladstone's Getaway

Lunch & Gondola Cruise
Saturday, September 13



The Getty Villa Museum & Gardens

on the Malibu Coast
Sunday, October 5



*Back By
Popular
Demand!*

Terracotta Warriors, Wontons & Waffle Cones

Saturday, October 18



Shifting Sands & Seismic Secrets

San Andreas Fault Safari
Saturday, November 8



Solvang Danish Christmas

Featuring the Julefest Parade
Saturday, December 6



Newport Bay Christmas Lights Cruise

with Dinner & Roger's Gardens
Friday, December 19

For information on upcoming Multi-Day Tours, go to: pcclearn.org/tours

International Tours

Our international tours are offered in partnership with **Collette**, a world-renowned guided tour operator for more than a century!

Detailed information regarding all of our tours, including descriptions, itineraries, pricing, and registration procedures, is available on our website. Please follow the link below.

See the World!

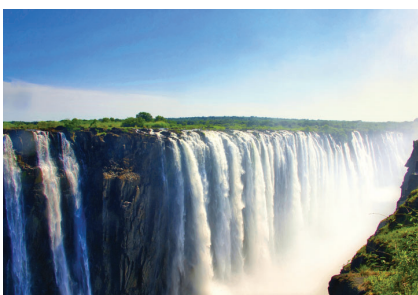


International Travel

For tour details, go to: pcclearn.org/global



**Explore
Tuscany**
November 12-20, 2025



**Exploring South Africa,
Victoria Falls & Botswana**
January 23-February 6, 2026



**Exploring New Zealand's
Wonders**
March 11-29, 2026



**Cultural Treasures
of Japan**
May 24-June 6, 2026



**The Balkans - From Coastal
Croatia to Legendary Greece**
July 23-August 7, 2026



**Exploring Iberia: Southern Spain
to Coastal Portugal**
September 27-October 9, 2026

ACTIVE

Contact PCC Extension to begin the reservation process.

Easy to Register!



Online:
pcclearn.org



Phone:
(626) 585-7608



Fax:
(626) 585-3058



Mail:
PCC Extension
Pasadena City College
1570 E. Colorado Blvd., Rm CEC112
Pasadena, CA 91106-2003



In Person:
Foothill Campus
3035 E. Foothill Blvd.
Pasadena, CA 91107
Monday-Friday, 9am-4pm

Pre-Registration is Important!

Classes that do not meet minimum student enrollment may be cancelled before the first session. Your timely registration helps to ensure necessary enrollment figures.

Reserve Your Space. Register Today!

PCC Extension

1570 E. Colorado Blvd., Rm CEC112
Pasadena, CA 91106-2003
Main Number: (626) 585-7608
Fax Number: (626) 585-3058

Website: pcclearn.org
E-mail: info@pcclearn.org

REGISTRATION FORM — PCC EXTENSION

PLEASE PRINT

Date _____

Last Name (PRINT) _____

First Name (PRINT) _____

M.I. _____

Street Address _____

Apt. No. _____

City _____

Zip Code _____

Email Address _____

Mobile Number _____

Alternate Number _____

Course No. _____

Course Title _____

Start Date _____

Fee _____

_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

By submitting this registration form you agree to the PCC Extension Refund Policy.

TOTAL \$ _____

Payment by Visa, MasterCard or Discover:

Card No. _____

Expiration Date _____ CVV2 Code _____
(3-digit security no. in signature panel)

Authorized Signature _____

PRINT Name on Charge/Check _____

Payment by check (payable to Pasadena City College):

Driver's License No. _____

Expiration Date _____

Please do not write in this space

Date _____ Received by _____

CK _____ CA _____

11/23

Registration Form also available online at: pcclearn.org/regform

General Information

Dropping A Course

Refunds are granted provided you notify PCC Extension at least three (3) business days before your class begins. Registration fee refunded in the same format as originally paid within six (6) weeks. **There are no refunds beyond this deadline.** Refunds ARE NOT issued for absences nor prorated for late registrations. **Note:** If dropping a class from a Certificate Program or a Course Series, discounts will no longer apply and the refund amount will be adjusted accordingly. Missed class meetings may not be made up in another class. There is no auditing of classes. Returned checks will be subject to a \$25 handling charge.

- **ed2go / UGotClass:** Refunds for ed2go and UGotClass online courses/programs are given only if a student notifies PCC by email at least three (3) business days before your online course/program begins. The registration fee will be refunded in the same format as originally paid within 6 weeks. There are no refunds beyond this deadline.

- **ProTrain:** Refunds for ProTrain online courses/programs are given only if a student has not accessed any portion of the online course/program and the student requests a refund, in writing, via email to PCC Extension within three (3) business days from the date of the course setup (email notification sent). There are no refunds for any online courses (or curricula) once a course has been accessed in any manner. If applicable, any shipped or online course reference materials (physical books, eBooks, study guides, CDs, Self-Study Kits, Videos, etc.) must be returned, unopened/unused at your own expense if you accepted delivery of the package. Please understand that with enrollment and access of your online course, you have read and agreed to the aforementioned refund policy. There are no extensions granted for your course. If you do not complete your course by the end-date on your welcome letter, there will be additional fees for extended access to your course and any online reference materials such as eBooks.

Transfers

To transfer to another class, requests must be received at least three (3) business days before the original class start date.

Cancelled Class

Minimum enrollment is required to run a class. If PCC Extension cancels a class, the registration fee is automatically refunded in the same format as original payment within six (6) weeks.

Waitlists

Students have the option of placing their name and contact information on a waitlist for courses and trips already full. When openings occur, students are contacted in order of sign-up.

Certificates

Programs displaying the CP icon, once completed in accordance with noted requirements, qualify for a Program Certificate of Recognition. **Note:** Students may request a Certificate of Completion for any non-Certificate Program class. Certificates of Completion are \$10 each and must be requested through PCC Extension. Replacement Certificates are available for \$10.

Supplies/Equipment

If a class requires the purchase of extensive supplies, or rental equipment, students must confirm class status *before making any purchase*. PCC Extension does not reimburse students for materials purchased/rented should a class be cancelled.

Instructors

Detailed instructor biographies are available online. Should an emergency present itself, classes may be taught by a qualified substitute, rescheduled, or cancelled.

Class Dates

Class dates are inclusive. Blackout days may apply. Refer to the website or your confirmation email for specifics.

Youth Classes

A link to our Release and Medical Consent form (Waiver form) will be included in your emailed confirmation letter. The form also may be found on our website, or by going to: pcclearn.org/ReleaseForm. **Complete and return form to the instructor at the first class.**

Insurance/Waivers

Insurance: PCC requires all participants carry medical/accident insurance, and does not provide this coverage.

Waivers: Due to the nature of some offerings, a liability waiver is required to participate. When required, waivers must be completed and filed with the PCC Extension office before a participant may attend class.

Travel Information and Policies

Travel Operator: Collette

U.S. and International Excursions

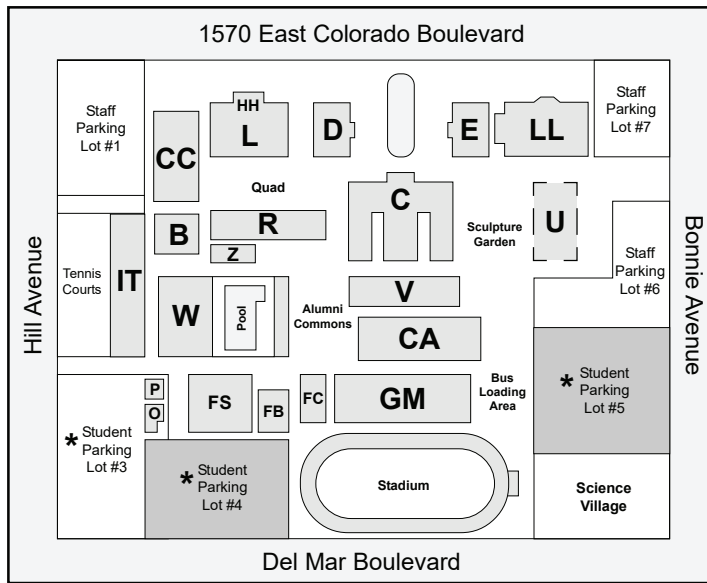
For detailed information about policies and procedures, please go to our website at: pcclearn.org/collette.

Travel Operator: Good Times Travel

Day Trips and Overnight U.S. Tours

For detailed information about policies and procedures, please go to our website at: pcclearn.org/goodtimes.

Pasadena City College Campus



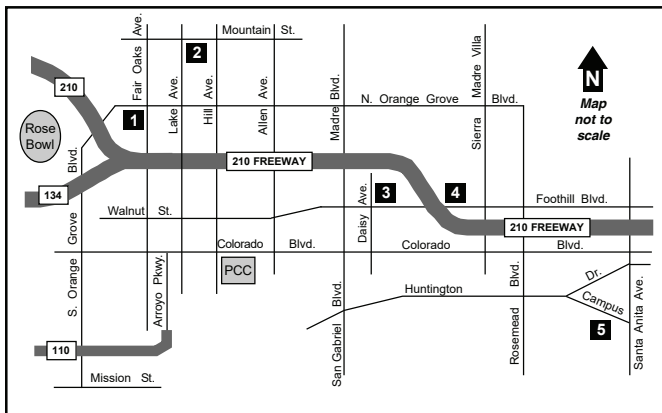
- B** Bookstore
Student Business Services
Campus Police
- C** Information - C218
Sexson Auditorium
- D** Health Center
Learning Assistance Center
- E** Physical Sciences
- L** Admissions & Records
Career Center
Counseling Services
Financial Aid
Registration
- R** Catherine J. Robbins Building
- U** Armen Sarafian Building
(under construction)
- V** Howard E. Marvin Building
- W** Gymnasium
- CA** Center for the Arts
- CC** Campus Center
- GM** Hutto-Patterson Gymnasium
Dance/Exercise Classrooms
- HH** Harbeson Hall
- IT** Industrial Technology Building/
Freeman Center
- LL** Shafford Library

* Student Parking:

Daily permits may be purchased from the dispensers located throughout the student parking lots. **Permits cost \$2.00**, and are good for the entire day. **Note:** The PCC Flea Market is held on the first Sunday of every month. On those days, student parking is only available in Lots 3 and 4. Parking is extremely limited. It is strongly recommended students arrive early to allow time to locate parking.

Off-Campus Class Locations

Pasadena Area Locations



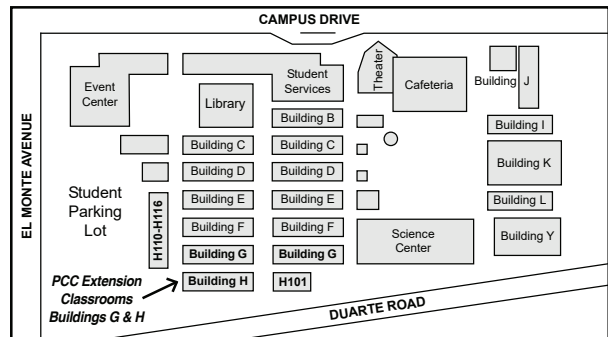
1
Pasadena Bridge Club
649 N. Fair Oaks Ave., #201

2
Lineage Performing Arts Center
920 E. Mountain St.

3
Awareness Center
2801 E. Foothill Blvd.

4
Community Education Center
3035 E. Foothill Blvd.

Arcadia High School



5
Arcadia High School
180 Campus Dr., Arcadia
(see campus map above)

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To ensure a quality program, the following policies have been established. The right is reserved to change courses, workshops, programs, or instructors. Courses may be cancelled due to low enrollment. No non-registered person, including spouse, friend, parent, or child, is permitted to audit/attend a class. Students whose conduct is detrimental to a class (e.g., dishonesty, disruption, theft, property damage, or willful disobedience) may be removed without refund, and/or denied future enrollment. Offerings presented by PCC Extension do not necessarily reflect the views of the Pasadena Area Community College District. Pasadena City College does not endorse any person or product. PCC Extension is committed to protecting your privacy. We do not sell, trade, or rent your personal information to other internal or external parties. We may use information collected to contact you regarding course information, promotional updates, specials, and/or new additions to our program offerings. Credit card numbers are not stored on our website.

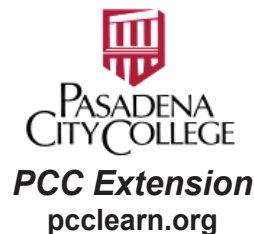
Stay Connected!



pccextension



@ExtensionatPCC



Colorado Campus

1570 East Colorado Boulevard
Pasadena, CA 91106-2003

Foothill Campus

3035 East Foothill Boulevard
Pasadena, CA 91107-3106

Main Number: (626) 585-7608

Fax Number: (626) 585-3058

Website: pcclearn.org

Email: info@pcclearn.org

Facebook: facebook.com/pccextension

Twitter: twitter.com/ExtensionatPCC

Public Hours:

9:00 a.m. to 4:00 p.m.

Monday through Friday

PCC Extension

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Richard Torres, Accounting Technician

Robert Torres, Scheduling Technician

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Learning
Is For
LIFE**

TEACH A CLASS!



PCC Extension is currently seeking community instructors to teach IN-PERSON classes in:

- Grant Writing
- Landscaping
- Calligraphy
- Paint Your Pet
- Thrift Store Shopping



- Japanese
- German
- Russian
- Podcasting
- Ecopsychology



- Pattern Making & Design
- Trusts - To Protect you and your Family
- Chair Yoga & Meditation
- Chakras - How They Work
- Techniques for Managing Stress



LEARN MORE!

Visit pcclearn.org
and click on *Teach a Class* in the menu bar.

PASADENA CITY COLLEGE
PCC Extension
1570 East Colorado Boulevard
Pasadena, CA 91106-2003

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Pasadena City College Main Number: (626) 585-7123



PCC Extension

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